CITY OF ASHEBORO
NORTH CAROLINA
Exactly where you want to be.

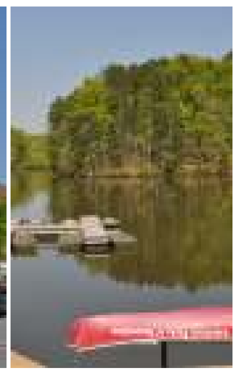
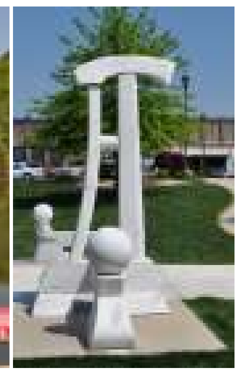
ADOPTED OPERATING BUDGET
FISCAL YEAR 2020-2021

Submitted to
The Mayor and City Council
by
John N. Ogburn III, City Manager

Adopted June 25, 2020

Mission Statement

"To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all."

A Brief History of Asheboro

1780	Citizens demand that the county seat be relocated from Johnstonville to a place more convenient for citizens of Randolph County. Asheboro, named for former governor Samuel Ashe, came into being on land owned by Jesse Henley.
1793	First session of court help in Asheboro.
1796	Asheboro received its charter from the State Legislature on Christmas Day.
1805	Large two-story frame building housed the course. The town began to take form on a 50-acre tract with the focal point as the courthouse on Main Street. For almost the first century of the town's existence, court-related business was the primary business of town.
1814	Asheboro designated a post office.
1824	Jonathan Worth, a 22-year-old lawyer, took up residence in Asheboro and became the town's most prominent citizen. After serving six terms in the Legislature and two terms as state treasurer, he served two terms as governor, from 1865 to 1868.
1829	Formal government created. The town petitioned the legislature to reincorporate and appoint new commissioners so that improvements can be made.
1834	The first church in Asheboro, the Methodist Episcopal Church, was built.
1836	Lawyer and Editor Benjamin Swaim published the town's first newspaper, Southern Citizen, weekly from 1836-1844. In one of his editions, Swaim called Asheboro an "uncommonly healthy and pleasant" village of about 100 inhabitants.
1850-51	The Fayetteville and Western Plank Road section through Asheboro was completed. At this time, Asheboro had 32 households totaling 154 people, including 11 free blacks. By this time, much of the wealth of the town resulted from gold mining operations nearby.
1876	A period of stagnation followed the Civil War. In 1876, Asheboro's population had grown to about 200. Asheboro still had only two churches and two academies, one for males and one for females. Two hundred bales of cotton were sold at the Asheboro market that year.
1889	The High Point, Randleman, Asheboro, and Southern Railroad arrived in Asheboro, marking the beginning of a period of prosperity and growth. Competition came in 1896 with the arrival of the Montgomery Railroad, from Star to Asheboro. The railroad depots and a disastrous fire caused the center of town to shift Main Street to Sunset Avenue.
1890	Population was 510
1897	The Bank of Randolph and Asheboro Telephone Company were established.
1900	Population was 992
1908	Acme Hosiery Hills was chartered on December 19, 1908. The original product was cotton stockings.

1909	County courthouse completed on Worth Street at a cost of $34,000
1910	Population was 1,865
1911	Asheboro Fire Department was organized
1912	There were already about 30 stores in Asheboro plus two roller mills, two chair manufacturers, a lumber plant, hosiery mill, wheel barrow factory and foundry.
1920	Population was 2,559
1930	Population was 5,021
1950s	The business tempo of the 1920s was smothered by The Great Depression and World War II, but the aftermath of World War II resulted in a flurry in industrial plants to augment the cluster of hosiery plants here.
1979	North Carolina Zoo opens its first permanent exhibit

Taken from L. Barron Mills, Jr.'s History of Asheboro, compiled for the 1996 Bicentennial.

Geographic Characteristics

Location
Asheboro is at the geographic center of Randolph County and is the county seat. The terrain is more rolling than that usually found in the Piedmont because of the Uwharrie Mountains to the southwest. Randolph County has an area of 787 square miles and Asheboro contains approximately 16.69 square miles.

Climate
The climate is typical of central North Carolina with moderate winters and ninety-degree summers, tempered by adequate rainfall for crops. The average rainfall is 45.43 inches per year. The current mean temperature in June is 77; and in January the current mean temperature is 44. Asheboro's central location within the State, climate and terrain provide the ideal location for the North Carolina Zoological Park.

Population
The 2010 Census indicates Asheboro had a population of 25,284 people and the population of Randolph County was counted to 142,466. Asheboro is within fifty miles of the fast growing Piedmont Triad region of the state. Charlotte, the state's largest city, is less than 75 miles to the southwest and the State Capitol is 75, miles to the east.

City Council

David Smith, Mayor
Walker Moffitt, Mayor Pro Tempore
Clark Bell, Council Member
Eddie Burks, Council Member
Linda Carter, Council Member
Jane Redding, Council Member
Charles Swiers, Council Member
Katie Snuggs, Council Member

City Manager

John N. Ogburn, III

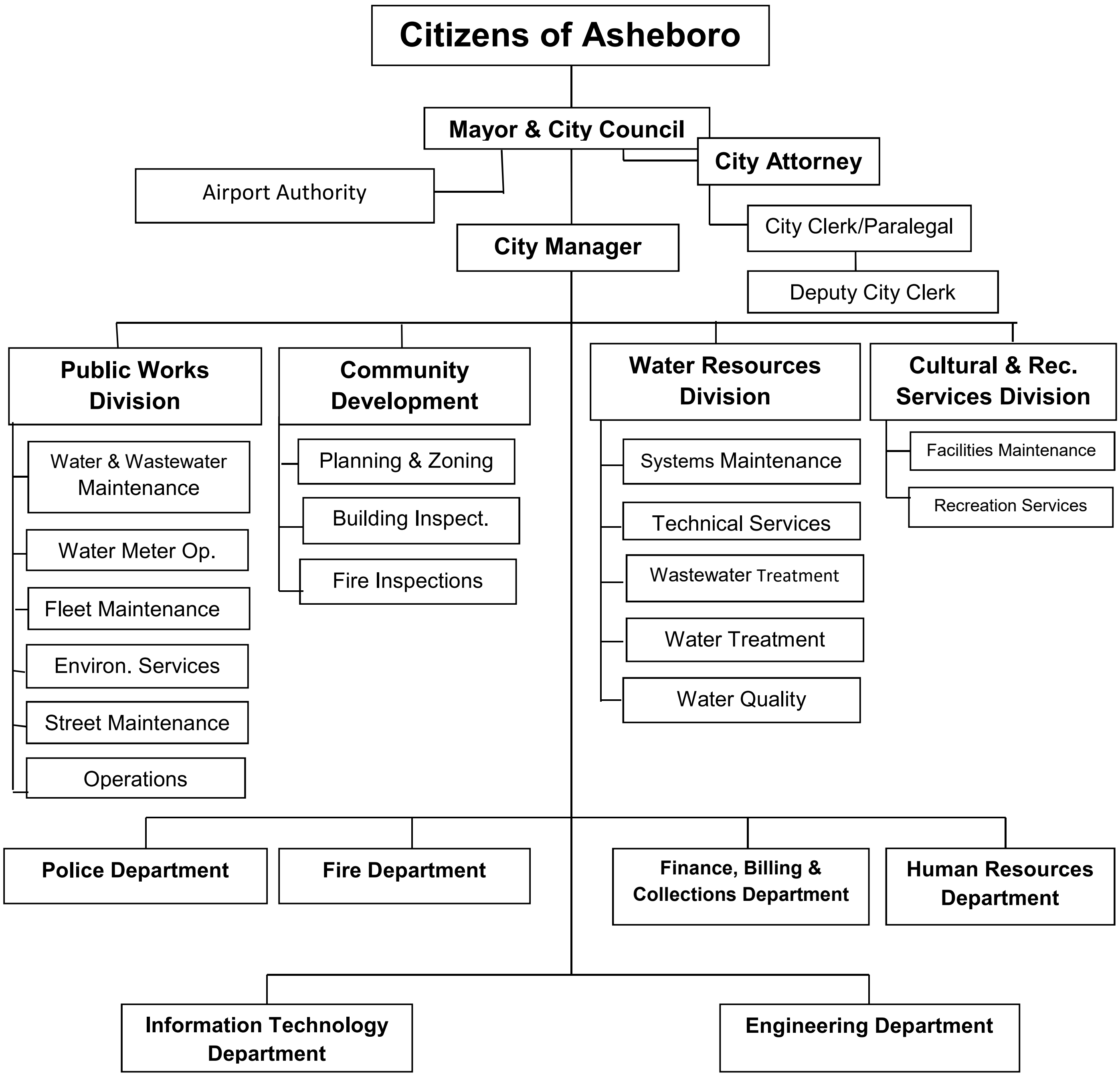
City Attorney

Jeff Sugg

Department Heads

Debbie Reaves, Finance and Utility Billing & Collection
Jeff Sugg, Legal Services
Todd Stout, Information Technology
Trevor Nuttall, Community Development/Planning &Zoning
Mark Lineberry, Police
Willie Summers, Fire
Randy Purvis, Building Inspections
Tony Fruitt, Fire Inspections
David Hutchins, Operations
Jeff Fox, Fleet Maintenance
David Hutchins, Street Maintenance / Environmental Services
Michael Leonard, Engineering
Doug Kemp, Human Resources
Jonathan Sermon, Recreation Services / Arts & Cultural Services
Jimmy Cagle, Facilities Maintenance
Andrew Connor, Water & Sewer Maintenance and Water Meter Operations
Michael Rhoney, Water Resources Division
Bryan Lanier, Water Plant
Michael Wiseman, Wastewater Treatment Plant
Jeff Cagle, Systems Maintenance
Michele Dawes, Technical Services
Bernadine Wardlaw, Water Quality

Organizational Chart
City Divisions & Departments



Authority, Board, Commission & Committee Members

Airport Authority
Steve Knight, *Chair*
Bob Crumley
Mark Vuncannon
Bradley Lanier
Linda Brown

Alcoholic Beverage Control Board
J. Brooke Schmidly, *Chair*
Stephen R. Knight
Robert E. Morrison

Planning Board/ Board of Adjustment
Van Rich, *Chair*
Michael O'Kelley, *Vice Chair*
Ritchie Buffkin
David Henderson
Harold Anderson
Thomas Rush
Pamela Vuncannon

Redevelopment Commission
Linda Carter, *Chair*
Cynthia Bailey, *Vice Chair*
Ann McGlohon
Katie Snuggs
Ross Holt
David Jarrell
Jonna Libbert
Delilah Warner

John N. Ogburn, III
City Manager
E-mail: jogburn@ci.asheboro.nc.us

Tel: 336-626-1201 x201
Fax: 336-626-1218

CITY OF ASHEBORO
146 North Church Street
Post Office Box 1106
Asheboro, NC 27204-1106

May 28, 2020

To: Mayor David Smith
Council Member Walker Moffitt, Mayor Pro Tem
Council Member Clark Bell
Council Member Eddie Burks
Council Member Linda Carter
Council Member Jane Redding
Council Member Katie Snuggs
Council Member Charles Swiers

From: John N. Ogburn III, City Manager

Subject: 2020-2021 Annual Budget

THE CITY OF ASHEBORO 2020-2021 ANNUAL OPERATING BUDGET

Introduction

In accordance with the North Carolina General Statutes Article 159-11, I present the 2020-2021 annual budget representing the financial and operational plan for the upcoming fiscal year. The fiscal year 2020-2021 budget is balanced at $48,249,510.

General Fund Revenues

I recommend that the property tax rate be remain at $0.665 cents per $100.00 value for this budget year.

Our main sources of revenue consist of ad valorem property tax revenues, sales tax, Powell Bill (gas tax) and utilities franchise tax. I expect overall revenues to remain flat in comparison to current year revenue.

Water & Sewer Fund Revenues

The City of Asheboro Water & Sewer fund is fully supported by revenues generated from its operations. The major sources of revenue from water and sewer fund operations come from water and sewer charges, sampling and monitoring fees, surcharges and septic tank discharge fees. Water and sewer charges are paid by all users – individuals, businesses and industry. All other major sources noted above are paid by businesses and industry.

I am recommending the minimum water bill inside city limits remain at $13.91 and the minimum bill for sewer services inside city limits remain at $17.18. I am also recommending the water consumption rate remain at $2.74 per 100 cf. over first 150 cf. usage and the sewer consumption rate remain at $2.81 per 100 cf. over first 150 cf. usage. For an inside water & sewer city limit customer, the minimum water & sewer bill is only $31.09 per month or $1.02 per day.

Fund Allocations:

Fund allocations are as follows:

General Fund:	$31,829,273
Water and Sewer Fund:	$16,420,237
Total:	$48,249,510

CITY OF ASHEBORO GENERAL FUND BUDGET HIGHLIGHTS

General Fund Revenue

- Recommend property tax rate of $0.665 per $100.00 value – no changes for 2020-21.
- Recommend fund balance appropriation of $2,311,236 for 2020-2021.
  Some of the intended use of this appropriation are for uses in the areas of public safety, community development and facility maintenance / improvement.

  Public Safety:
  $658,000 2nd installment on Fire Department aerial platform truck
  $120,000 rescue truck for the Fire Department;
  $320,000 for 10 police department replacement vehicles.
  $174,000 small equipment / safety equipment for vehicles and officer use.
  $240,000 for fire fighter safety equipment and gear and other supplies / materials.

  Community Development:
  $110,000 grant for downtown development.
  $206,900 for various projects such as Industrial Park Sidewalk Design, Land Development Plan completion/ implementation, Historic District Application and Habitat for Humanity Partnership.

  Facility Maintenance / Upgrade:
  $165,000 for City Hall phased building remodel and HVAC upgrade
  $230,000 proposed North Asheboro Police Substation HVAC & roof replacement.
  $85,000 for building maintenance / remodel at the Police Department.
  $80,000 for building maintenance / phased station rehab in Fire Department.

General Fund Departmental Expenditure allocations are as follows:

General Government:

Mayor & Governing Body	$145,884
City Manager's Office	215,838
Finance Office	548,608
Legal & City Clerk	241,977
Information Technology	301,056
Planning & Zoning	975,643
Municipal Building	263,900
Fleet Maintenance	1,313,427
Human Resources	363,822
Total	$4,370,155

Public Safety		
Police		9,413,766
Fire		5,982,626
Building Inspection		121,451
Fire Inspection		276,746
	Total	$15,794,590
Transportation		
Operations		1,234,724
City Engineer		322,185
Airport Authority		167,390
	Total	$1,724,299
Public Services		
Environmental Services		2,162,637
Street Maintenance		3,248,372
	Total	$5,411,009
Culture and Recreational		
Arts & Cultural Services		473,858
Recreation Services		1,663,048
Municipal Golf Course		198,731
Library		134,450
Facilities Maintenance		2,059,134
	Total	$4,529,220

FISCAL YEAR 2020-2021 GENERAL FUND EXPENDITURE HIGHLIGHTS

- $678K for debt service.
- $249K for IT Upgrades including individual computer and server replacements, police & fire mobile data terminal replacements as well as network and firewall upgrades.
- $132K for Community Development activities including partnership with Habitat and downtown redevelopment plan funding.
- $185K for planning and zoning department professional services including engineering services for Industrial Park Avenue sidewalk, Land Development Plan update, Historic District Application / consulting and website and PEG channel upgrades.
- $75K for Code Enforcement / Community Redevelopment activities.
- $165K for ongoing phased remodel of City Hall including HVAC and front door replacement.
- $320K for 10 police department replacement vehicles and $174K small equipment / safety equipment for vehicles and officer use.

- $85K for building maintenance / remodel at the Police Department.
- $145K for roof, HVAC and some interior remodel for proposed North Asheboro Police Substation.
- $80K for regular building maintenance / phased station rehab in Fire Department.
- $240K for fire fighter safety equipment and gear and other supplies / materials.
- $658K for 2nd installment on Fire Department ladder truck.
- $120K for used rescue truck for Fire Department.
- $20K for sign / banner making equipment in Operations Department
- $362K for equipment purchased and repair for Street Department (leaf truck, service truck and sweeper repair).
- $45k for sidewalk improvements.
- $555k for street lights.
- $85K for Dixie Land Acres traffic study for Engineering Department.
- $85K for Engineering Department professional services.
- $21K for E-Vision Digital Projector with short throw lens for Sunset Theatre.
- $241.5K for programs for Recreation / Arts & Cultural Services Division activities in the community including sports, Sunset Theatre programming, Senior Adults Center, concerts, Arts Guild, Boys & Girls Club etc.
- $25K in professional services for the Recreation department.
- $411K in maintenance & repair for the remodel of McCrary Gymnasium.
- $134.4K for Asheboro / Randolph Public Library.
- $75K in Facilities Maintenance Department for a fairway mower.
- $50K for professional services associated with proposed new Airport Terminal Building, $14.5K for fuel truck lease, $10K for new HVAC system and $20K for Jet Pump Card Reader.

CITY OF ASHEBORO WATER & SEWER FUND BUDGET HIGHLIGHTS

Water & Sewer Fund Revenue –

- Recommended water & sewer rate structure to remain the same for 2020-2021

  The minimum bill for all customers includes 150 cf usage.

  Inside City Limits: water minimum bill $13.91 and sewer minimum bill $17.18
  Inside City Limits water consumption fee of $2.74 per 100 cf over minimum
  Inside City Limits sewer consumption fee of $2.81 per 100 cf over minimum

  Outside City Limits- water minimum bill $34.78 and sewer minimum bill $42.95
  Outside City Limits water consumption fee of $6.85 per 100 cf over minimum
  Outside City Limits sewer consumption fee of $7.03 per 100 cf over minimum

- I recommend a retained earnings allocation of $2,283,237 for 2020-2021 for planned upgrades and replacement of water and wastewater aging plants, equipment and facilites.

Water & Sewer Fund Departmental Expenditure allocations are as follows:

Billing & Collection		660,040
Water Meter Operations		838,307
Water Maintenance		1,408,227
Wastewater Maintenance		1,432,743
Water Resources Division		
Water Supply & Treatments		3,013,190
Wastewater Treatment		4,139,010
Technical Services		264,698
Systems Maintenance		3,956,496
Water Quality		707,526
	Total	$16,420,237

FISCAL YEAR 2020-2021 WATER & SEWER FUND EXPENDITURE HIGHLIGHTS

- $543K for debt service.
- $150K for water meter replacement with upgraded radio read technology. This is the final set of meters we need to get the whole system on radio read technology.
- $250K in Water Treatment Plant (WTP) and System Maintenance professional services for area specific water infrastructure risk assessment studies as mandated by the EPA. The study for Systems Maintenance department is grant funded.
- $92.5K for maintenance and repair at the WTP including replacing an old HVAC system and replacing doors that do not safely open and close.
- $191K for equipment maintenance & repair at the WTP including scada additions installation of a bouy system at Lake Reese.
- $130K for WTP pump stations maintenance and repair.
- $600K in contracted services for Water Treatment North Plant lead abatement and painting.
- $109K for annual contracted maintenance on water tanks.
- $95K at Wastewater Treatment Plant (WWTP) for regular building maintenance and repair includes funding for a phased approach to replace doors that are not safely working.
- $269K for maintenance and repair of equipment at the WWTP including $69K to replace primary skimmers.
- $800K in contracted services at WWTP for concrete repairs to tanks and other structures and replacement of 1 of 2 belt presses. We are expecting EDA grant funding for the belt press replacement $300K.
- $755K for chemicals for WTP and WWTP plants.
- $970K for utilities and fuel for plants and lift stations.
- $90K in Water Maintenance capital outlay for equipment.
- $65K in Wastewater Maintenance capital outlay for a mini excavator.
- $90K for slip lining repairs of sewer lines.
- $2M in System Maintenance for pump station #3 upgrade. We are expecting EDA grant funding to pay for this upgrade.
- $323K in the System Maintenance department for small equipment and lift station repairs / replacement (LS#23 & LS#27).

The 2020-2021 budget will be presented at the Asheboro City Council meeting on Thursday June 4th. The Council will convene a public hearing at the regular council meeting on Thursday June 11th. The budget adoption is scheduled for 7:00 pm on Tuesday June 23, 2020. A copy of the proposed budget will be available in the City Clerk's office for public inspection during regular business hours.

In closing, on behalf of the Department Heads and staff, Asheboro is exactly where we want to be!

Respectfully Submitted,

s/ John N. Ogburn, III

John N. Ogburn, III
City Manager

CITY OF ASHEBORO

BUDGET ORDINANCE

BE IT ORDAINED by the City Council of the City of Asheboro, North Carolina in session assembled:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this City:

ACCOUNT	DEPARTMENT OR FUNCTION	APPROPRIATION
10-410	Mayor and Governing Body	145,884
10-420	City Manager's Office	215,838
10-440	Finance Office	548,608
10-450	Legal & City Clerk	241,977
10-480	Information Technology	301,056
10-490	Planning/Community Development	975,643
10-500	Municipal Building Headquarters	263,900
10-510	Police Department	9,413,766
10-530	Fire Department	5,982,626
10-540	Building Inspections Department	121,451
10-545	Fire Inspections Department	276,746
10-550	Operations Division - Public Works	1,234,724
10-555	Fleet Maintenance	1,313,427
10-565	Street Maintenance	3,248,372
10-575	City Engineer Office	322,185
10-580	Environmental Services	2,162,637
10-590	Human Resources	363,822
10-615	Arts & Cultural Services	473,858
10-620	Recreation Services	1,663,048
10-625	Municipal Golf Course	198,731
10-630	Library	134.450
10-640	Facilities Maintenance	2,059,134
10-650	Airport Authority	167,390
	Total Appropriations	31,829,273

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

DESCRIPTION	AMOUNT
Ad Valorem Taxes (Real & Vehicle)	16,300,000
Tax Penalties & Interest	25,983
Tax on Short Term Rental Vehicles	39,831
ABC Board Revenue	218,400
Beer & Wine Tax Revenue	116,503
Cable TV Franchise	36,263
Concessions and Merchandise	48,876
Contracted Maintenance NCDOT	10,000
Utilities Franchise Tax - State	2,488,000
Powell Bill Allocation - State	662,190
Local Sales Tax & Hold Harmless Funds	5,740,000
Building Permits	89,594
Inspection Fees	52,567
Rezoning, Stone, Burial Fees & Cemetery Fees	27,243
Charges for Services – Refuse / Recycle Collection	1,801,768
Recreation Program Revenues	289,757
Sales of Fixed Assets / Materials	82,126
Proceeds of Lease Purchase Financing	933,622
Reimbursement from Asheboro City Schools –SRO Officers	256,000
All Other Revenues	299,315
Total Estimated Revenues	29,518,037
Fund Balance Allocation	2,311,236
Total General Fund Revenue	31,829,273

Section 3: There is hereby levied a tax at the rate of sixty six and a half cents ($.665) per one hundred ($100) valuation of property as listed for taxes as of January 1 for the purpose of raising the revenue listed as " Current Year's Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of $2.5 billion, and an estimated rate of collection of 98.0%.

Section 4: The following General Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2020.

Sanitation Department Fees:

DESCRIPTION	AMOUNT
90 Gallon Residential Garbage Can / per month	$12
90 Gallon Commercial Can / per month	$12
90 Gallon Residential Recycle Can / per month	$2
90 Gallon Commercial Recycle Can / per month	$2
Residential Dumpster / per pick-up	$31
Commercial Dumpster / per pick-up	$31
Above Dumpsters billed monthly based on annualized collection schedule	
Missed Residential Dumpster / per pick-up	$40
Missed Commercial Dumpster / per pick-up	$44
Compaction Dumpster / per pick-up	$44
Missed Compaction Dumpster / per pick-up	$54
Dumpster Rent / per month	$21
Dumpster Clean / Replace / each	$100
Cardboard Dumpster / per pick-up	$20
Recycling Dumpster / per pick-up	$20
Yard Waste Collection per scoop	
First and Second scoop*	$0
Each scoop thereafter*	$12
*Applicable to brush that is within specifications	
Waste left in ditch, curb or street per scoop	$24
Waste out of Specs per scoop	$24
Waste after hours / emergency collection- cost per scoop	$50
Tires Collection / each	$5
C&D /Building Materials / per scoop	$20
Curb side pick-up	$10
Electronics Collection	$10
White Goods Collection	$10

Recycling Transfer Station Fees:

DESCRIPTION	AMOUNT
Tipping Fee per Ton	$48

Planning Department Fees:

DESCRIPTION	AMOUNT
Rezoning	$200
Text Amendment (Ordinance ,use list)	$200
Map of CU district Only	$200
SU/CU Permit or amendment	$350
BOA: Appeal	$0
Variance	$250
Interpretation	$250
Watershed Permit	$25
Flood Zone Permit	$75
Zoning Compliance Permits:	
SF Res	$25
Duplex	$100
MF Res	$250
Commercial	$250
Industrial / Institutional	$250
SF Accessory Structure	$25
Accessory Structure Commercial	$50
Accessory Structure Industrial	$50
Accessory Structure Institutional	$50
Soil Evaluation	$10
Change Occupancy	$25
Change Use	$250
Sign / sign type	$25
Land Disturbance Permit	$50
Temp Produce/Seasonal Sales Permit	$50
Limited Duration Event Permit	$50
Certificate of Zoning Compliance:	
SF Res	$25
Duplex	$25
MF Res	$50
Commercial	$100
Industrial	$100
Change use	$100

Subdivision	
Sketch	$100
Preliminary	$200
Final	$200 + $25 per lot
Minor	$100
Zoning Verification Official Letter	
Residential	$25
Non-Residential	$75

Inspection Department Permit Fees:

DESCRIPTION	AMOUNT
Building Permit	$5/$1000 up to $150,000; $1.50/$1,000 thereafter
Minimum Permit	$30
Minimum Sign	$30
Non-bid Jobs (new)	$40/ sq. ft.
Habitable Space	$20/ sq. ft.
Mobile Home	$100
Swimming Pool	$100
Demolition-Residential	$75
Demolition-Commercial	$150
Relocate Structure	$120
Plumbing Permit	$5 per fixture, $30 minimum
Sewer Line: House	$30
Sewer Line: Commercial/Large	$100
Heating/ AC Permit	
Boiler	$100
Gas Line-Residential	$30
Gas Line-Commercial	$50
Gas Furnace/Gas Pack	$60
Gas Furnace / Gas Pack and AC up to 5 tons	$100
Additional per ton over 5	$10
Heat Pump	$60
Mini Split	$30
Oil Furnace	$60
Refrigeration Units	
Minimum Permit	$30
Per additional unit over 3	$10
CHANGE OUTS	
Unit Change out (no duct work)	
Residential	$30
Commercial	$50
Commercial - greater than 5 ton	$100
Commercial Grease Hood	$50
Mobile Home Heating/ AC Unit	$40
Gas Appliances	$10 each
Minimum Permit	$30

Electrical Permits

Temporary service	\$30
Residential	\$60
Commercial	\$100 first 5000 sq. ft. \$5/1000 sq. ft. thereafter
Service Change	\$30
Electric Repair	
Residential	\$30
Commercial	\$100
Generator Installation	\$30
Mobile Home Service	\$60
Sign	\$30
Duplex	\$120
Apartments (each)	\$40
Minimum Permit	\$30
*Fee for work started without permit	\$100 maximum

*****The Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of \$100, per project notwithstanding the number of permits required.

** A \$35 re-inspection fee may be assessed for a second and any subsequent failed inspections.

Fire Inspection Department Penalties:

Penalties

Non-Life Safety / offense /day until corrected before re-inspection	$50
Non-Life Safety/offense/day until corrected after re-inspection	$100
Non-Occupancy Life Safety / offense /day until corrected before re-inspection	$150
Non-Occupancy Life Safety/offense/day until corrected after re-inspection	$300
Occupancy Life Safety / person over limit	$100
Exit Life Safety/ locked, blocked, obstructed exit	$500

***The Fire Inspection Department permit fee for work started without required permit(s) shall be double the amount above, up to a maximum of $100, per project notwithstanding the number of permits required.**

Parks & Recreation Fees:

Facility/Activity	Service	City Resident	Non-Resident
Lake Lucas:			
	Daily Fishing Permit	$3	$4
	Annual Fishing Permit	$35	$50
	Daily Jon Boat Rental	$8	$12
	Daily Canoe / Kayak Rental	$6	$10
	Daily Kayak/Canoe Launch	$2.50	$3.50
	Annual Kayak/Canoe Launch	$35	$50
	Daily launch fee	$7	$9.50
	Annual launch fee	$100	$135
	Kayak Rental Spaces	$60	$85
	Boat Rental Spaces	$150	$200
Lake Reese:			
	Daily launch fee	$7	$9.50
	Daily Kayak/Canoe Launch	$2.50	$3.50
	Annual Kayak/Canoe Launch	$35	$50
	Annual launch fee	$100	$135
	Daily Duck hunting (per boat)	$12.50	$16

Facility/Activity	Service	City Resident	Non-Resident
Baseball/Softball Field Rental:			
	Rental per Hour (no lights)	$15	$20
	Rental per Hour (with lights)	$25	$35
	Tournament rental per weekend		
	One Field	$175	$225
	Two Fields	$300	$400
	Concession Stand/Restroom	$50	$65
	Additional Field Preparation	$45	$60
Youth Sports Fees:			
	Registration fee	$30	$50
	Late fee applied after registration deadline	$10	$10
Sunset Theatre Rentals- Applies to All			
	Security Deposit	$100	
	Dark/Rehearsal (Multi-day use, 4 hour max)	$60	
	Non-Profit- Single Day (8 hours max)	$175	
	General Meeting/Party Rental (4 hour max)	$100	
	Private Event (8 hours max)	$300	
	Commercial/ For Profit (8 hours max)	$450	
Rotary Pavilion at Bicentennial Park Rental			
	Security Deposit	$75	$75
	Daily Rate	$325	$400
	Non-Profit Government Rate	$225	$225
Skate Park			
	Daily admission	$1	$2
	15 admissions pass	$10	$25
	1 year unlimited pass	$150	$300
	Party Room Rental (per hour)	$20	$30
Shelter Rental			
	Memorial Park (upper): 10am-3pm; 3:30pm-dark	$18	$35
	Full day	$35	$70
	All other Parks: 10am-3pm; 3:30pm-dark	$10	$20
	Full day	$20	$40
Tennis Courts			
	Lights per hour per court	$3	$4

Facility/Activity	Service	City Resident	Non-Resident
Pools			
Public Swim (day)			
	2 years & under w/ paying adult	$0	$0
	3 years & older	$3	$3
Public Swim (night)			
	2 years & under w/ paying adult	$0	$0
	3 years & older	$2	$2
Public Lap Swim		$2	$2
Public Senior Swim		$0	$1
Swimming lessons (group)		$25	$30
Swimming lessons (private)		$50	$60
Swim Pass (15 admissions)		$30	$40
Pool Rental (2 hrs.) 0-50 people		$150	$225
Pool Rental (3 hrs.) 0-50 people		$225	$300

Facility/Activity	City Resident	Non-Resident
Golf Course:		
Walking Only	$8	$10
Riding 9 holes- w/ green fees	$15	$18
Riding 18 holes- w/ green fees	$21	$25
Twilight (after 3pm) 18 holes w/ green fees	$16	$20
Membership Fees		
Junior (Summer June-August)	$75	$125
Individual	$365	$465
Senior	$290	$390
Senior Couple	$475	$575
Family	$600	n/a
Member Cart Fees		
Nine holes	$6	$7
Eighteen holes	$11	$13
Disk Golf Course		
Tournament Rental per day (8 hrs.)	$100	$175

**City Resident/Non-Resident rates are established according to the residence of the individual. City Residents need to obtain a REC card to receive the City Resident Rate.

Facility/Activity	City Resident	Non-Resident
Recreation Center		
Adult Lap Swim	$2.00	$2.00
Aquatic & Group Fitness Classes	$2.00	$3.00
Aquatic & Group Class Pass (15 admissions)	$20.00	$35.00
Open Gym Activities	$1.00	$2.00
Senior Programs:		
Aquatic & Group Fitness	Free	$1.00
Lap Swim	Free	$1.00
Open Gym Activities	Free	$1.00
Senior Games Practice	Free	Free
Rentals:		
Security Deposit	$100.00	$100.00
Conference Room Rental/hr	$20.00	$30.00
Multipurpose Room Rental/hr	$40.00	$60.00
Gym Rental / hr	$60.00	$90.00
Pool Rental – 2 hours	$120.00	$180.00
Pool Rental – 3 hours	$180.00	$270.00

Downtown Farmer's Market	Member
Daily Fee (1 space)	$5
Daily Fee (2 Spaces)	$15

Running/Walking Events	Non-Profit Fee	Event Fee
Bicentennial Park Certified 5K Course	$225.00	$300.00
Memorial Park Certified 5K Course	$300.00	$400.00
Memorial Park Certified 10K Course	$375.00	$500.00
Non-Conforming Courses (need approval)	$525.00	$700.00

Running/Walking Event fees are in additional to the Facility Rental Fees of each park.

Section 5: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the city government and its' activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this City:

ACCOUNT	DEPARTMENT OR FUNCTION	APPROPRIATION
30-720	Billing and Collecting	660,040
30-810	Water Meter Operations	838,307
30-820	Water Supply and Treatment	3,013,190
30-830	Wastewater Treatment	4,139,010
30-840	Water Maintenance	1,408,227
30-850	Wastewater Maintenance	1,432,743
30-860	Technical Services	264,698
30-870	Systems Maintenance	3,956,496
30-880	Water Quality	707,526
	Total Appropriations	16,420,237

Section 6: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

DESCRIPTION	AMOUNT
Sale of Water	6,200,000
Sewer Charges	4,721,500
Sampling and Monitoring Fees	27,000
Surcharges	120,000
Septic Tank Discharges	40,000
Water and Sewer Connection Fees	61,000
Late & Return Check Fees	305,500
Other Revenues	2,662,000
Retained Earnings	2,283,237
Total Estimated Revenues	16,420,237

Section 7: The following Water & Sewer Fund Fees are hereby adopted for provision of services by the city government for the fiscal year beginning July 1, 2020.

Water and Sewer Billing Department

SERVICE	INSIDE CITY	OUTSIDE CITY
Monthly Cost		
Water Minimum Fee	$13.91	$34.78
Sewer Minimum Fee	$17.18	$42.95
Above referenced minimum bill includes 150 cubic ft. usage		
Consumption Fee- above min. for all above referenced customers		
Water-per 100 cu. ft. over 150 cu. ft.	$2.74	$6.85
Sewer-per 100 cu. ft. over 150 cu. ft.	$2.81	$7.03
Water Only Service (metered)		
Minimum fee (includes 150 cf. usage)	n/a	$34.78
Consumption Fee per 100 cf. over min	n/a	$6.85
Sewer Only Service (metered)		
Minimum fee (includes 150 cf. usage)	$17.18	$42.95
Consumption Fee per 100 cf. over min	$2.81	$7.03
Sewer Only Service (non-metered)	$22.80	$45.60
Deposit for Service	$140	$160
Deposits on accounts are applied to final bill upon termination of service		
Low Pressure Sewer System (per pump)	$10	
Landfill Leachate Fee	$1.39 per 100 cf	

Fees:

Return Check/Draft Fee	$35	$35
Partial Payment Fee	$10	$10
Tamper Fee- First Occurrence	$150	$150
Tamper Fee- Second Occurrence	$500	$500
Late payment charge* - tier 1	$10	$10
Late payment charge* - tier 2	$20	$20
Cleaning / Inspection connection	$10	$10

* Payments must be received by 5:00 pm on the due date to avoid the late payment charge. Payments "in route" are subject to the late fee as they are not yet received.

Water and Sewer Maintenance Department

SERVICE		INSIDE CITY	OUTSIDE CITY
Water Tap Rates			
	¾" Complete Service	$2,000	$3,000
	1" Complete Service	$2,450	$3,675
	1 ½" Complete Service	$4,100	$6,150
	2" Complete Service	$4,200	$6,300
	¾" New Tap	$1,000	$1,500
	1" New Tap	$1,225	$1,838
	1 ½" New Tap	$2,050	$3,075
	2" New Tap	$2,100	$3,150
	¾" New Meter, Setter, Box	$1,000	$1,500
	1" New Meter, Setter, Box	$1,225	$1,838
	1 ½" New Meter, Setter, Box	$2,050	$3,075
	2" New Meter, Setter, Box	$2,100	$3,150
	¾" New Meter, existing svc.	$250	$375
	1" New Meter, existing svc.	$400	$600
	1 ½" New Meter, existing svc.	$600	$900
	2" New Meter, existing svc.	$750	$1,125
	Services not listed	Cost	Cost plus 50%
Sewer Tap Rates			
	4" Complete Service	$1,300	$3,250
	6" Complete Service	$1,700	$4,250
	Services not listed	Cost	Cost plus 100%

Grinder Pump Station Install for low pressure sewer system inside City Limits: $8000

Water Resources Division Fees

WATER/WASTEWATER PARAMETER ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Acidity	$8.00	Nitrite Nitrogen	$15.00
Alkalinity	$10.00	Total Kjeldahl Nitrogen	$18.00
Ammonia Nitrogen	$18.00	Phosphorus - Total	$15.00
BOD (5-day)	$25.00	Phosphorus - Ortho	$12.00
Chlorine	$10.00	pH & Temperature	$8.00
ULR Chlorine	$15.00	Total Solids	$10.00
Chloride	$15.00	Total Suspended Solids	$10.00
COD	$20.00	Settleable Solids	$8.00
Conductivity	$10.00	Sulfate	$15.00
Cyanide	$30.00	TOC	$30.00
Dissolved Oxygen	$8.00	Turbidity	$10.00
DOC	$40.00	UV254	$25.00
Fluoride	$15.00	Fecal Coliform	$30.00
Hardness - Total	$12.00	E-coli (P/A)	$25.00
Hardness - Calcium	$12.00	Total Coliform (P/A)	$25.00
Hardness - Magnesium	$10.00	Heterotrophic Plate Count	$25.00
Nitrate Nitrogen	$20.00	Source Water (Quanti-Tray)	$30.00

METALS ANALYSIS

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Aluminum	$25.00	Manganese	$20.00
Arsenic	$20.00	Mercury	$30.00
Cadmium	$20.00	Molybdenum	$20.00
Chromium	$20.00	Nickel	$20.00
Copper	$20.00	Selenium	$20.00
Iron	$20.00	Silver	$20.00
Lead	$20.00	Zinc	$20.00

Analysis fees not specified herein will be provided by commercial laboratory at contracted cost

Water Resources Division Fees (continued)

LABORATORY/COMPOSITE SAMPLING CHARGES

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Thermometer Certification (NIST)	$25.00	Annual Curve – Spec Parameter	$100.00
Sampling Cost per day for sites requiring City provided flow proportional sampler	$55.00	Sampling Cost per day for sites with customer provided flow proportional sampler	$30.00

HAULED WASTEWATER CHARGE

Parameter	Cost/Analysis	Parameter	Cost/Analysis
Any tanker truck size up to 2,500 gallons/load (excludes Recreational Vehicles)	$65.00	Recreational Vehicle Tank	$10.00

INDUSTRIAL SURCHARGES

All industrial users of the POTW are subject to industrial waste surcharges on discharges, which exceed the following levels:

Parameter	First Limit	Charges per Pounds In Excess
BOD	300 mg/l	$0.15
COD	750 mg/l	$0.06
TSS	300 mg/l	$0.31
TKN	45 mg/l	$0.92

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He/she may transfer between line item expenditures within a department without limitation and without a report being required.
b. He/she may transfer amounts between departments, within the same fund. He/she must make an official report on such transfers in excess of $5,000 at the next regular meeting of the Governing Board.
c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board.

Section 10: Copies of this Budget Ordinance shall be furnished to the City Clerk, to the Governing Board and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds. A copy will also be available at the City of Asheboro website:www.asheboronc.gov.

TOTAL GROSS BUDGET $48,249,510

Adopted this the 25th day of June 2020.

s/ David H. Smith

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David H. Smith, Mayor

ATTEST:

s/ Holly H. Doerr

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Holly H. Doerr, CMC, NCCMC, City Clerk

CITY OF ASHEBORO

SCHEDULE OF GENERAL FUND LONG-TERM DEBT

Fiscal Year 2020-2021

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT	5/26/2016	$270,000	2015-2016	$4,670				$265,330
PURCHASE			2016-2017	$56,042				$209,288
VEHICLES & EQUIPMENT		final pmt	2017-2018	$56,042			$0	$153,246
(550-9.26%, 565-77.78%,		5-26-2021	2018-2019	$56,042				$97,204
640-12.96%)			2019-2020	$56,042				$41,162
			2020-2021		$41,162	$313	$41,475	$0
TOTAL				$228,838	$41,162	$313	$41,475	
INSTALLMENT	05/26/2016	$650,000	2015-2016	$8,210				$641,790
PURCHASE			2016-2017	$98,523				$543,266
TWO FIRE TRUCKS			2017-2018	$98,523				$444,743
(530-100%)		final pmt	2018-2019	$98,523				$346,220
		05/26/2023	2019-2020	$98,523				$247,697
			2020-2021		$98,523	$3,872	$102,396	$149,174
			2021-2022		$98,523	$2,260	$100,784	$50,651
			2022-2023		$50,651	$633	$51,284	$0
TOTAL				$402,302	$247,697	$6765	$254,464	
INSTALLMENT	05/26/17	$331,331	2016-2017	$5,146				$326,185
PURCHASE (510 92%, 490 8%)		2.19%	2017-2018	$64,686				$261,499
			2018-2019	$66,117				$195,382
		final pmt	2019-2020	$67,580				$127,802
		04-26-2022	2020-2021		$69,075	$2,108	$71,183	$58,728
			2021-2022		$58,728	$591	$59,319	$0
TOTAL					$127,803	$2,699	$130,502	
INSTALLMENT	06/11/2018	$643,175	2017-2018				$0	643,175
PURCHASE		2.75%	2018-2019	$121,667			$0	$521,508
VEHICLES & EQUIPMENT (490 4.22%, 510 40.18%, 555 8.75%, 565 36.06%, 640 10.79%)			2019-2020	$125,055			$0	$396,453
		final pmt	2020-2021		$128,538	$9,290	$137,828	$267,915
		06-11-2023	2021-2022		$132,118	$5,711	$137,828	$135,797
			2022-2023		$135,797	$1,823	$137,620	$0
TOTAL				$246,722	$396,453	$16,824	$413,276	

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
INSTALLMENT								
PURCHASE		$611,738	2018-2019	$9,877			$0	$601,861
VEHICLES & EQUIPMENT		2.76%	2019-2020	$118,031			$0	$483,831
(510-24.19%, 530-22.82%, 555-6.49%, 565-33.64%, 640-12.87%)			2020-2021		$121,330	$11,827	$133,156	$362,501
		final pmt	2021-2022		$124,721	$8,435	$133,156	$237,780
		4-26-2024	2022-2023		$128,207	$4,949	$133,156	$109,573
			2023-2024		$109,573	$1,391	$110,964	$0
TOTAL				$127,908	$483,830	$26,602	$510,432	
INSTALLMENT	06/26/20	$921,938	2019-2020	$15,626				$906,312
PURCHASE		1.99%	2020-2021		$187,513	$3,732	$191,244	$718,799
VEHICLES & EQUIPMENT			2021-2022		$187,513	$3,732	$191,244	$531,286
(490 4.22%, 510 40.18%, 555 8.75%, 565 36.06%, 640 10.79%)			2022-2023		$187,513	$3,732	$191,244	$343,773
		final pmt	2023-2024		$187,513	$3,732	$191,244	$156,261
		6-11-2023	2024-2025		$156,261	$3,110	$$159,370	$0
TOTAL				$15,626	$906,312	$18,038	$924,350	

SUMMARY OF MATURITIES ON CURRENT OBLIGATIONS			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPA L DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
			2012-2013	$146,760	$0	$0	$0	$2,159,601
			2013-2014	$392,013	$0	$0	$0	$1,793,138
			2014-2015	$410,237	$0	$0	$0	$2,072,941
			2015-2016	$550,915	$0	$0	$0	$2,442,026
			2016-2017	$702,893	$0	$0	$0	$2,070,464
			2017-2018	$728,942	$0	$0	$0	$1,984,697
			2018-2019	$670,574	$0	$0	$0	$1,925,861
			2019-2020	$644,544	$0	$0	$0	$2,203,256
			2020-2021	$0	$646,140	$31,142	$677,282	$1,557,116
			2021-2022	$0	$601,603	$20,729	$622,332	$955,514
			2022-2023	$0	$502,168	$11,136	$513,304	$453,346
			2023-2024	$0	$297,085	$5,122	$302,207	$156,260
			2024-2025	$0	$156,261	$3,110	$159,370	$0
TOTAL GENERAL FUND LONG-TERM DEBT								
				$4,246,877	$2,203,257	$71,239	$2,274,495	

CITY OF ASHEBORO

SCHEDULE OF WATER AND SEWER FUND LONG TERM DEBT

Fiscal Year 2020-2021

PURPOSE	LOAN DATE	ORIGINAL AMOUNTS	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINICPAL
STATE REVOLVING	5/30/2014	$475,857	2014-2015	$39,655				$436,202
LOAN PROGRAM		final pmt 5-1-2026	2015-2016	$39,655				$396,547
WATER PROJECT		Rate: 0.00%	2016-2017	$39,655				$356,892
STATE PROJ# H-LRX-F-08-1718			2017-2018	$39,655				$317,237
			2018-2019	$39,655				$277,583
DEBT SERVICE FOR WTP			2019-2020	$39,655				$237,928
			2020-2021		$39,655	$0	$39,655	$198,273
			2021-2022		$39,655	$0	$39,655	$158,618
			2022-2023		$39,655	$0	$39,655	$118,964
			2023-2024		$39,655	$0	$39,655	$79,309
			2024-2025		$39,655	$0	$39,655	$39,654
			2025-2026		$39,654	$0	$39,654	$0
TOTAL				$237,930	$237,928	$0	$237,928	
STATE REVOLVING	4/15/2016	$1,143,936	2016-2017	$57,197				$1,086,739
LOAN PROGRAM		final pmt 5-1-2036	2017-2018	$57,197				$1,029,542
WATER PROJECT		Rate: 0.00%	2018-2019	$57,197		$0	$0	$972,345
STATE PROJ# H-LRX-F-15-1887			2019-2020	$57,197		$0	$0	$915,148
			2020-2021		$57,197	$0	$57,197	$857,952
DEBT SERVICE FOR WTP			2021-2022		$57,197	$0	$57,197	$800,755
			2022-2023		$57,197	$0	$57,197	$743,558
			2023-2024		$57,197	$0	$57,197	$686,361
			2024-2025		$57,197	$0	$57,197	$629,164
			2025-2026		$57,197	$0	$57,197	$571,968
			2026-2027		$57,197	$0	$57,197	$514,771
			2027-2028		$57,197	$0	$57,197	$457,574
			2028-2029		$57,197	$0	$57,197	$400,377
			2029-2030		$57,197	$0	$57,197	$343,180
			2030-2031		$57,197	$0	$57,197	$285,984
			2031-2032		$57,197	$0	$57,197	$228,787
			2032-2033		$57,197	$0	$57,197	$171,590
			2033-2034		$57,197	$0	$57,197	$114,393
			2034-2035		$57,197	$0	$57,197	$57,196
			2035-2036		$57,197	$0	$57,197	($0)
TOTAL				$228,788	$915,149		$915,419	

PURPOSE	LOAN DATE	ORIGINAL AMOUNT	FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
STATE REVOLVING LOAN PROGRAM	03/04/2005	$2,462,986	2005-13	$985,194				$1,477,792
SEWER PROJECT		RATE: 2.66%	2013-14	$123,149				$1,354,643
PROJ #CS370403-04			2014-15	$123,149				$1,231,494
E-SRF-T-02-0126			2015-16	$123,149				$1,108,345
ANNUAL PRINCIPAL PMT: $123,149			2016-17	$123,149				$985,196
			2017-18	$123,149				$862,046
			2018-19	$123,149				$738,897
			2019-20	$123,149				$615,748
			2020-21		$123,149	$13,953	$137,102	$492,599
			2021-22		$123,149	$11,162	$134,312	$369,449
			2022-23		$123,149	$8,372	$131,521	$246,300
			2023-24		$123,149	$5,581	$128,730	$123,151
			2024-25		$123,151	$2,791	$125,942	$0
TOTAL				$1,847,237	$615,747	$41,859	$657,607	
STATE REVOLVING	12/31/06	$4,987,267	2005-06					$4,823,273
LOAN PROGRAM			2006-07					$4,987,267
WATER PROJECT			2007-08					$4,987,267
STATE PROJ# H-LRX-F-02-0911		$3,233,573	2008-09					$4,987,267
STATE PROJ# H-LRX-F-99-0911		$1,589,700	2009-13	$997,453				$3,989,814
STATE PROJ# H-LRX-R-DW-0911			2013-14	$249,363				$3,740,451
ANNUAL PRINCIPAL PMT: $249,363			2014-15	$249,363				$3,491,088
		RATE: 2.66%	2015-16	$249,363				$3,241,725
			2016-17	$249,363				$2,992,361
			2017-18	$249,363				$2,742,998
			2018-19	$249,363				$2,493,635
			2019-20	$249,363				$2,224,271
			2020-21		$249,363	$59,698	$309,061	$1,994,908
			2021-22		$249,363	$53,065	$302,428	$1,745,545
			2022-23		$249,363	$46,431	$295,795	$1,496,181
			2023-24		$249,363	$39,798	$289,162	$1,246,818
			2024-25		$249,363	$33,165	$282,529	$997,454
			2025-26		$249,363	$26,532	$275,896	$748,091
			2026-27		$249,363	$19,899	$269,263	$498,728
			2027-28		$249,363	$13,266	$262,629	$249,364
			2028-29		$249,364	$6,633	$255,997	$0
TOTAL				$2,742,995	$2,244,272	$298,487	$2,542,760	

			FISCAL YEAR	PRINCIPAL RETIRED	PRINCIPAL DUE	INTEREST DUE	TOTAL PAYMENT	REMAINING PRINCIPAL
SUMMARY OF MATURITIES								
BY FISCAL YEAR								$7,251,520
			2013-2014	$723,296				$6,528,224
			2014-2015	$819,903				$6,184,178
			2015-2016	$822,257				$5,361,921
			2016-2017	$881,845	$0	$0	$0	$5,624,012
			2017-2018	$618,459	$0	$0	$0	$5,005,553
			2018-2019	$523,093	$0	$0	$0	$4,482,460
			2019-2020	$372,512	$469,364	$83,074	$552,438	$4,013,096
			2020-2021	$0	$469,364	$73,650	$543,015	$3,543,732
			2021-2022	$0	$469,364	$64,227	$533,591	$3,074,367
			2022-2023	$0	$469,364	$54,803	$524,167	$2,605,003
			2023-2024	$0	$469,364	$45,380	$514,744	$2,135,639
			2024-2025	$0	$469,366	$35,956	$505,322	$1,666,273
			2025-2026	$0	$346,214	$26,532	$372,746	$1,320,059
			2026-2027	$0	$306,560	$19,899	$326,459	$1,013,499
			2027-2028	$0	$306,560	$13,266	$319,826	$706,939
			2028-2029	$0	$306,561	$6,633	$313,194	$400,378
			2029-2030	$0	$57,197	$0	$57,197	$343,180
			2030-2031	$0	$57,197	$0	$57,197	$285,984
			2031-2032	$0	$57,197	$0	$57,197	$228,787
			2032-2033	$0	$57,197	$0	$57,197	$171,590
			2033-2034	$0	$57,197	$0	$57,197	$114,393
			2034-2035	$0	$57,197	$0	$57,197	$57,196
			2035-2036	$171,591	$57,197	$0	$57,197	($1)
TOTAL DEBT								
WATER AND SEWER FUND				$4,932,956	$4,482,460	$423,420	$4,905,880	

CITY OF ASHEBORO
GENERAL FUND

CITY OF ASHEBORO
GENERAL FUND REVENUES
FY 2020-2021

Code: 10

ACCOUNT	NUMBER	FY 20-21	
		MANAGER RECOMMENDED	COUNCIL APPROVED
TAX COLLECTIONS- VEHICLE & REAL	302-20XX	16,300,000	16,300,000
TAX PENALTIES AND INTEREST	317-0000	18,628	18,628
PENALTIES & INTEREST- VEHICLES	317-0200	7,355	7,355
ABC BOARD REVENUE	320-0000	216,000	216,000
ABC LAW ENFORCEMENT FEE	320-0001	2,400	2,400
PRIVILEGE LICENSES	325-0000	702	702
CABLE FRANCHISES- TWC	325-0200	36,263	36,263
REZONING, STONE & BURIAL FEES	326-0000	25,065	25,065
INTEREST EARNED ON INVESTMENTS	329-0000	102,038	102,038
CONCESSIONS & MERCHANDISE- GOLF	331-0001	5,000	5,000
CONCESSIONS & MERCHANDISE- LAKES	331-0002	10,000	10,000
CONCESSIONS & MERCHANDISE- PARKS	331-0003	4,376	4,376
CONCESSIONS & MERCHANDISE- ATHLETIC	331-0004	4,500	4,500
CONCESSIONS & MERCHANDISE- RECREATION	331-0005	2,000	2,000
CONCESSIONS & MERCHANDISE- SUNSET THEATRE	331-0006	18,000	18,000
CONCESSIONS & MERCHANDISE- POOLS	331-0008	5,000	5,000
RENTS	331-0100	3,450	3,450
AIRPORT REVENUE	331-0200	5,216	5,216
MISCELLANEOUS REVENUE- VARIOUS	335-0100	17,453	17,453
PAYMENT IN LIEU OF TAXES	335-0200	27,000	27,000
FEMA:REIMBURSEMENT	335-0700	70,000	70,000
CONTRACTED MAINTENANCE- NCDOT	335-0900	10,000	10,000
SUNSET PLACE LOAN PAYMENT	335-1100	11,317	11,317
CONCERT SERIES SPONSORSHIP REVENUE	335-1300	20,000	20,000
RENTAL/VEHICLES- LOCAL TAX	336-0000	39,831	39,831
UTILITIES FRANCHISE TAX- STATE	337-0000	2,488,000	2,488,000
POWELL BILL ALLOCATION- STATE	343-0000	662,190	662,190
1% LOCAL SALES TAX- STATE ARTICLE 39	345-0000	1,700,000	1,700,000
½% LOCAL SALES TAX- STATE ARTICLE 40	346-0000	1,300,000	1,300,000
½% LOCAL SALES TAX- ARTICLE 42	346-0300	850,000	850,000
½% LOCAL SALES TAX- ARTICLE 44	346-0100	490,000	490,000
CITY HOLD HARMLESS- ARTICLE 14	346-0400	1,400,000	1,400,000
SOLID WASTE DISPOSAL TAX (7/1/08)	347-0000	17,450	17,450
ALCOHOLIC BEVERAGE TAX DISTRIBUTION	348-0000	116,503	116,503
DOJ OT REMIB	350-0300	13,000	13,000

CITY OF ASHEBORO

GENERAL FUND REVENUES

FY 2020-2021

(Continued)

Code: 10

ACCOUNT	NUMBER	FY 20-21	
		MANAGER RECOMMENDED	COUNCIL APPROVED
COURT COSTS, FEES & CHARGES	351-0000	11,194	11,194
PARKING VIOLATION PENALTIES	352-0000	495	495
BUILDING PERMITS	355-0000	89,594	89,594
INSPECTION FEES	357-0000	50,767	50,767
FIRE INSPECTION FEES	357-1000	1,800	1,800
CHARGES FOR SERVICES- REFUSE COLL.	358-0000	595,485	595,485
CHARGES FOR SERVICES- GARBAGE	358-0001	1,028,726	1,028,726
CHARGES FOR SERVICES- RECYCLE	358-0002	170,603	170,603
CHARGES FOR SERVICES- COMMERCIAL	358-0003	6,954	6,954
SALE OF CEMETARY LOTS	361-0000	2,178	2,178
GOLF- CITY AM	364-0001	15,000	15,000
GOLF COURSE FEES – JUNIOR AM	364-0003	500	500
GOLF COURSE FEES- TWILIGHT PROGRAM	365-0000	1,000	1,000
GOLF COURSE GREEN FEES	365-0100	52,000	52,000
GOLF COURSE ELECTRIC CART FEES	365-0200	42,000	42,000
GOLF COURSE ANNUAL DUES	365-0300	25,000	25,000
SWIMMING POOL FEES AND LESSONS	365-0400	30,000	30,000
TENNIS COURTS- RECEIPTS	365-0500	157	157
FISHING LAKES- PERMITS	365-0600	45,000	45,000
ATHLETIC PROGRAMS	365-0700	20,000	20,000
OTHER RECREATION PROGRAMS	365-0800	11,000	11,000
OTHER GOLF PROGRAMS	365-0900	2,300	2,300
PARK/SHELTER RESERVATIONS	365-1100	7,000	7,000
RANDOLPH COUNTY WELLNESS GRANT	NEW	0	0
SUNSET THEATRE REVENUE	365-1200	35,000	35,000
SKATE PARK REVENUE	365-1300	800	800
FARMERS MARKET	365-1400	3,000	3,000
SALE OF MATERIALS – SERVICES	381-0000	82,126	82,126
PROCEEDS FROM LEASE PURCHASE	385-0100	933,622	933,622
REIMB. ASHEBORO CITY SCHOOLS	397-2100	256,000	256,000
GENERAL FD. REV. EST.		**29,518,037**	**29,518,037**
FUND BALANCE ALLOCATION		2,311,236	2,311,236
TOTAL GENERAL FUND REVENUE		**31,829,273**	**31,829,273**

CITY OF ASHEBORO

GENERAL FUND EXPENDITURE SUMMARY

FY 2020-2021

ACCT	DEPARTMENT OF FUNCTION	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
410	MAYOR ANF GOVERNING BODY	145,884	145,884	145,884
420	CITY MANAGER'S OFFICE	215,838	215,838	215,838
440	FINANCE OFFICE	548,608	548,608	548,608
450	LEGAL & CITY CLERK	241,977	241,977	241,977
480	INFORMATION TECHNOLOGY	301,056	301,056	301,056
490	PLANNING/COMMUNITY DEVELOPMENT/ZONING	992,851	975,643	975,643
500	MUNICIPAL BUILDING	263,900	263,900	263,900
510	POLICE	9,586,909	9,413,766	9,413,766
530	FIRE	6,315,710	5,982,626	5,982,626
540	BUILDING INSPECTIONS	121,451	121,451	121,451
545	FIRE INSPECTIONS	276,746	276,746	276,746
550	OPERATIONS	1,266,724	1,234,724	1,234,724
555	FLEET MAINTENANCE	1,435,214	1,313,427	1,313,427
565	STREET MAINTENANCE	3,773,972	3,248,372	3,248,372
575	CITY ENGINEER OFFICE	322,185	322,185	322,185
580	ENVIRONMENTAL SERVICES	2,911,637	2,162,637	2,162,637
590	HUMAN RESOURCES	363,822	363,822	363,822
615	ARTS & CULTURAL SERVICES	545,348	473,858	473,858
620	RECREATION SERVICES	1,819,431	1,663,048	1,663,048
625	MUNICIPAL GOLF COURSE	213,731	198,731	198,731
630	LIBRARY	134,450	134,450	134,450
640	FACILITIES MAINTENANCE	2,086,204	2,059,134	2,059,134
650	AIRPORT AUTHORITY	167,390	167,390	167,390
	GENERAL FUND TOTAL	**34,051,040**	**31,829,273**	**31,829,273**

CITY OF ASHEBORO

MAYOR & GOVERNING BODY

GENERAL INFORMATION

The City Council is the legislative and policy making body of the city. It is composed of a Mayor and seven council members elected at large. The Mayor presides at meetings and serves as the ceremonial head of government. The City Council meets in regular session the first Thursday following the first Monday of the month at 7:00 pm. The Council also sits for special meetings as is needed.

The mission of the Asheboro City Council is: “To provide the citizens of Asheboro with excellence in leadership, fiscal management and municipal services and to create meaningful and appropriate opportunities for citizen participation to improve the quality of life for all.”

OBJECTIVES

At each of the past Planning Retreats, the City Council has conducted a careful study and review of the existing goals and objectives for the City of Asheboro and discussed events and matters affecting the city which may be undertaken during future fiscal years.

In the 2005-2006 fiscal year, the City Council began participating in a community wide Strategic Planning Process to gather insight from others in the community and to carefully re-identify where their focus needs to be going forward. The Strategic Plan Steering Committee established the vision of Asheboro – "Asheboro will be a model community in North Carolina as a place to live, work, and play." This vision guided the Steering Committee and task forces in their 18 month study and analysis.

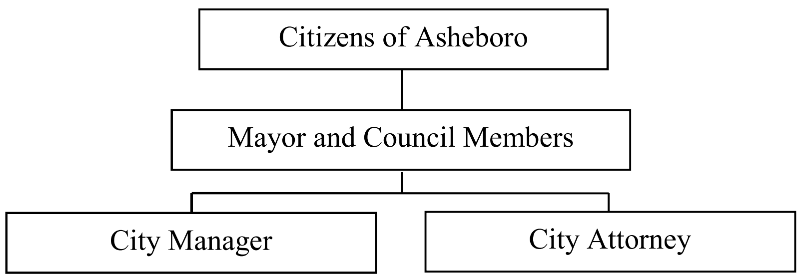
The strategic planning process culminated in March 2007 with the production of the Asheboro 20/20 strategic plan report. Contained in this report were a series of goals and strategies that now guide and help provide focus to the City Council as they make decisions for the future. The four areas of focus for these goals and strategies are:

1. Economic Development
2. Growth, Annexation and Infrastructure
3. Quality of Life
4. North Carolina Zoo

City of Asheboro

Mayor & Governing Body

Organizational Chart



MAYOR AND GOVERNING BODY

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-410

		FY 20-21		
OBJECT OF EXPENDITURE	**NUMBER**	**DEPARTMENT REQUESTED**	**MANAGER RECOMMENDED**	**COUNCIL APPROVED**
SALARIES & WAGES	10-410-0200	42,645	42,645	42,645
FRINGE: FICA	10-410-0702	3,262	3,262	3,262
FRINGE: INSURACE	10-410-0704	72,000	72,000	72,000
TRAVEL, SCHOOLS, CONFERENCES	10-410-1400	12,000	12,000	12,000
ELECTIONS & REFERENDUMS	10-410-4700	10,000	10,000	10,000
DUES & SUBSCRIPTIONS	10-410-5300	1,250	1,250	1,250
MISCELLANEOUS EXPENSE	10-410-5700	4,596	4,596	4,596
WORKERS COMP.	10-410-5800	130	130	130
TOTALS		**145,884**	**145,884**	**145,884**

CITY OF ASHEBORO

CITY MANAGER

GENERAL INFORMATION

The City Manager is the chief administrative officer of the City of Asheboro and is responsible for the general management of all municipal operations. The City Manager is directly responsible and accountable to the Mayor and City Council and administers the policies and goals of the City Council. He also is responsible for informing the City Council of all issues involving the City. The Manager is the Budget Officer for the City and is responsible for the preparation and implementation of the Annual Operating Budget.

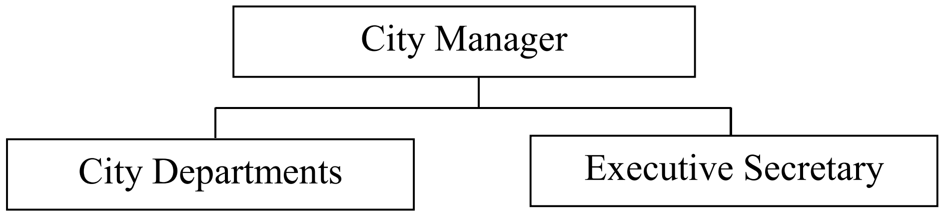
OBJECTIVES

- To provide effective administrative leadership and management skills to all levels of the city government.
- To keep the City Council fully informed in order to facilitate the policy making decisions necessary for an effective proactive municipal government.
- To provide all the citizens of Asheboro with the highest level of municipal services that can be afforded under the operating budget.
- To promote effective communication within the organization.
- To develop an annual balanced budget which serves as the financial plan for the city.
- To evaluate past accomplishments and strategically plan for future needs of service delivery, capital requirements, and demographic demands of the city.

CITY OF ASHEBORO

City Manager

Organizational Chart



CITY MANAGER'S OFFICE

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-420

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-420-0200	131,921	131,921	131,921
N C MUNICIPAL LEAGUE	10-420-0500	23,000	23,000	23,000
FRINGE: FICA	10-420-0702	10,092	10,092	10,092
FRINGE: INSURANCE	10-420-0704	13,500	13,500	13,500
FRINGE: RETIREMENT	10-420-0705	11,807	11,807	11,807
UNEMPLOYMENT COMPENSATION	10-420-0800	5	5	5
TELEPHONE	10-420-1100	600	600	600
TRAVEL, SCHOOLS, CONFERENCES	10-420-1400	3,157	3,157	3,157
OFFICE SUPPLIES- PRINTING	10-420-3300	895	895	895
AWARDS/RECOGNITIONS	10-420-4000	1,101	1,101	1,101
SCHOOL OF GOVT (UNC)	10-420-4900	3,347	3,347	3,347
DUES AND SUBSCRIPTIONS	10-420-5300	6,897	6,897	6,897
INSURANCE	10-420-5400	622	622	622
MISCELLANEOUS EXPENSE	10-420-5700	734	734	734
WORKERS COMP	10-420-5800	475	475	475
COG DUES	10-420-5900	5,415	5,415	5,415
SMALL EQUIPMENT	10-420-6000	2,270	2,270	2,270
TOTALS		**215,838**	**215,838**	**215,838**

CITY OF ASHEBORO
FINANCE DEPARTMENT

GENERAL INFORMATION

The Finance Department is responsible for managing all of the financial affairs of the City and supports the other departments through accounting services and financial reporting. The Finance Department operates under the direction of the Finance Officer.

Activities performed by the Finance Department include accounting, debt administration, data processing, and cash management. The accounting function involves payment of the City's bills and maintenance of the general ledger for all funds and subsidiary ledgers for receivables, payroll, payables and fixed assets. Cash management includes maximizing invested funds while insuring a ready cash reserve for payment of current obligations.

In addition to preparing monthly internal financial statements, the Finance Department is also responsible for assisting with the annual independent audit and preparation of the Comprehensive Annual Financial Report, which reflects the financial position of the City at year end.

OBJECTIVES

The objective of the Finance Department is to perform accurately and efficiently each of the following financial functions: administration of debt; data processing; cash management; internal auditing; accounting; financial reporting; payroll processing, devising internal controls to insure proper expenditures of City funds and collection of revenues, and assistance in budget preparation.

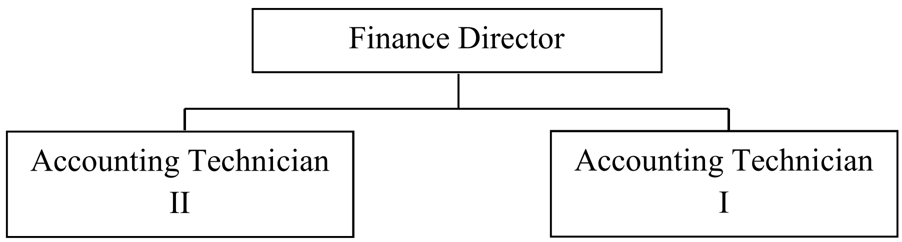
Specific goals are the following:

- To ensure that the City's financial operations are being performed as efficiently as possible while providing for maximum internal controls and proper stewardship of assets. The establishment of an accounting operations manual will be one end result.
- To maximize yield on invested funds in an environment where revenue sources are threatened and interest rates are very low. Safety of invested funds is of prime importance.
- To ensure that the current system of internal accounting controls is adequate, that controls are being performed as intended and that the financial statements generated provide reliable and accurate data.
- To improve the financial accounting system to enable the City to be in compliance with the most recent accounting standards and regulations.

CITY OF ASHEBORO

Finance Department

Organizational Chart



FINANCE DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-440

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-440-0200	100,088	100,088	100,088
PROF SVCS- AUDIT	10-440-0400	40,000	40,000	40,000
FRINGE: FICA	10-440-0702	7,657	7,657	7,657
FRINGE: INSURANCE	10-440-0704	13,500	13,500	13,500
FRINGE: RETIREMENT	10-440-0705	8,958	8,958	8,958
UNEMPLOYMENT COMPENSATION	10-440-0800	5	5	5
TRAVEL, SCHOOLS, CONFERENCES	10-440-1400	1,200	1,200	1,200
MAINT & REPAIR- EQUIPMENT	10-440-1600	2,000	2,000	2,000
COMPUTER PROG	10-440-2000	1,000	1,000	1,000
POSTAGE	10-440-3000	4,300	4,300	4,300
OFFICE SUPPLIES- PRINTING	10-440-3300	9,000	9,000	9,000
CONTRACTED SERVICES	10-440-4400	6,000	6,000	6,000
TAX COLL FEE- RAND CTY	10-440-5000	195,000	195,000	195,000
TAX COLL FEE- VEHICLE	10-440-5100	45,000	45,000	45,000
DUES & SUBSCRIPTIONS	10-440-5300	1,200	1,200	1,200
SOFTWARE-SUBSCRIPTION MAINT	10-440-5301	8,200	8,200	8,200
SOFTWARE UPGRADE	10-440-5301	53,900	53,900	53,900
EMPLOYEE BONDS	10-440-5400	1,300	1,300	1,300
TAX REFUNDS	10-440-5500	45,000	45,000	45,000
MISCELLANEOUS EXPENSE	10-440-5700	3,500	3,500	3,500
WORKERS COMP	10-440-5800	800	800	800
SMALL EQUIPMENT	10-440-6000	1,000	1,000	1,000
CAPITAL OUTLAY - EQUIPMENT	10-440-7400			
TOTALS		**548,608**	**548,608**	**548,608**

CITY OF ASHEBORO

LEGAL DEPARTMENT

LEGAL:

GENERAL INFORMATION

The City Attorney, City Clerk / Paralegal, and Deputy City Clerk staff the Legal Department for the City of Asheboro. The City Attorney serves at the pleasure of the City Council and is a full-time employee of the City. The City Attorney provides legal representation for the City of Asheboro and any other clients designated by the Asheboro City Council.

OBJECTIVES

The objective of the City Attorney is to fulfill his duties to the City of Asheboro by providing legal services that are both cost effective and of the highest quality. By way of illustration and not limitation, the services that will be rendered in order to fulfill this objective are as follows:

- As appropriate, the prosecution and defense of suits for / against the City.
- The provision of legal advice to the Mayor, City Council, City Manager, and other city officials with respect to the affairs of the city.
- Upon request, the drafting and/or review of proposed ordinances.
- Upon request, the review of agreements, contracts, franchises, and other instruments with which the City may be concerned.
- The City Attorney will attend all meetings of the City Council.
- The performance of such other duties as may be expected of the City Attorney by virtue of his position as City Attorney.

CITY CLERK:

GENERAL INFORMATION

It is the duty of the City Clerk to give notice of all meetings of the Council, keep a journal of the proceedings of the Council, be the custodian of city records, and perform any other duties that are required by statutes or the Council.

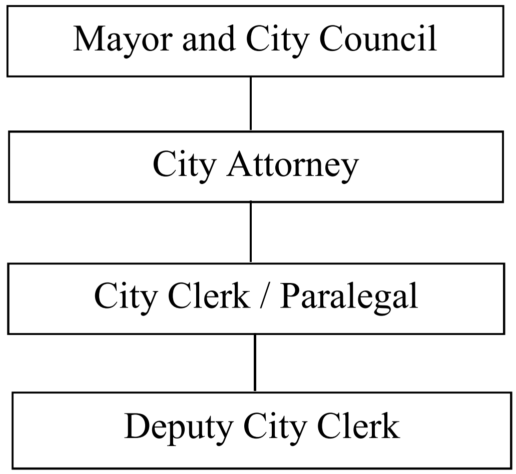
OBJECTIVES

- To prepare and maintain meeting minutes that accurately reflect the actions of the Asheboro City Council in a manner that is compliant with all applicable laws and administrative regulations.
- To maintain and update the Code of Asheboro.
- To provide records management services, including storage and retrieval of city records.

CITY OF ASHEBORO

Legal Department

Organizational Chart



LEGAL & CITY CLERK

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-450

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-450-0200	170,075	170,075	170,075
PROFESSIONAL SERVICES	10-450-0400	2,000	2,000	2,000
FRINGE: FICA	10-450-0702	13,011	13,011	13,011
FRINGE: INSURANCE	10-450-0704	22,500	22,500	22,500
FRINGE: RETIREMENT	10-450-0705	15,222	15,222	15,222
UNEMPLOYMENT COMPENSATION	10-450-0800	50	50	50
TELEPHONE	10-450-1100	650	650	650
TRAVEL, SCHOOLS, CONFERENCES	10-450-1400	7,200	7,200	7,200
OFFICE SUPPLIES- PRINTING	10-450-3300	1,200	1,200	1,200
POSTAGE- PRIVILEGE LICENSE	10-450-3301	400	400	400
LAW LIBRARY	10-450-3400	4,200	4,200	4,200
CITY CODE	10-450-3500	2,500	2,500	2,500
PROFESSIONAL ASSOCIATION DUES	10-450-5300	1,200	1,200	1,200
INSURANCE	10-450-5400	930	930	930
MISCELLANEOUS EXPENSES	10-450-5700	500	500	500
WORKERS COMP	10-450-5800	340	340	340
SMALL EQUIPMENET	10-450-6000	0	0	0
TOTALS		**241,977**	**241,977**	**241,977**

CITY OF ASHEBORO

INFORMATION TECHNOLOGY

GENERAL INFORMATION

The Information Technology Department manages computer and technology resources within the City, ensuring that those resources are available and secure for use. The department is responsible for network security, which includes restricting access to certain websites, maintaining virus and spyware protection, and employing other security measures to safeguard the City's information. This department reviews and evaluates new technologies as they emerge and recommend any desirable hardware and software upgrades for the City. It also interacts with other departments as they plan to budget for technology purchases. The department oversees the planning and implementation of additions, deletions, and major modifications to the City's network infrastructure. IT manages the City's telephone system as well as 205 cell phones and 148 Wi-Fi devices. The department oversees and administers the maintenance of 14 servers, over 320 computer work stations, and the software required to use them and oversee system backups, archiving, and disaster recovery practices.

The Information Technology GIS Department deploys a working Geospatial Information System (GIS) to the City and to the public. A GIS is any system that captures, stores, analyzes, manages, and presents data that are linked to location(s). The City uses this to provide location information on water/sewer utilities, street centerline data, structure addressing data and all other data related to property. GIS is also used as a platform for the creation for new data for short and/or long term use. For City use, GIS is used for producing maps specific to field related jobs or for field analysis. Each department within the City has access to a web based GIS service (ConnectGIS) for the creation of maps for specific projects or a general overview of what data is available.

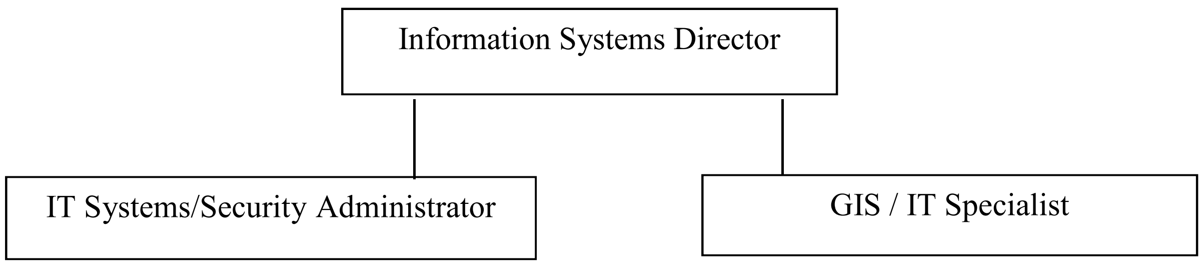
OBJECTIVES

- Provides leadership for short and long range planning for all technology initiatives.
- Facilitates planning and implementation of telecommunication devices, along with local and wide area networks.
- Maintains servers that control email and internet connectivity for City of Asheboro employees.
- Ensures the maintenance of all computers and software.
- Plans and implements staff development to assist in using new software applications.
- Works with department heads to incorporate technology by identifying strategies and materials as needed.
- Assists end users in resolving technology oriented problems.

CITY OF ASHEBORO

Information Technology Department

Organizational Chart



INFORMATION TECHNOLOGY

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-480

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-480-0200	133,556	133,556	133,556
FRINGE: FICA	10-480-0702	10,217	10,217	10,217
FRINGE: INSURANCE	10-480-0704	13,950	13,950	13,950
FRINGE: RETIREMENT	10-480-0705	11,953	11,953	11,953
UNEMPLOYMENT COMPENSATION	10-480-0800	10	10	10
TELEPHONE	10-480-1100	7,000	7,000	7,000
INTERNET SERVICE	10-480-1101	18,500	18,500	18,500
TRAVEL, SCHOOLS, CONFERENCES	10-480-1400	1,000	1,000	1,000
OFFICE SUPPLIES	10-480-3300	150	150	150
OTHER SUPPLIES	10-480-3400	4,000	4,000	4,000
SOFTWARE/NETWORK SUPPORT	10-480-3500	37,000	37,000	37,000
SOFTWARE LICENSES	10-480-3501	8,000	8,000	8,000
UNIFORMS	10-480-3600	600	600	600
CONTR SERVICES	10-480-4500	4,000	4,000	4,000
CONTR SERV- T1 LINE TO R CTY	10-480-4501	4,000	4,000	4,000
CONTR SVS-DOWNTOWN WIRELESS	10-480-4502	5,000	5,000	5,000
DUES & SUBSCRIPTIONS	10-480-5300	500	500	500
SUBSCRIPTIONS-SECURITY & EMAIL	10-480-5301	38,000	38,000	38,000
INSURANCE	10-480-5400	1,000	1,000	1,000
MISCELLANEOUS EXPENSE	10-480-5700	50	50	50
WORKERS COMP	10-480-5800	570	570	570
SMALL EQUIPMENT	10-480-6000	2,000	2,000	2,000
CAPITAL OUTLAY	10-480-7400			
TOTALS		**301,056**	**301,056**	**301,056**

CITY OF ASHEBORO

PLANNING & COMMUNITY DEVELOPMENT

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Planning / Community Development Department are as follows:

- Land Development Plan
- Zoning Ordinance
- Transportation Planning
- Annexation Studies
- Subdivision Ordinance
- Zoning Permits
- Assistance to the Bureau of Census
- Flood and Watershed Regulations
- Zoning Hearings
- Subdivision Review & Approval
- Site Plan Review & Approval
- Consultation w/ Developers before Development
- Manage Media Relations
- Administration of Federal and State grants
- Code Enforcement
- Neighborhood Analysis
- BOA Hearings
- Downtown and Neighborhood Revitalization
- Staff to the Planning Board/Board of Adjustment
- Staff to the Redevelopment Commission
- Assistance to Non-Profit Housing Dev. Organizations
- Federal and State Grant Applications
- Fair Housing Reporting
- Publicize, Promote, and Educate the Public Regarding Events, Functions and Services of the City
- Maintain City Websites, Government Information Channel and Official Social Media Accounts and Archives
- Participate in Administration of Transportation Improvement Plan's Locally Administered Projects.

OBJECTIVES

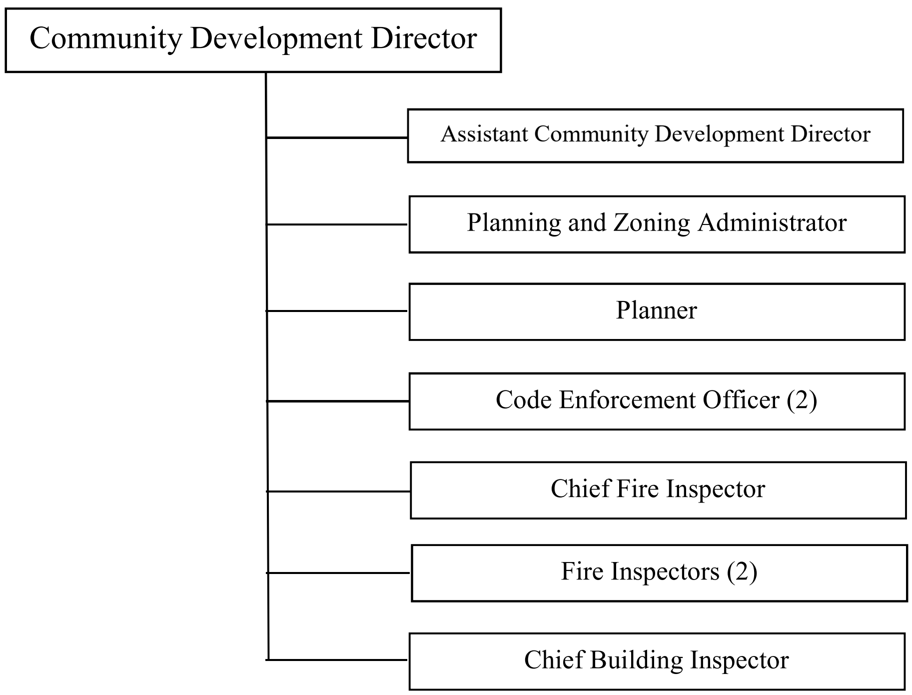
The work objectives of the Planning / Community Development Department are directly related to all levels of planning; in particular, the day to day rudiments such as zoning, subdivision and grant administration, and long range planning such as comprehensive development plans and thoroughfare plans. Specifically, the Department will pursue a program that will promote a team approach to provide citizen services and support to Management and Council in implementation of specific goals and objectives. To this end, the following items are targeted for our objectives:

- Continue update of the Land Development Plan.
- Maintain new website functionality related to mobile responsive and improve communications
- Continue selective updating of the Zoning Ordinance.
- Continue the updating of the Subdivision Ordinance.
- Review other development regulations, codes and policies.
- Prepare applications for appropriate federal and state grants.
- Continue comprehensive strategic planning program.
- Emphasize code enforcement activities.
- Implement 2019-2020 Marketing Plan
- Make necessary upgrades to Public, Educational and Governmental access channel.

CITY OF ASHEBORO

Community Development Division

Organizational Chart



PLANNING & COMMUNITY DEVELOPMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-490

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-490-0200	317,595	317,595	317,595
SALARIES AND WAGES-PT	10-490-0210	10,000	10,000	10,000
PROFESSIONAL SERVICES	10-490-0400	74,900	74,900	74,900
FRINGE BENEFITS	10-490-7000	26	26	26
FRINGE: FICA	10-490-0702	24,296	24,296	24,296
FRINGE: INSURANCE	10-490-0704	63,000	63,000	63,000
FRINGE: RETIREMENT	10-490-0705	28,425	10,950	10,950
UNEMPLOYMENT COMPENSATION	10-490-0800	15	15	15
TELEPHONE	10-490-1100	2,000	2,000	2,000
PRINT & PUBLISHING	10-490-1200	35,000	35,000	35,000
TRAVEL, SCHOOLS, CONFERENCES	10-490-1400	4,250	4,250	4,250
MAINT & REPAIR- VEH PART	10-490-1700	3,000	3,000	3,000
GAS, OIL, TIRES	10-490-3100	2,500	2,500	2,500
GRANTS	10-490-3200	110,000	110,000	110,000
OFFICE SUPPLIES	10-490-3300	700	700	700
POSTAGE	10-490-3400	1,800	1,800	1,800
CREDIT CARD	10-490-4501	1,200	1,200	1,200
COMMUNTIY SUPPORT	10-490-4600	10,000	10,000	10,000
ASHEBORO HOUSING AUTHORITY	10-490-5000	35,000	35,000	35,000
REDEVELOPMENT ACTIVITIES-ASBESTOS	10-490-5100	75,000	75,000	75,000
REDEVELOPMENT BRICK PURCHASES	10-490-5200	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	10-490-5300	25,000	25,000	25,000
PEG CHANELL	10-490-5301	15,000	15,000	15,000
INSURANCE	10-490-5400	3,000	3,000	3,000
CODE ENFORCEMENT	10-490-5500	500	500	500
COMMUNITY DEVELOPMENT	10-490-5600	132,000	132,000	132,000
MISCELLANEOUS EXPENSE	10-490-5700	400	400	400
WORKERS COMP	10-490-5800	6,000	6,000	6,000
PRIN ON LT DEBT	10-490-8100	10,684	10,950	10,950
INT ON LT DEBT	10-490-8200	561	561	561
TOTALS		**992,851**	**975,643**	**975,643**

MUNICIPAL BUILDING HEADQUARTERS

Managed by City Engineer

GENERAL INFORMATION

The municipal building provides a central location for the administration and management of city government, finance, planning, zoning, community development, building and fire inspections, engineering, legal services and water and sewer billing and collection, as well as provide facilities for council and other meetings.

OBJECTIVE

To provide an efficient and practical administration and operation of municipal services.

MUNICIPAL BUILDING HEADQUARTERS

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-500

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
TELEPHONE	10-500-1100	16,500	16,500	16,500
INTERNET SERVICE	10-500-1101	17,000	17,000	17,000
UTIL, FUEL & LIGHTS	10-500-1300	22,500	22,500	22,500
MAINT & REP- BUILDING	10-500-1500	5,000	5,000	5,000
BLDG MAINT & REP - REMODEL	10-500-1501	20,000	20,000	20,000
MAINT & REP- EQUIPMENT	10-500-1600	145,000	145,000	145,000
MAINT & REPAIR-VEHICLE PARTS	10-500-1700	500	500	500
GAS, OIL, TIRES	10-500-3100	500	500	500
CENTRAL OFFICE SUPPLY	10-500-3300	4,000	4,000	4,000
COPIER LEASE	10-500-3301	13,500	13,500	13,500
SUPPLIES & MATERIALS	10-500-3400	2,500	2,500	2,500
OFFICE FURNITURE - REMODEL	10-500-3401	5,000	5,000	5,000
UNIFORMS & ACCESSORIES	10-500-3600	1,000	1,000	1,000
PURCHASE FOR RESALE	10-500-4800	500	500	500
INSURANCE	10-500-5400	2,700	2,700	2,700
MISCELLANEOUS EXPENSE	10-500-5700	1,500	1,500	1,500
SMALL EQUIP- NON CAP	10-500-6000	6,200	6,200	6,200
TOTALS		**263,900**	**263,900**	**263,900**

CITY OF ASHEBORO

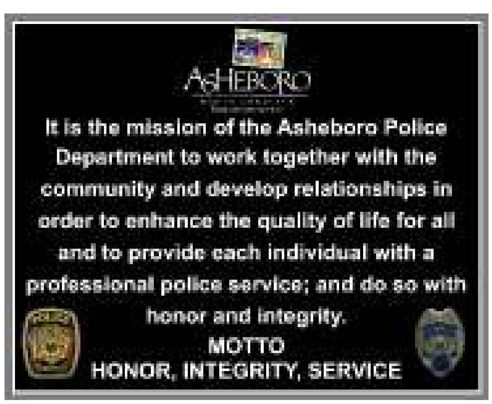
POLICE DEPARTMENT

The Police Department, under the direction of the Chief of Police, is committed to serving the public and providing the community with a professional organization that is built on a foundation of strong character with Honor, Integrity, and Service. The department is made up of three divisions that work hand-in-hand to provide the citizens of Asheboro a quality police service.

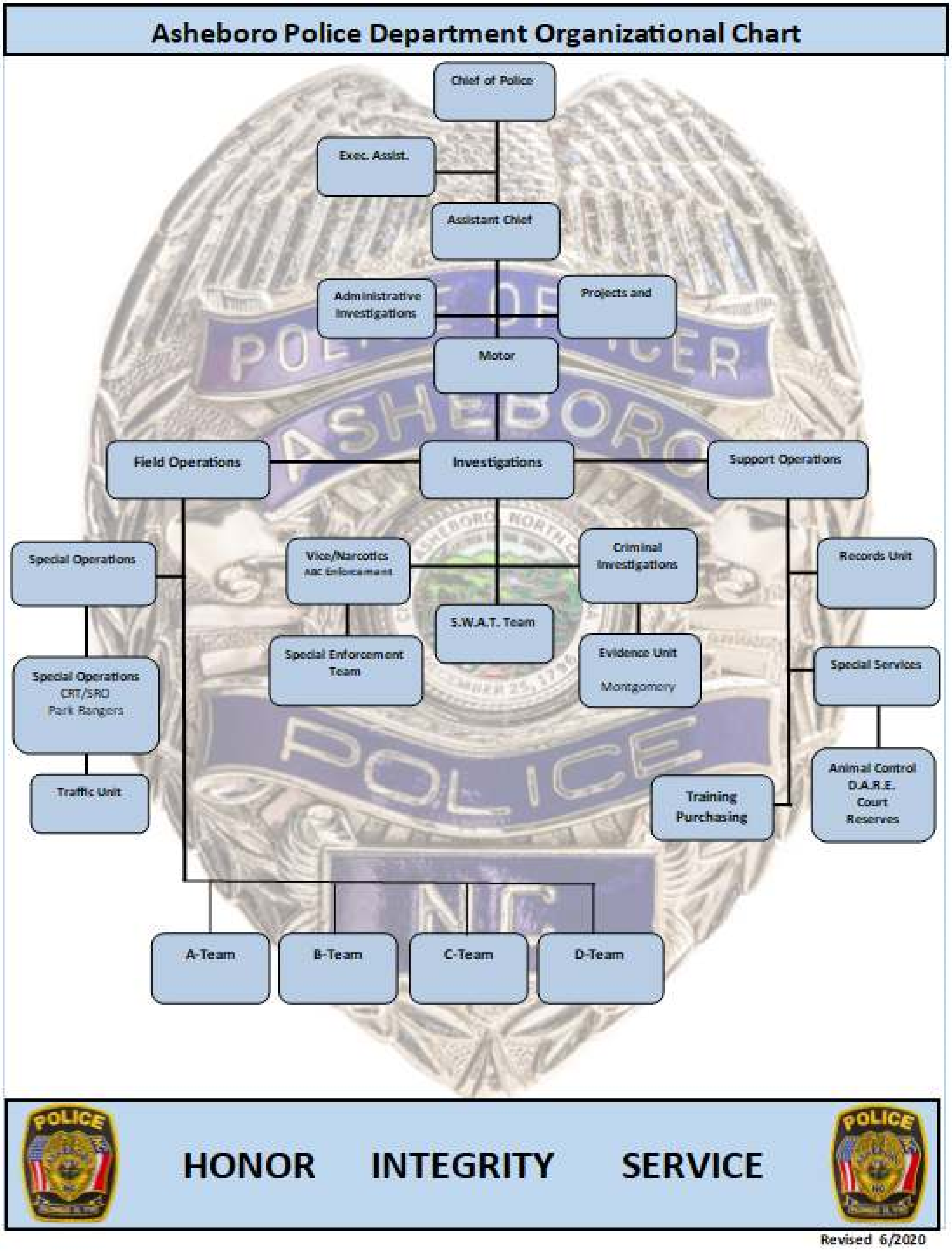
Field Operations – The backbone of our department is our Field Operations Division that is made up of Patrol, Criminal Investigations, Traffic and the Community Resource Team.

Support Operations – These teams supplement our Operations Division and are made up of Special Services, Park Rangers, SRO's, DARE, Reserves and Records.

Administrative Operations – Is made up of the Chief and his Administrative Staff. They are responsible for the day-to-day operations, recruitment and hiring of personnel, training, equipment and policies and procedures that ensure that the Citizens of Asheboro are provided a professional service.



CITY OF ASHEBORO



GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-510

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-510-0200	4,378,106	4,378,106	4,378,106
SEPARATION ALLOWANCE	10-510-0200	400,000	400,000	400,000
SALARIES-PT	10-510-0200	56,000	56,000	56,000
OVERTIME EXPENSE	10-510-0201	50,000	50,000	50,000
PROF SERVICES	10-510-0400	32,780	25,000	25,000
FRINGE BENEFITS	10-510-0700	1,000	1,000	1,000
FRINGE: FICA	10-510-0702	373,634	373,634	373,634
FRINGE: INSURANCE	10-510-0704	1,026,000	1,026,000	1,026,000
FRINGE: RETIREMENT	10-510-0705	427,111	427,111	427,111
FRINGE: 401K	10-510-0706	205,302	205,302	205,302
UNEMPLOYMENT COMPENSATION	10-510-0800	2,200	2,200	2,200
TELEPHONE	10-510-1100	92,000	92,000	92,000
INTERNET SERVICE	10-510-1101	13,000	13,000	13,000
UTIL, FUEL & LIGHTS	10-510-1300	30,000	30,000	30,000
TRAVEL, SCHOOLS, CONFERENCES	10-510-1400	25,000	25,000	25,000
ADVANCED LEADERSHP/MANAGEMENT TRAINING	10-510-1401	6,800	6,800	6,800
MAINT & REPAIR- BUILDING	10-510-1500	150,000	87,000	87,000
MAINT & REPAIR-SATELITE OFFICE	10-510-1501		145,000	145,000
MAINT & RAPAIR- EQUIPMENT	10-510-1600	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE PARTS	10-510-1700	110,000	110,000	110,000
OFFICE RENTAL- VICE	10-510-2100	28,200	28,200	28,200
GAS, OIL & TIRES	10-510-3100	160,000	160,000	160,000
OFFICE SUPPLY- PRINTING	10-510-3300	35,000	27,000	27,000
DARE/COMMUNITY WATCH SUPPLIES & PRINTING	10-510-3301	5,500	5,500	5,500
COMMUNITY RESOURCE SUPPLIES	10-510-3302	7,500	7,500	7,500
POLICE K-9 EQUIP/SUPPLIES/VET	10-510-3303	9,500	9,500	9,500
OTHER SUPPLIES & MAINT	10-510-3400	45,000	35,000	35,000
AMMO/FIREARMS MAINT	10-510-3401	30,000	30,000	30,000
SMALL EQUIPMENT	10-510-3500	243,500	174,000	174,000
SMALL EQUIPMENT- ALERT	10-510-3501	28,410	28,410	28,410
UNIFORMS & ACCESSORIES	10-510-3600	82,000	82,000	82,000
UNIFORM/ACCESS- BULLET PROOF VEST	10-510-3601	15,360	15,360	15,360
PROPERTY- EVIDENCE ADV	10-510-3700	2,000	2,000	2,000
AWARDS, RECOG & FLORAL	10-510-4000	7,000	5,000	5,000
CONTR MAINT & REPAIR- VEHICLE	10-510-4400	5,000	5,000	5,000

POLICE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021
(Cont.)

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
CONTR SRVCS	10-510-4500	42,177	42,177	42,177
CONTRA SVCS: TRANSUNION (TLO)	10-540-4501	2,280	2,280	2,280
CONTR SRVCS: 911	10-510-4502	241,280	241,280	241,280
CASPER CONNECT	10-510-4503	2,963	2,963	2,963
CONTR SRVCS: RADIO MAINT	10-510-4504	5,000	5,000	5,000
CONTR SRVCS: DCI USER FEE	10-510-4505	7,000	7,000	7,000
CONTR SRVCS: COPIER LEASE	10-510-4506	9,000	9,000	9,000
LEADS-ON-LINE	10-510-4507	6,188	6,188	6,188
CONTR SRVCS: SPILLMAN	10-510-4508	21,000	21,000	21,000
CONT SVC: CTY HEALTH DE[T ANIMAL CONTROL	10-510-4509	4,000	4,000	4,000
CONT.SVC: BOSCH VEHICLE CRASH DATA RETRIEVAL SOFTWARE	10-510-4510	1,060	1,060	1,060
CONT SVC: E-LINE UP	10-510-4511	600	600	600
CONT SVC: NEST AWARE	10-510-4512	400	400	400
CONTR SVC:WATCHGUARD BODY CAM	10-510-4514	57,750	57,750	57,750
DUES & SUBSCRIPTIONS	10-510-5300	3,000	3,000	3,000
INSURANCE- CARS	10-510-5400	110,000	110,000	110,000
MISCELLANEOUS EXPENSE	10-510-5700	12,000	12,000	12,000
WORKERS COMP	10-510-5800	145,000	145,000	145,000
SMALL EQUIPMENT- NON CAP	10-510-6000	93,642	93,642	93,642
CAPITAL OUTLAY: EQUIPMENT	10-510-7400	477,863	320,000	320,000
INVESTIGATION FUND	10-510-7500	35,000	35,000	35,000
ANIMAL CONTROL SUPPLIES	10-510-7600	2,500	2,500	2,500
PRIN ON LT DEBT	10-510-8100	209,479	209,479	209,479
INT ON LT DEBT	10-510-8200	9,825	9,825	9,825
TOTALS		**9,586,909**	**9,413,766**	**9,413,766**

CITY OF
ASHEBORO
FIRE DEPARTMENT

GENERAL INFORMATION

True to the mission, AFD's primary functions revolve around providing service with compassion, professionalism, and dedication to the citizens and visitors of Asheboro, NC.

Since the establishment of the Department in 1911, the primary purpose for existence has been emergency response. These services include, but are not limited to, fire suppression activities, emergency medical services, hazardous materials mitigation, and technical rescue.

We are a proud and dedicated team that commit a tremendous amount of time training, developing, and honing our skills to effectively and efficiently serve the citizens of Asheboro.

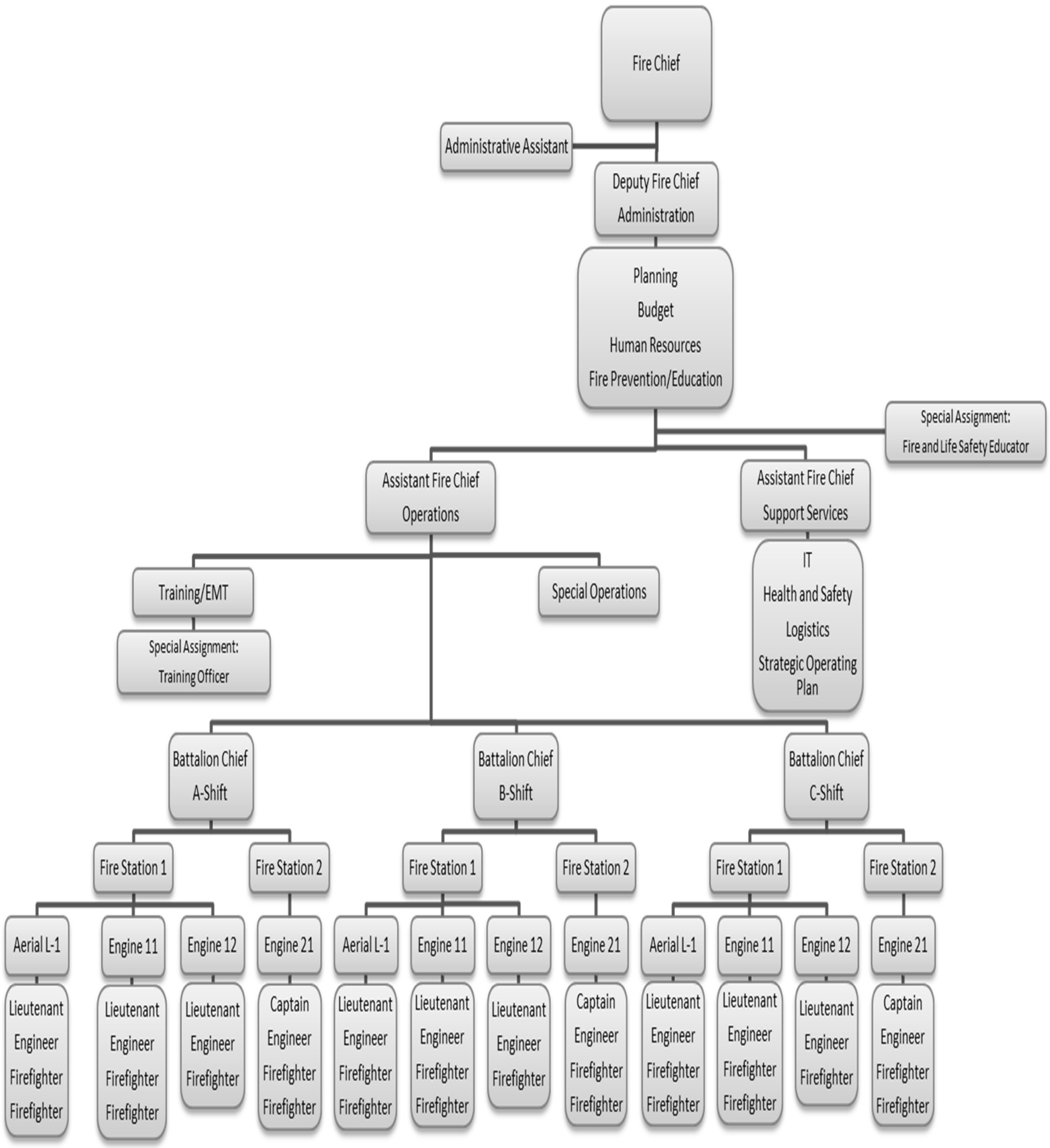
We have a robust Fire and Life Safety program that enhances community safety through education, prevention, and community engagement. In addition, Operations and Fire Inspections collaborate to ensure community safety through inspections, education, plans review, and enforcement.

Our partnership with the citizens has proven to be effective in reducing fires and injury. Yet, we continue to strive each and every day to enhance our relationships in the community, which is essential in preparing and protecting the citizens from fire and other emergencies.

Objectives / Improve services through:

- Planning
- Professional Development
- Accountability
- Teamwork

City of Asheboro
Fire Department
Organizational Chart



FIRE DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-530

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-530-0200	2,944,012	2,944,012	2,944,012
OVERTIME EXPENSE	10-530-0201	140,000	140,000	140,000
PROF SERVICES	10-530-0400	40,891	20,000	20,000
FRINGE BENEFITS	10-530-0700	710	710	710
FRINGE: FICA	10-530-0702	235,927	235,927	235,927
FRINGE: INSURANCE	10-530-0704	612,000	612,000	612,000
FRINGE: RETIREMENT	10-530-0705	276,019	276,019	276,019
UNEMPLOYMENT COMP	10-530-0800	1,600	1,600	1,600
DORM EXPENSE- FRATERNAL INS	10-530-1000	20,201	17,000	17,000
TELEPHONE	10-530-1100	17,000	17,000	17,000
INTERNET SERVICE	10-530-1101	11,200	11,200	11,200
UTIL, HEAT & LIGHTS	10-530-1300	32,000	32,000	32,000
TRAVEL, SCHOOLS, CONFERENCES	10-530-1400	17,490	17,490	17,490
FIRE AND LIFE SAFETY	10-530-1401	14,121	10,000	10,000
MAINT & REPAIR- BUILDING	10-530-1500	25,000	20,000	20,000
STATION ONE RENOVATION	10-530-1500	162,000	60,000	60,000
MAINT & REPAIR- EQUIPMENT	10-530-1600	14,245	14,245	14,245
MAINT & REPAIR- VEHICLE PARTS	10-530-1700	55,000	55,000	55,000
ANNUAL SERVICE TESTING	10-530-1701	8,000	8,000	8,000
GAS, OIL & TIRES	10-530-3100	35,000	35,000	35,000
OFFICE SUPPL & PRINTING	10-530-3300	12,570	12,570	12,570
OTHER SUPPL & MATERIALS	10-530-3400	91,471	80,000	80,000
EMERGENCY SERVICES	10-530-3401	10,000	10,000	10,000
UNIFORMS & ACCESSORIES	10-530-3600	73,110	73,110	73,110
FIRE FIGHTING BUNKER GEAR	10-530-3601	87,480	87,480	87,480
STRUCTURAL GEAR MAINTENANCE	10-530-3602	5,500	5,500	5,500
TRAINING AIDS/SUPPLIES	10-530-3800	10,300	7,900	7,900
CONTR MAINT- VEHICLE PARTS	10-530-4400	32,400	32,400	32,400
CONTR MAINT & REPAIR	10-530-4500	100,000	60,000	60,000
DUES & SUBSCRIPTIONS	10-530-5300	4,410	4,410	4,410
SOFTWARE SUBSCRIPTION	10-530-5301	16,487	16,487	16,487
INSURANCE	10-530-5400	25,000	25,000	25,000
MISCELLANEOUS EXPENSE	10-530-5700	5,000	2,500	2,500
WORKERS COMP	10-530-5800	102,000	102,000	102,000
SMALL EQUIPMENT- NON CAP	10-530-6000	25,617	25,617	25,617
CAPITAL OUTLAY: EQ – FINANCED	10-530-7400	919,167	777,667	777,667
PRINC ON LT DEBT	10-530-8100	126,211	126,211	126,211
INT ON LT DEBT	10-530-8200	6,571	6,571	6,571
TOTALS		**6,315,710**	**5,982,626**	**5,982,626**

CITY OF ASHEBORO

BUILDING INSPECTIONS

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Inspection Department are reviewing plans, issuing permits and inspecting construction and properties as required by the North Carolina State Building Code and The North Carolina Fire Prevention Code.

The department works closely with the Zoning Administrator and Code Enforcement Officer in the issuing of permits. Work is also coordinated with the Water Department, Engineering Department, Public Works Division, Fire Department and other departments and agencies in our endeavor to keep the buildings safe and stable for human habitation. The staff consists of one full time and one part time inspector. The Inspection Department is responsible for periodic inspections of the public and private schools in the city limits. This requires a thorough inspection of each facility for compliance of all codes. The public also depends upon our office for various information and assistance.

The department assists the office of the city clerk with issuing and renewing local permits for taxi cabs and local ABC licenses. The inspectors assist with monitoring the city for new and different businesses and collect on delinquent licenses. This is a constant process which changes very rapidly. Each day has a varied schedule and brings new challenges to our department that must be resolved.

OBJECTIVES

The objectives of the Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in building related matters.
- Enforce all phases of the North Carolina Building Code.
- Protect the health, safety and welfare for each and every resident of the city.

CITY OF ASHEBORO

Building Inspections Department

Organizational Chart

Chief Building Inspector

BUILDING INSPECTION DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-540

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-540-0200	79,121	79,121	79,121
PROFESSIONAL SERVICES	10-540-0400	83	83	83
FRINGE BENEFIT	10-540-0700	13	13	13
FRINGE: FICA	10-540-0702	6,053	6,053	6,053
FRINGE: INSURANCE	10-540-0704	18,000	18,000	18,000
FRINGE: RETIREMENT	10-540-0705	7,081	7,081	7,081
TELEPHONE	10-540-1100	700	700	700
TRAVEL, SCHOOLS, CONFERENCES	10-540-1400	600	600	600
MAINT & REPAIR- EQUIPMENT	10-540-1600	100	100	100
MAINT & REPAIR- VEHICLES	10-540-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	10-540-3100	1,400	1,400	1,400
OFFICE SUPPLIES & PRINTING	10-540-3300	1,250	1,250	1,250
POSTAGE	10-540-3400	900	900	900
UNIFORMS & ACCESSORIES	10-540-3600	300	300	300
DUES AND SUBSCRIPTIONS	10-540-5300	1,250	1,250	1,250
INSURANCE	10-540-5400	1,200	1,200	1,200
MISCELLANEOUS EXPENSE	10-540-5700	500	500	500
WORKERS COMP	10-540-5800	1,200	1,200	1,200
BOOKS- HANDICAP SIGNAGE	10-540-5900	500	500	500
SMALL EQUIPMENT NON CAP	10-540-6000	200	200	200
TOTALS		**121,451**	**121,451**	**121,451**

CITY OF ASHEBORO

FIRE INSPECTIONS

GENERAL INFORMATION

The primary functions, duties and responsibilities of the Fire Inspection Department are conducting annual fire inspections to all businesses, mercantile, factory, assembly, institutional, education and high hazard occupancies. Our department reviews fire protection plans and issues operational and construction permits.

The department works closely with the Zoning Administrator, Planning Administrator and Building Inspectors Department. Our staff consists of one Chief Fire Inspector and two full time Level 3 Fire Inspector.

OBJECTIVES

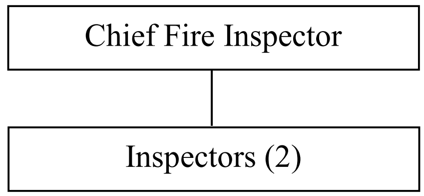
The objectives of the Fire Inspection Department are to continue to provide the following:

- Service all the citizens and the contractors in fire code related matters.
- Enforce all phases of the North Carolina Fire Prevention Code.
- Protect the health, safety and welfare for each and every citizen of the city.
- To maintain our level of training and certifications.

CITY OF ASHEBORO

Fire Inspection Department

Organizational Chart



FIRE INSPECTION DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-545

OBJECT OF EXPENDITURE	NUMBER	**FY 20-21**		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-545-0200	174,704	174,704	174,704
FRINGE BENEFITS	10-545-0700	40	40	40
FRINGE: FICA	10-545-0702	13,365	13,365	13,365
FRINGE: INSURANCE	10-545-0704	45,000	45,000	45,000
FRINGE: RETIREMENT	10-545-0705	15,636	15,636	15,636
UNEMPLOYMENT COMPENSATION	10-545-0800	10	10	10
TELEPHONE	10-545-1100	3,000	3,000	3,000
PRINTING & PUBLISHING	10-545-1200	100	100	100
TRAVEL, SCHOOLS, CONFERENCES	10-545-1400	2,000	2,000	2,000
MAINT & REPAIR- VEHICLES	10-545-1700	2,500	2,500	2,500
GAS, OIL & TIRES	10-545-3100	2,000	2,000	2,000
OFFICE SUPPLIES & ACCESSORIES	10-545-3300	950	950	950
POSTAGE	10-545-3400	200	200	200
UNIFORMS & ACCESSORIES	10-545-3600	1,000	1,000	1,000
DUES & SUBSCRIPTIONS	10-545-5300	175	175	175
INSURANCE	10-545-5400	1,800	1,800	1,800
MISCELLANEOUS EXPENSE	10-545-5700	500	500	500
WORKERS COMP	10-545-5800	3,000	3,000	3,000
PRINCIPAL ON LONG-TERM DEBT	10-545-8100	10,556	10,556	10,556
INTEREST ON LONG-TERM DEBT	10-545-8200	210	210	210
TOTALS		**276,746**	**276,746**	**276,746**

CITY OF ASHEBORO

PUBLIC WORKS OPERATIONS

GENERAL INFORMATION

The Operations Department provides general supervision and assistance to all public works areas, including Street, Sanitation, Water & Sewer Maintenance, Fleet Maintenance and direct supervision to Traffic Division, Building Maintenance, Utility Inspections, Utility Locations, Cemetery Management and Erosion Control Program. The department assists the general public by providing various types of information and assistance with complaints. The Operations Department is also involved in setting quality standards, planning, goal setting, record keeping and various other activities as required.

The City Nurse promotes wellness to all city employees.

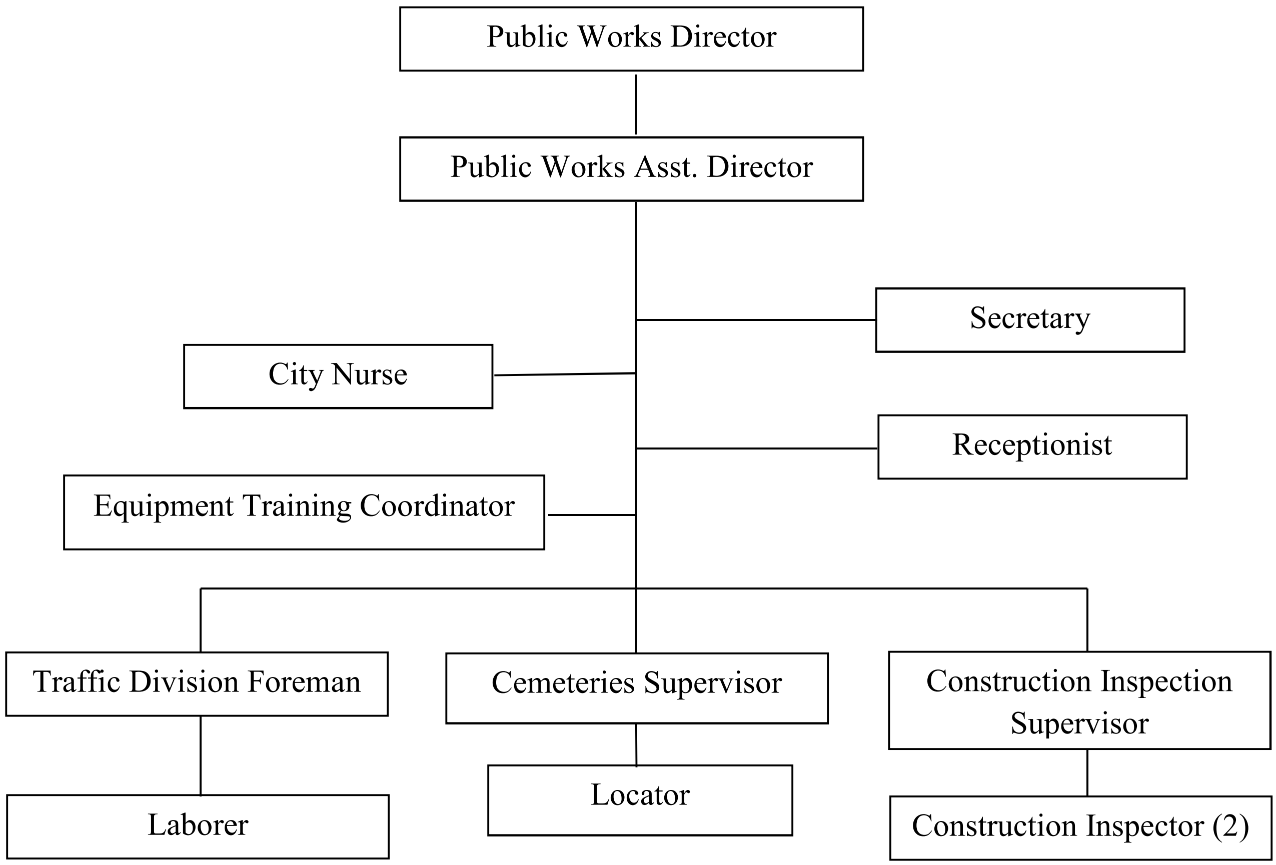
OBJECTIVES

- Coordinate Public Works projects and activities.
- Investigate miscellaneous complaints and assist with solutions.
- Plan for future growth to provide adequate services.
- Maintain adequate records of city services and projects.
- Inspect all new utility and street projects to maintain proper quality standards.
- Administer Erosion and Sediment Control Program.

CITY OF ASHEBORO

Public Works Operations Department

Organizational Chart



OPERATIONS DIVISION

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-550

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-550-0200	595,288	595,288	595,288
OVERTIME EXPENSE	10-550-0201	10,000	10,000	10,000
SALARIES – PART TIME	10-550-0210	87,000	87,000	87,000
PROFESSIONAL SERVICES	10-550-0400	1,000	1,000	1,000
EMPLOYEE HEALTH CLINIC	10-550-0500	1,000	1,000	1,000
FRINGE: FICA	10-550-0702	49,518	49,518	49,518
FRINGE: INSURANCE	10-550-0704	72,000	72,000	72,000
FRINGE: RETIREMENT	10-550-0705	53,878	53,878	53,878
UNEMPLOYMENT COMPENSATION	10-550-0800	500	500	500
TELEPHONE	10-550-1100	19,000	19,000	19,000
INTERNET SERVICE	10-550-1101	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	10-550-1300	78,000	78,000	78,000
TRAVEL, SCHOOLS, CONFERENCES	10-550-1400	1,600	1,600	1,600
WELLNESS TRAVEL, SCHOOLS, CONFERENCES	10-550-1401	1,000	1,000	1,000
MAINT & REPAIR- BUILDING	10-550-1500	80,000	80,000	80,000
MAINT & REPAIR- EQUIPMENT	10-550-1600	12,000	12,000	12,000
MAINT & REPAIR- VEHICLE PARTS	10-550-1700	15,000	15,000	15,000
GAS, OIL & TIRES	10-550-3100	13,000	13,000	13,000
OFFICE SUPPLIES & PRINTING	10-550-3300	2,400	2,400	2,400
OTHER SUPPLIES & MATERIALS	10-550-3400	12,000	12,000	12,000
TRAFFIC DIV SUPPLIES & MATERIALS	10-550-3402	35,000	35,000	35,000
INCIDENT COMMAND CENTER	10-550-3500	2,000	2,000	2,000
UNIFORMS	10-550-3600	10,000	10,000	10,000
CONTR MAINT- VEHICLE PARTS	10-550-4400	500	500	500
CONTR SERVICES	10-550-4500	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-550-5300	1,000	1,000	1,000
WELLNESS DUES & UBSCRIPTIONS	10-550-5301	600	600	600
INSURANCE	10-550-5400	10,000	10,000	10,000
MISCELLANEOUS EXPENSE	10-550-5700	2,500	2,500	2,500
MISCELLANEOUS- CEMETERY ISSUE COSTS	10-550-5701	1,500	1,500	1,500
WORKERS COMP	10-550-5800	30,000	30,000	30,000
SMALL EQUIPMENT- NON CAP	10-550-6000	3,600	3,600	3,600
CAPITAL OUTLAY: EQUIPMENT	10-550-7400	40,000	8,000	8,000
PRINCIPAL ON LONG TERM DEBT	10-550-8100	3,811	3,811	3,811
INTEREST ON LONG TERM DEBT	10-550-8200	29	29	29
TOTALS		**1,266,724**	**1,234,724**	**1,234,724**

CITY OF ASHEBORO

FLEET MAINTENANCE

GENERAL INFORMATION

It is the Fleet Maintenance Department's responsibility to provide the following:

- Maintain, repair and service all City owned "fleet" equipment which includes about 350 licensed motor vehicles.
- Maintain fuel and parts inventory.
- Keep work orders and fuel records on each piece of equipment.
- Recommend when a piece of equipment needs to be replaced.
- Assist in writing specifications for purchasing equipment and in evaluating bids received.
- Provide Finance, on a monthly basis, information relating to the cost of services provided to each individual department.

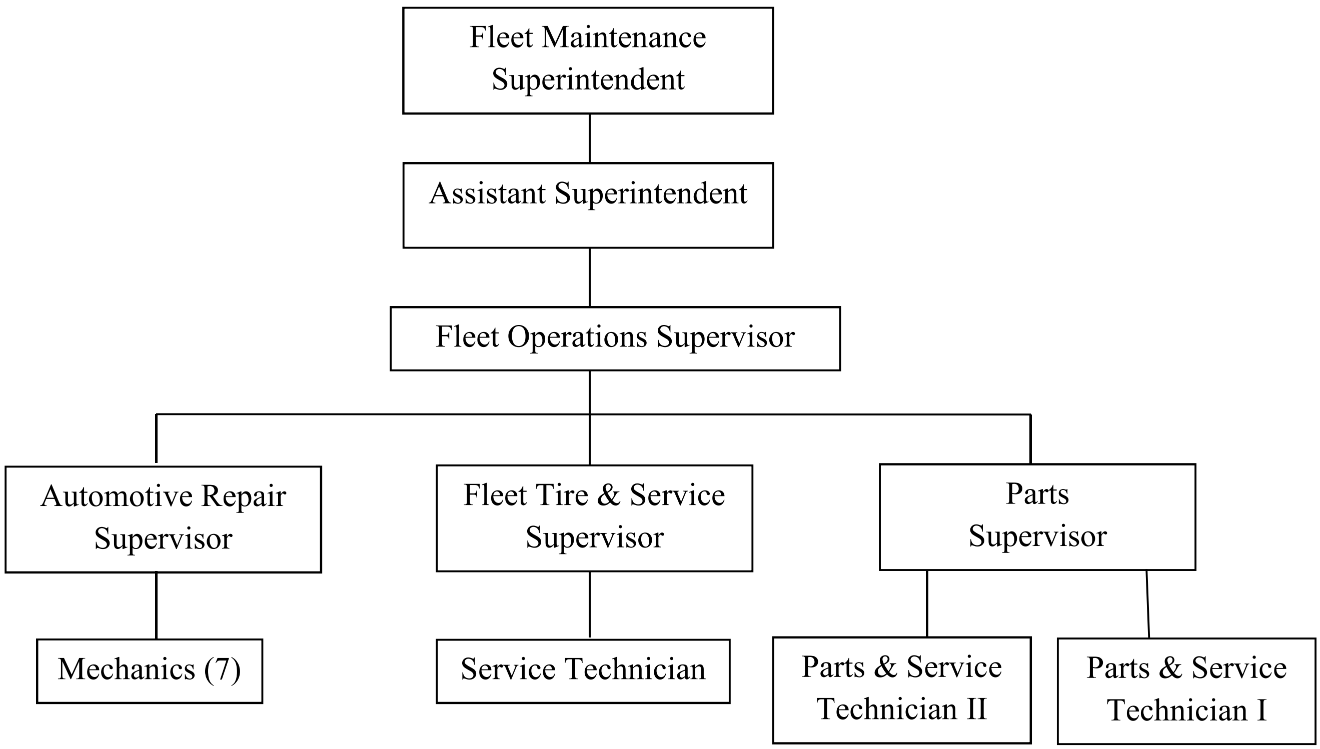
OBJECTIVES

- To keep all city vehicles and equipment in safe and operational condition.
- To maintain a good preventative maintenance program by observing equipment more closely, such as checking brake pads and shoes and rotating tires.
- To give department heads an estimated cost before major repairs are made on their equipment.
- To purchase parts, fuel, oil and tires at the most economical price.
- To assist departments with writing specifications and review bids to make sure they meet specifications.
- To provide professional and efficient service to all departments.

CITY OF ASHEBORO

Fleet Maintenance Department

Organizational Chart



FLEET MAINTENANCE DEPARTMENT

GENERAL FUND EXPEMDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-555

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-555-0200	781,309	781,309	781,309
OVERTIME EXPENSE	10-555-0201	6,000	6,000	6,000
CONTR- SALARIES AND WAGES	10-555-0300	(120,000)	(120,000)	(120,000)
FRINGE: FICA	10-555-0702	59,770	59,770	59,770
FRINGE: INSURANCE	10-555-0704	171,000	171,000	171,000
FRINGE: RETIREMENT	10-555-0705	69,927	69,927	69,927
UNEMPLOYMENT COMPENSATION	10-555-0800	10	10	10
TELEPHONE	10-555-1100	6,500	6,500	6,500
TRAVEL, SCHOOLS, CONFERENCES	10-555-1400	6,500	6,500	6,500
MAINT & REPAIR- BUILDING	10-555-1500	1,000	1,000	1,000
MAINT & REPAIR- EQUIPMENT	10-555-1600	13,000	13,000	13,000
MAINT & REPAIR- VEHICLE PARTS	10-555-1700	13,000	13,000	13,000
VEHICLE PARTS- INVENTORY	10-555-1800	900,000	850,000	850,000
CONTR- VEHICLE PARTS INVENTORY	10-555-1900	(732,000)	(761,787)	(761,787)
GAS, OIL & TIRES	10-555-3100	11,000	11,000	11,000
GAS, OIL & TIRES- INVENTORY	10-555-3200	525,000	525,000	525,000
OFFICE SUPPLIES	10-555-3300	2,500	2,500	2,500
COPIER LEASE #V011005691	10-555-3301	1,000	1,000	1,000
OTHER SUPPLIES & MATERIALS	10-555-3400	10,000	10,000	10,000
CONTR- GAS. OIL, TIRES- INVENTORY	10-555-3500	(500,000)	(500,000)	(500,000)
UNIFORMS A& ACCESSORIES	10-555-3600	24,000	24,000	24,000
CONTRACTED VEHICLE PARTS	10-555-4200	44,000	44,000	44,000
CONTR- VEHICLE REPAIRS	10-555-4300	(44,000)	(44,000)	(44,000)
CONTR MAINT- VEHICLES	10-555-4400	500	500	500
CONTR MAINT-EQUIPMENT	10-555-4500	250	250	250
DUES & SUBSCRIPTIONS	10-555-5300	12,500	12,500	12,500
INSURANCE	10-555-5400	7,000	7,000	7,000
MISCELLANEOUS EXPENSE	10-555-5700	5,750	5,750	5,750
WORKERS COMP	10-555-5800	35,000	35,000	35,000
SMALL EQUIPMENT- NON CAP	10-555-6000	3,000	3,000	3,000
CAPITAL OUTLAY- EQUIPMENT	10-555-7400	101,000	59,000	59,000
PRINCIPAL ON LONG TERM DEBT	10-555-8100	19,118	19,118	19,118
INTEREST ON LONG TERM DEBT	10-555-8200	1,580	1,580	1,580
TOTALS		**1,435,214**	**1,313,427**	**1,313,427**

CITY OF ASHEBORO

STREET MAINTENANCE

GENERAL INFORMATION

The Street Maintenance is primarily responsible for maintenance of the City's streets. This includes, but is not limited to, a scheduled system of street repairs and maintenance to ensure safety and efficiency.

The Street Department also oversees snow and ice removal, leaf collection, curb and gutter repair, storm drain maintenance, driveway maintenance and installation and the cleaning of creeks, drainage ditches and side ditches.

The Street Department maintains records supporting the City's use of Powell Bill Funds. Pursuant to North Carolina General Statutes 136-41.1 through 136-41.3 the Powell Bill provides for "funds to be allocated to cities and towns for the purpose of maintaining, repairing, constructing, reconstructing, or widening of any street or public thoroughfare within the corporate limits of that municipality". These funds are state shared revenues.

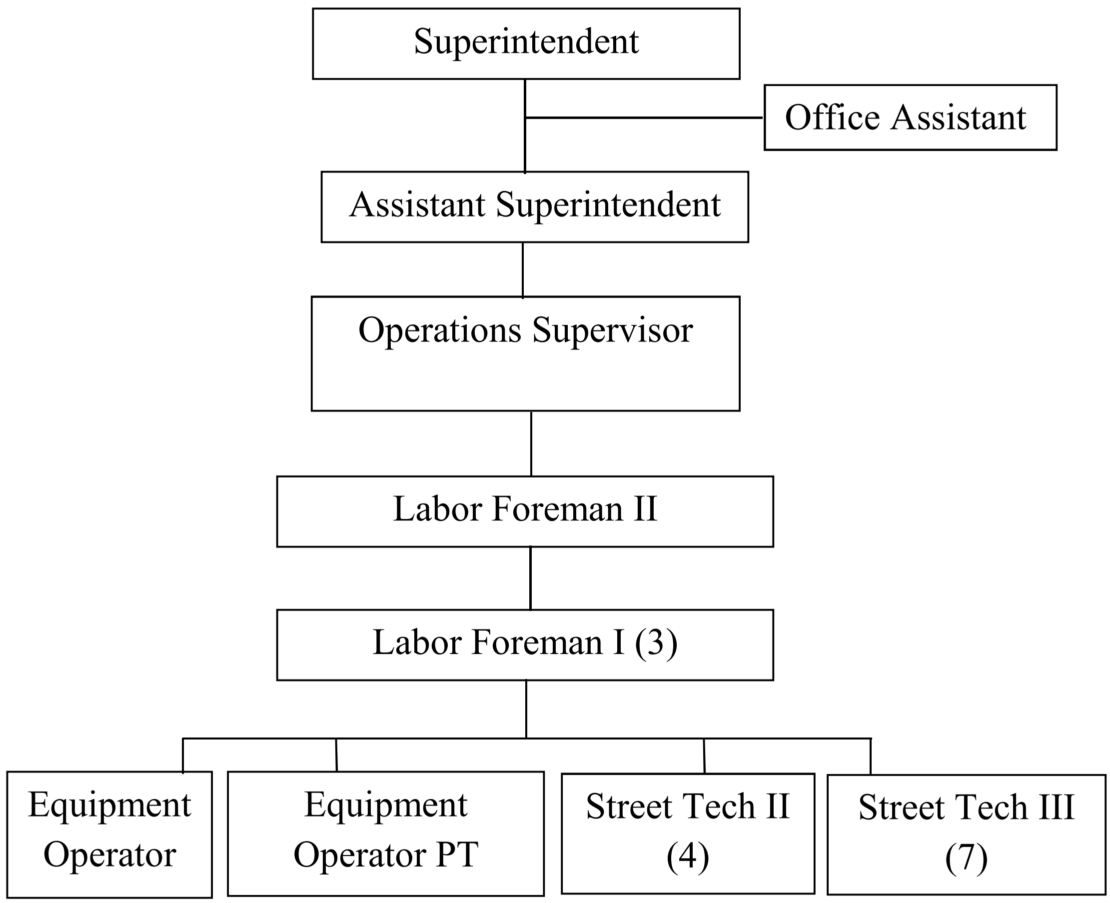
OBJECTIVES

- To maintain an efficient resurfacing program to ensure the citizens' safety.
- To patch pavement and make necessary utility cuts.
- To maintain a system of cleaning and flushing city streets.
- To provide an adequate and timely response to citizen calls.
- To mow street right of ways, sidewalk grass and around city maintained parking lots on a consistent schedule. This will be done to ensure good appearance. This also includes any bush hogging done including upkeep of the Asheboro Municipal Airport.
- To provide an efficient and responsive leaf collection program.
- To maintain an efficient snow and ice removal program through maintaining adequate equipment including salt spreaders and snow plows.
- To maintain curbs, driveways, catch basins, storm drains, culverts and right of ways in safe condition.
- To minimize contract labor by using an in-department construction and concrete crew for the building of catch basins, curb replacement, ball fields, parking lots, sidewalks, etc.

CITY OF ASHEBORO

Street Maintenance Department

Organizational Chart



STREET MAINTENANCE DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-565

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-565-0200	764,736	764,736	764,736
OVERTIME EXPENSE	10-565-0201	50,000	20,000	20,000
SALARIES & WAGES – PART TIME (2016)	10-565-0210	48,636	48,636	48,636
PROFESSIONAL SERVICES	10-565-0400	30,000	30,000	30,000
FRINGE: FICA	10-565-0702	62,223	62,223	62,223
FRINGE: INSURANCE	10-565-0704	198,000	198,000	198,000
FRINGE: RETIREMENT	10-565-0705	68,444	68,444	68,444
UNEMPLOYMENT COMPENSATION	10-565-0800	800	800	800
TELEPHONE	10-565-1100	8,000	8,000	8,000
WELCOME TO ASHEBORO SIGN UTILITY	10-565-1300	1,200	1,200	1,200
TRAVEL, SCHOOLS, CONFERENCES	10-565-1400	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE PARTS	10-565-1700	260,000	260,000	260,000
PARKING LOT LEASES	10-565-2100	7,000	7,000	7,000
EQUIPMENT RENTALS	10-565-2101	5,000	5,000	5,000
GAS, OIL & TIRES	10-565-3100	200,000	150,000	150,000
OFFICE SUPPLIES & PRINTING	10-565-3300	5,000	5,000	5,000
SUPPLIES & MATERIALS	10-565-3400	50,000	50,000	50,000
OTHER SUPPLIES – STONE	10-565-3401	50,000	50,000	50,000
OTHER SUPPLIES – ASPHALT	10-565-3402	100,000	100,000	100,000
OTHER SUPPLIES – STORM SEWER	10-565-3403	50,000	50,000	50,000
OTHER SUPPLIES – SIDEWALKS	10-565-3404	50,000	50,000	50,000
OTHER SUPPLIES –SNOW REMOVAL	10-565-3405	15,000	15,000	15,000
UNIFORMS AND ACCESSORIES	10-565-3600	12,000	12,000	12,000
CONTRACTED MAINT-VEHICLES	10-565-4400	10,000	10,000	10,000
CONTR MAINT	10-565-4500	50,000	50,000	50,000
CONTR MAINT- RAILROAD	10-565-4501	10,000	10,000	10,000
CONTRACTED SERVICES - BRIDGES	10-565-4502	20,000	20,000	20,000
CONT SVCS – SIDEWALKS	10-565-4503	50,000	50,000	50,000
STREET LIGHTING CONTR	10-565-4600	555,000	555,000	555,000
DUES & SUBSCRIPTIONS	10-565-5300	5,000	5,000	5,000
INSURANCE	10-565-5400	19,000	19,000	19,000
MISCELLANEOUS EXPENSES	10-565-5700	6,000	6,000	6,000
WORKERS COMP	10-565-5800	35,000	35,000	35,000
SMALL EQUIPMENT- NON CAP	10-565-6000	10,000	10,000	10,000
CAPITAL OUTLAY-EQUIPMENT	10-565-7400	748,600	303,000	303,000
PRINCIPAL ON LONG TERM DEBT	10-565-8100	208,974	208,974	208,974
INTEREST ON LONG TERM DEBT	10-565-8200	9,359	9,359	9,359
TOTALS		**3,773,972**	**3,248,372**	**3,248,372**

CITY OF ASHEBORO
ENGINEERING

GENERAL INFORMATION

The Engineering Department provides engineering services that include planning, design and inspection of capital improvements to streets, water and sewer utilities, Asheboro Regional Airport and other public works projects. Technical assistance is also provided to other departments of the city involved in the operation and maintenance of streets, water and sewer utilities and other city owned facilities.
The Engineering Department is also involved in developing and revising ordinances and policies on public works matters; reviewing subdivision maps and annexation petitions; assigning street numbers; and managing other matters relating to city owned property, water and sewer utility easements, maps and record drawings.
The Engineering Department assists the general public by providing information on streets, utilities, subdivisions, annexations and public works projects, as well as analyzing problems concerning city utilities and public works matters.

OBJECTIVES

- Coordinate Capital Improvements
- Plan, design, contract and inspect street improvements, water and sewer utility extensions and other projects
- Coordinate engineering services contracted for larger projects
- Coordinate and inspect subdivision development
- Maintain and update city maps and water and sewer utility records

PROJECTS SCHEDULED FY 2019-2020

- New ALP (Airport Layout Plan) update
- Coordinate and inspect mass grading for Zoo City Sports Complex
- Assist in multiple economic development projects
- Acquire right-of-way for Phase 2 of the Commerce Place roadway extension

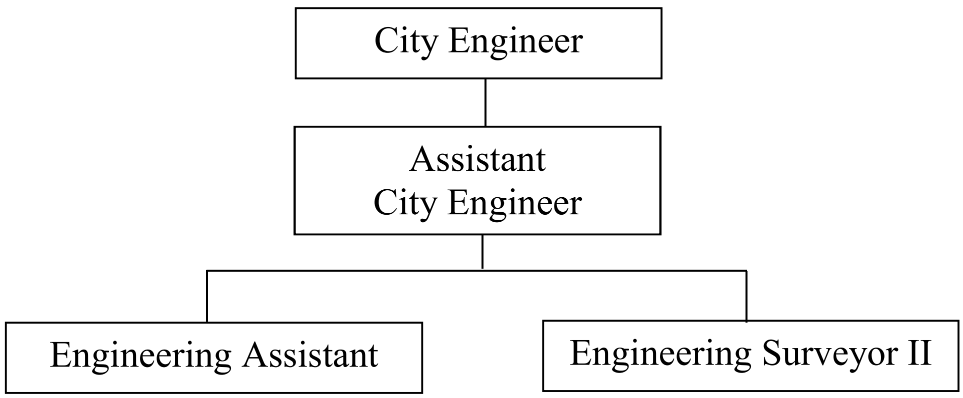
PROJECTS SCHEDULED FY 2020-2021

- Coordinate and inspect mass grading for Zoo City Sports Complex
- Finalize New ALP (Airport Layout Plan) update
- Commerce Place roadway extension Phase 2
- Coordinate a new lighting installation for the runway and taxi-way at Asheboro Regional
- Multiple other water, sewer and street improvements

CITY OF ASHEBORO

Engineering Department

Organizational Chart



ENGINEERING DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-575

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-575-0200	136,719	136,719	136,719
PROFESSIONAL SERVICES	10-575-0400	85,000	85,000	85,000
FRINGE: FICA	10-575-0702	10,459	10,459	10,459
FRINGE: INSURANCE	10-575-0704	26,600	26,600	26,600
FRINGE: RETIREMENT	10-575-0705	12,236	12,236	12,236
STATE PERMIT FEES	10-575-1000	1,000	1,000	1,000
TELEPHONE	10-575-1100	4,000	4,000	4,000
PUBLISHING	10-575-1200	1,200	1,200	1,200
TRAVEL, SCHOOLS, CONFERENCE	10-575-1400	3,000	3,000	3,000
MAINT & REPAIR- EQUIPMEMT	10-575-1600	500	500	500
MAINT & REPAIR- VEHICLE PARTS	10-575-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-575-3100	1,000	1,000	1,000
OFFICE SUPPLIES & PRINTING	10-575-3300	300	300	300
COPIER LEASE #V011001289	10-575-3301	5,000	5,000	5,000
OTHER SUPPLIES & MATERIALS	10-575-3400	3,000	3,000	3,000
UNIFORMS & ACCESSORIES	10-575-3600	2,600	2,600	2,600
DUES & SUBSCRIPTIONS	10-575-5300	8,000	8,000	8,000
INSURANCE	10-575-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-575-5700	1,000	1,000	1,000
WORKERS COMP	10-575-5800	5,000	5,000	5,000
SMALL EQUIPMENT- NON CAP	10-575-6000	6,500	6,500	6,500
PRINCIPAL ON LONG-TERM DEBT	10-575-8100	5,953	5,953	5,953
INTEREST ON LONG-TERM DEBT	10-575-8200	118	118	118
TOTALS		**322,185**	**322,185**	**322,185**

CITY OF
ASHEBORO
ENVIRONMENTAL SERVICES

GENERAL INFORMATION

The Environmental Services Department makes collections of solid waste, recyclables and yard waste from residents (approx. 9,515 households) and commercial locations within the city limits. Collections from commercial customers are fee-based and include restaurants, institutions, multi-family and businesses. Industries provide their own pickup service. To better serve the citizens, the Environmental Services Department has automated equipment. This automated equipment provides for a more efficient collection system. The Environmental Services Department maintains two drop sites for recyclables.

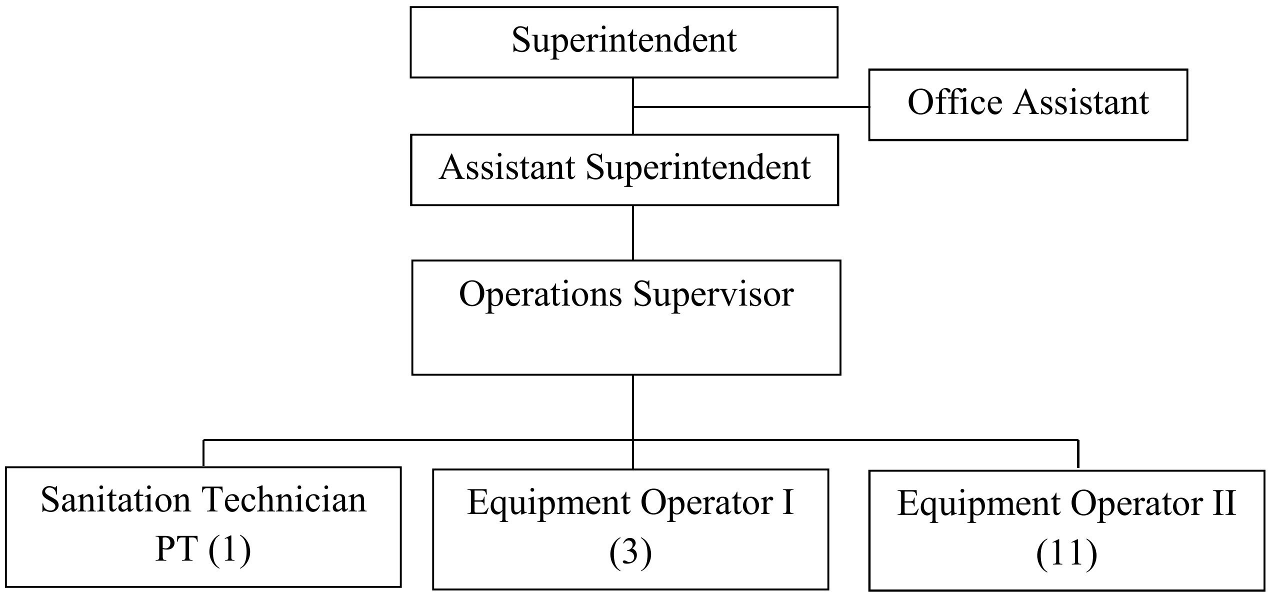
OBJECTIVE

- To continue to meet citizens' requests for solid waste, recyclables and yard waste collections.

CITY OF ASHEBORO

Environmental Services Department

Organizational Chart



ENVIRONMENTAL SERVICES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-580

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-580-0200	505,846	505,846	505,846
OVER TIME WAGES	10-580-0201	20,000	20,000	20,000
SALARY-PART TIME	10-580-0210	59,982	59,982	59,982
PROFESSIONAL SERVICES	10-580-0400	100	100	100
FRINGE BENEFTIS	10-580-0700	200	200	200
FRINGE: FICA	10-580-0702	43,286	43,286	43,286
FRINGE: INSURANCE	10-580-0704	180,000	180,000	180,000
FRINGE: RETIREMENT	10-580-0705	45,273	45,273	45,273
UNEMPLOYMENT COMPENSATION	10-580-0800	500	500	500
STATE PERMIT FEES	10-580-1000	2,000	2,000	2,000
TELEPHONE	10-580-1100	11,000	11,000	11,000
UTILITIES FUEL AND LIGHTS	10-580-1300	7,500	7,500	7,500
TRAVEL, SCHOOLS, CONFERENCES	10-580-1400	1,000	1,000	1,000
MAINT & REPAIR- VEHICLE PARTS	10-580-1700	200,000	200,000	200,000
MAIN & REPAIR VEH-HAULING OP	10-580-1701	30,000	30,000	30,000
GAS, OIL & TIRES	10-580-3100	125,000	125,000	125,000
GAS – HAULING OP	10-580-3101	25,000	25,000	25,000
OFFICE SUPPLIES & PRINTING	10-580-3300	4,500	4,500	4,500
OTHER SUPPLIES & MATERIALS	10-580-3400	9,500	9,500	9,500
GARBAGE CANS	10-580-3401	30,000	30,000	30,000
OTHER SUPP & MAT-RECYCLING BINS	10-580-3403	20,000	20,000	20,000
DUMPSTERS	10-580-3404	7,500	7,500	7,500
UNIFORMS & ACCESSORIES	10-580-3600	11,000	11,000	11,000
CONTR MAINT & REPAIR- VEHICLES	10-580-4400	1,200	1,200	1,200
CONTR MAINTENANCE	10-580-4500	750	750	750
DUES & SUBSCRIPTIONS	10-580-5300	5,000	5,000	5,000
INSURANCE	10-580-5400	21,000	21,000	21,000
MISCELLANEOUS EXPENSE	10-580-5700	15,000	15,000	15,000
WORKERS COMP	10-580-5800	34,000	34,000	34,000
CAPITAL OUTLAY - EQUIPMENT	10-580-7400	955,500	165,000	165,000
CAPITAL OUTLAY- EQ not financed	10-580-7400	0	41,500	41,500
TIPPING FEE	10-580-8300	540,000	540,000	540,000
TOTALS		**2,911,637**	**2,162,637**	**2,162,637**

CITY OF ASHEBORO
HUMAN RESOURCES

GENERAL INFORMATION

The Human Resources Department under the direction of the Human Resources Director has the responsibility of OSHA compliance, employee safety and wellness, workers' compensation, liability insurance, the employee benefits package, new employee recruitment/screening, updating/maintaining the City of Asheboro Employee Policies and Procedures Manual, job descriptions, the pay classification plan and all other human resources functions of the city. This requires orientation and training for both new and existing employees in order to stay in compliance with ever changing regulations. The Human Resources Manager, HR and Benefits Coordinator, and Safety Manager assist in administering these duties for the City of Asheboro.

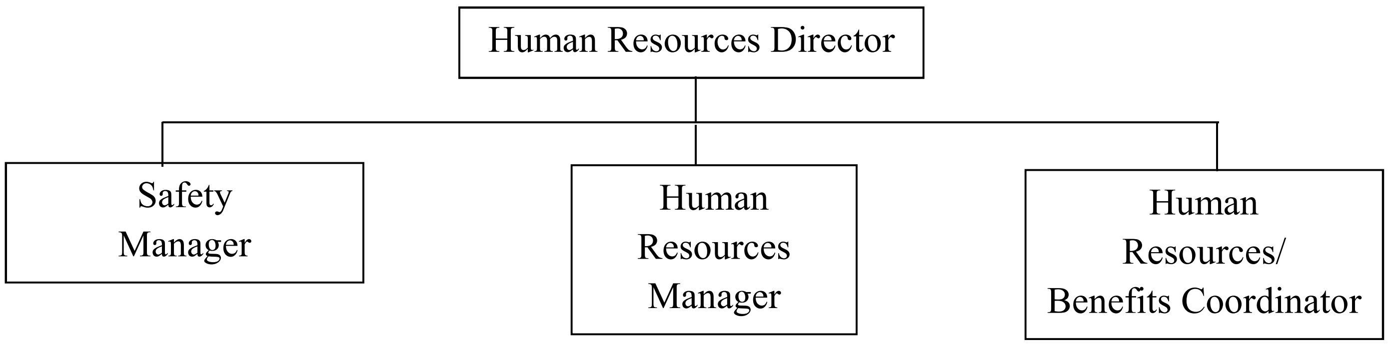
OBJECTIVES

- To make the City of Asheboro a safe and healthy workplace
- To direct the human resources function for the city
- To administer the employee benefits package
- To promote employee safety and wellness programs
- To promote ways to reduce liability for the city
- To file all workers compensation and liability insurance claims in an expedient manner
- To maintain employee records
- To educate employees in areas affecting their jobs

CITY OF ASHEBORO

Human Resources Department

Organizational Chart



HUMAN RESOURCES DEPARTMENT
GENERAL FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 10-590

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-590-0200	143,501	143,501	143,501
PROFESSIONAL SERVICES	10-590-0400	30,000	30,000	30,000
PROFESSIONAL SERIVCES-WELLNESS	10-590-0401	5,000	5,000	5,000
EMPLOYEE HEALTH PROG-WELLNESS	10-590-0500	5,000	5,000	5,000
FRINGE BENEFITS	10-590-0700	100	100	100
FRINGE: FICA	10-590-0702	10,978	10,978	10,978
FRINGE: INSURANCE	10-590-0704	18,000	18,000	18,000
FRINGE: RETIREMENT	10-590-0705	12,843	12,843	12,843
UNEMPLOYMENT COMPENSATION	10-590-0800	100	100	100
TELEPHONE	10-590-1100	6,500	6,500	6,500
INTERNET SERVICE	10-590-1101	10,000	10,000	10,000
UTIL, FUEL & LIGHTS	10-590-1300	3,000	3,000	3,000
TRAVEL, SCHOOLS, CONFERENCES	10-590-1400	5,000	5,000	5,000
MAINT & REPAIR- BUILDING	10-590-1500	12,000	12,000	12,000
MAINT & REPAIR- EQUIPMENT	10-590-1600	3,000	3,000	3,000
MAINT & REPAIR- VEHICLES	10-590-1700	500	500	500
COMPUTERJ PROGRAMMING	10-590-2000	5,000	5,000	5,000
GAS, OIL & TIRES	10-590-3100	300	300	300
OFFICE SUPPLIES	10-590-3300	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-590-3400	5,000	5,000	5,000
SAFETY SUPPLIES & MATERIALS	10-590-3401	15,000	15,000	15,000
UNIFORMS & ACCESSORIES	10-590-3600	2,000	2,000	2,000
AWARDS/RECOGNITIONS	10-590-4000	20,000	20,000	20,000
DUES & SUBSCRIPTIONS	10-590-5300	1,000	1,000	1,000
INSURANCE	10-590-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	10-590-5700	1,000	1,000	1,000
UNITED WAY CAMPAIGN	10-590-5701	3,000	3,000	3,000
WORKERS COMP	10-590-5800	3,000	3,000	3,000
SMALL EQUIPMENT- NON CAP	10-590-6000	5,000	5,000	5,000
CAPITAL OUTLAY-EQUIPMENT	10-590-7400	30,000	30,000	30,000
TOTALS		**363,822**	**363,822**	**363,822**

CITY OF ASHEBORO

ARTS & CULTURAL SERVICES

GENERAL INFORMATION

This department is responsible for the administration and the organization of the arts and cultural programs, activities and facilities provided by the city.

OBJECTIVES

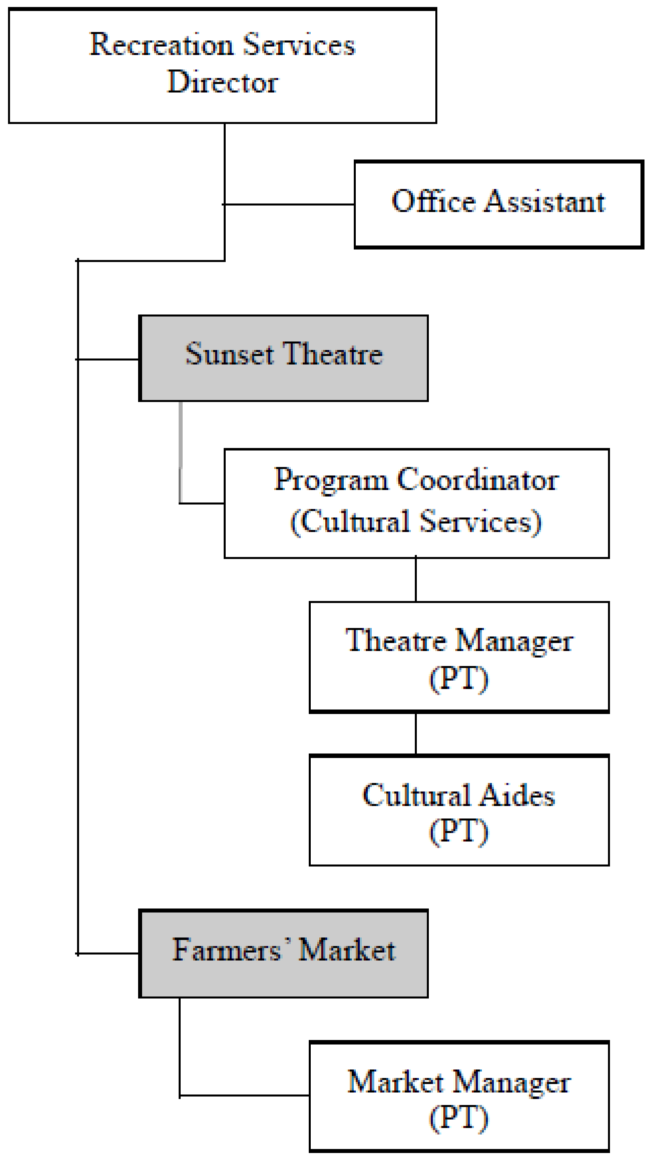
To provide a complete and comprehensive cultural program for the citizens of Asheboro through a variety of programs, activities and facilities. Specifically:

- To provide a variety of arts and crafts classes throughout the year in cooperation with the Randolph Arts Guild
- To provide a well-organized Farmers' Market from May-October
- To provide a wide variety of programs and events and oversee the operations of the Sunset Theatre
- To provide the following facilities for public use: Downtown Farmers' Market, Sunset Theatre and Rotary Pavilion at Bicentennial Park
- To offer a variety of special activities and events for the citizens of Asheboro, including the Father/Daughter Valentines Dance, Summer Concert Series, Zoo City Summerfest and Antique Car Show, Downtown Asheboro Ghost Walks, and Trick or Treat in the Park

CITY OF ASHEBORO

Arts & Cultural Services Department

Organizational Chart



ARTS & CULTURAL SERVICES DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-615

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-615-0200	85,207	85,207	85,207
SALARIES AND WAGES PT	10-165-0210	36,067	36,067	36,067
PROFESSIONAL SERVICES	10-615-0400	3,500	3,500	3,500
FRINGE: FICA	10-615-0702	9,272	9,272	9,272
FRINGE: INSURANCE	10-615-0704	18,000	18,000	18,000
FRINGE: RETIREMENT	10-615-0705	7,626	7,626	7,626
UNEMPLOYMENT COMPENSATION	10-615-0800		10	10
PROGRAMS	10-615-1200	35,000	17,500	17,500
PROGRAMS- SUNSET THEATRE	10-615-1201	160,000	120,000	120,000
PROGRAMS- CONCERT SERIES	10-615-1202	40,000	19,000	19,000
PROGRAMS- ARTS GUILD	10-615-1203	20,000	20,000	20,000
PROGRAMS- SENIOR ADULT CENTER	10-615-1205	33,000	40,000	40,000
UTL, FUEL, LIGHTS- SUNSET THEATRE	10-615-1301	15,000	15,000	15,000
UTIL, FUEL, LIGHTS- FARMERS MKT	10-615-1302	1,700	1,700	1,700
UTIL., FUEL, LIGHTS-SPECIAL EVENTS	10-615-1303	750	750	750
TRAVEL, SCHOOLS, CONFERENCES	10-615-1400	500	500	500
BUILD MAINT & REPAIR	10-615-1500	500	500	500
MAINT & REPAIR- SUNSET THEATRE	10-615-1501	5,000	41,175	41,175
OFFICE SUPPLIES & PRINTING	10-615-3300	1,500	1,500	1,500
OTHER SUPPLIES & MATERIALS	10-615-3400	5,000	5,000	5,000
ADVERTISING	10-615-3500	3,250	3,250	3,250
UNIFORMS	10-615-3600	1,000	1,000	1,000
CONTRACTED MAINT	10-615-4500	3,000	3,000	3,000
PURCHASES FOR RESALE	10-615-4800	12,500	12,500	12,500
DUES & SUBSCRIPTIONS	10-615-5300	1,000	1,000	1,000
INSURANCE	10-615-5400	2,900	2,900	2,900
CITYWIDE ART EXHIBIT	10-615-5600	4,300	4,300	4,300
MISCELLANEOUS EXPENSE	10-615-5700	1,000	1,000	1,000
WORKERS COMP	10-615-5800	2,600	2,600	2,600
CAPITAL OUTLAY	10-615-7400	36,175		
TOTALS		**545,348**	**473,858**	**473,858**

CITY OF ASHEBORO

RECREATION SERVICES

GENERAL INFORMATION

This department is responsible for the administration and the organization of the recreation programs, activities and facilities provided by the city.

OBJECTIVES

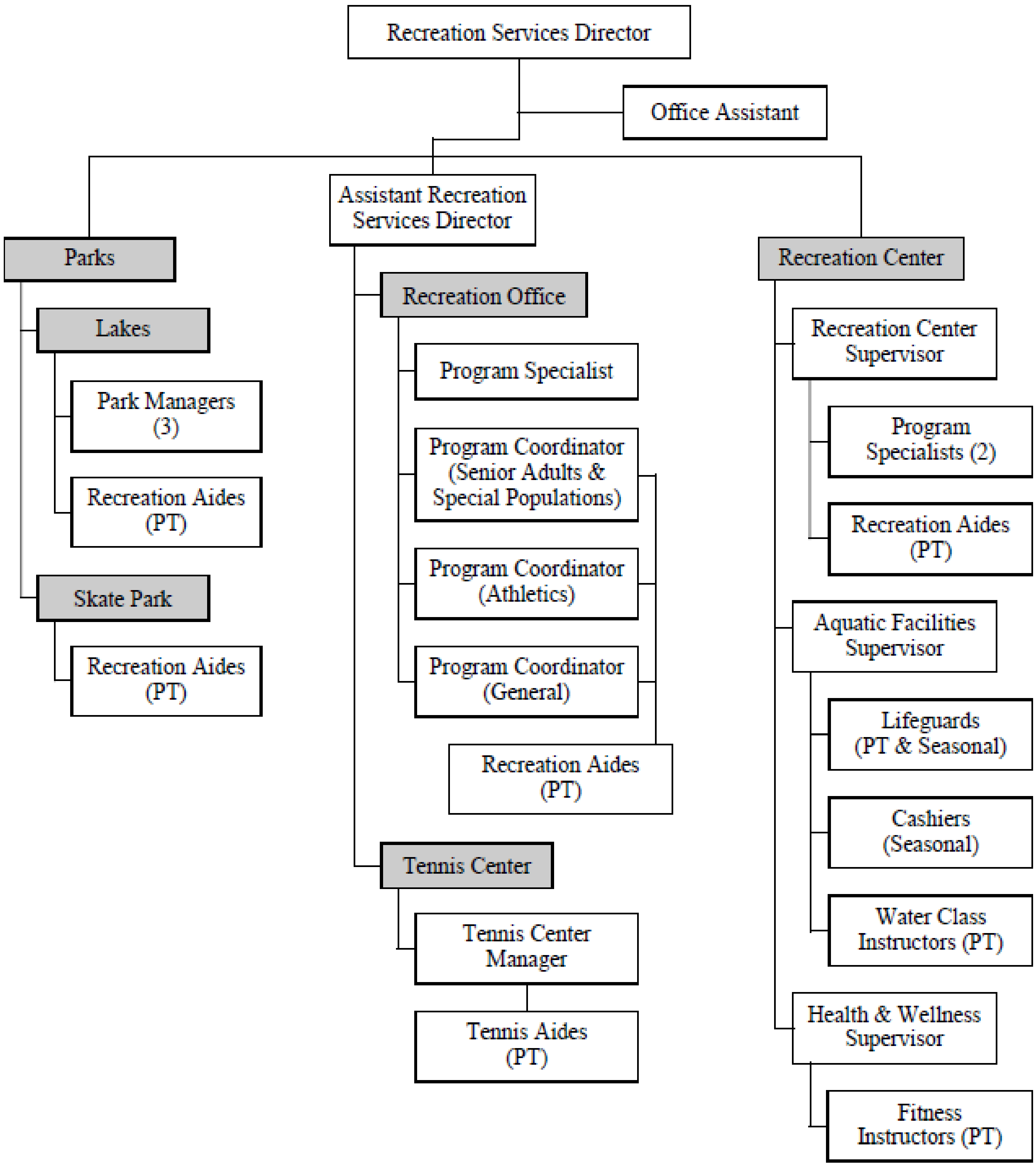
To provide a complete and comprehensive recreation program for the citizens of Asheboro through a variety of recreation programs, activities and facilities. Specifically:

- To organize and administer youth sports programs including but not limited to football, cheerleading, basketball, baseball and softball
- To organize and administer a variety of adult sports programs throughout the year
- To provide a variety of special events including but not limited to Fall Festival 10k Run, Rolling in Randolph 25-50-100 Bike Ride, Special Trips, Easter Egg Hunts, Skateboard and Disc Golf Tournaments, etc.
- To operate the W.W. Thomas Tennis Facility and to provide instructional programs for youth and adults
- To offer a comprehensive aquatics program during the summer months with an emphasis on public swim and lessons
- To provide a variety of events and activities for Special Olympians through assisting the Randolph County Special Olympics Committee
- To provide recreation opportunities at the municipal lakes
- To conduct Randolph County Senior Games by offering a variety of events for senior citizens in cooperation with the Senior Games Committee
- To provide the following facilities for public use: Asheboro Skate Park, Bicentennial Park, Various Parks (Eastside, Frazier, Hammer, Kiwanis, Memorial, North Asheboro, Park Street, Westwood), Lake Lucas, Lake Reese and McCrary Ball Park
- To provide certain facilities for the athletic and club teams associated with the Asheboro City Schools

CITY OF ASHEBORO

Recreation Services Department

Organizational Chart



RECREATION SERVICES DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-620

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	**MANAGER RECOMMENDED**	**COUNCIL APPROVED**
SALARIES AND WAGES	10-620-0200	554,403	554,403	554,403
PART TIME / SEASONAL WAGES	10-620-0210	145,000	145,000	145,000
PROFESSIONAL SERVICES	10-620-0400	25,000	25,000	25,000
PROF SVC- CONTR BOYS/GIRLS CLUB	10-620-0402	25,000	25,000	25,000
PROGRAM INSURANCE	10-620-0600	3,500	3,500	3,500
FRINGE: FICA	10-620-0702	53,504	53,504	53,504
FRINGE: INSURANCE	10-620-0704	118,350	118,350	118,350
FRINGE: RETIREMENT	10-620-0705	49,619	49,619	49,619
UNEMPLOYMENT COMP	10-620-0800	402	402	402
TELEPHONE	10-620-1100	25,000	25,000	25,000
INTERNT SERVICE	10-620-1101	10,000	10,000	10,000
ATHLETIC PROGRAMS	10-620-1200	60,000	60,000	60,000
OTHER PROGRAMS	10-620-1201	21,000	21,000	21,000
McCRARY PARK LEASE	10-620-1202	5,000	5,000	5,000
UTIL, FUEL, LIGHTS	10-620-1300	74,000	74,000	74,000
UTIL, FUEL, LIGHTS- SKATE PARK	10-620-1303	4,500	4,500	4,500
UTIL – McCRARY GYM	10-620-1305	76,500	76,500	76,500
TRAVEL, SCHOOLS, CONFERENCES	10-620-1400	6,000	6,000	6,000
MAINT & REPAIR- BUILDING	10-620-1500	5,000	5,000	5,000
BLDG MAINT & REPAIR-McCRARY BALL PARK	10-620-1503	28,000	28,000	28,000
MAINT & REPAIR – POOL	10-620-1504	5,000	5,000	5,000
MAINT & REPAIR-TENNIS STAD.	10-620-1507		72,270	72,270
MAINT & REPAIR-ACME McCRARY GYM	10-620-1509	10,000	10,000	10,000
MAINT & REPAIR-LAKE LUCAS DOCKS	10-620-1510	70,000	70,000	70,000
MAINT & REPAIR- EQUIPMENT	10-620-1600	15,000	15,000	15,000
MAINT & REPAIR – EQUIPMENT	10-620-1600	35,000	35,000	35,000
MAINT & REPAIR- VEHICLE PART	10-620-1700	5,000	5,000	5,000
GAS, OIL & TIRES	10-620-3100	5,000	5,000	5,000
OFFICE SUPPLIES & PRINTING	10-620-3300	6,000	6,000	6,000
COPY MACHINE LEASE	10-620-3301	6,000	6,000	6,000
OTHER SUPPLIES & MATERIALS	10-620-3400	40,000	40,000	40,000
OTHER SUPPLIES-FURNISHINGS-GYM EQUIPMENT	10-620-3401	10,000	10,000	10,000
ADVERTISING	10-620-3500	1,500	1,500	1,500
UNIFORMS	10-620-3600	4,000	4,000	4,000
CONTRACTED MAINTENANCE	10-620-4500	3,000	3,000	3,000
PURCHASES FOR RESALE	10-620-4800	30,000	30,000	30,000
STATE SALES TAX REPORT	10-620-4900	4,500	4,500	4,500
DUES & SUBSCRIPTIONS	10-620-5300	5,000	5,000	5,000
INSURANCE	10-620-5400	11,000	11,000	11,000
MISCELLANEOUS EXPENSE	10-620-5700	3,500	3,500	3,500
MERCHANT FEE	10-620-5701	4,500	4,500	4,500
WORKERS COMP	10-620-5800	19,000	19,000	19,000
CAPITAL OUTLAY	10-620-7400	228,653		
ADA IMPROVEMENTS	10-620-8400	8,000	8,000	8,000
TOTALS		**1,819,431**	**1,663,048**	**1,663,048**

CITY OF ASHEBORO

MUNICIPAL GOLF COURSE

GENERAL INFORMATION

The City meets the recreational needs of the public through many services sponsored by the Asheboro Cultural and Recreation Services Department. One of the city's most outstanding contributions to public recreation is the municipal golf course. The facility is a nine-hole course designed by Donald Ross and serves as the home of the city golf championship.

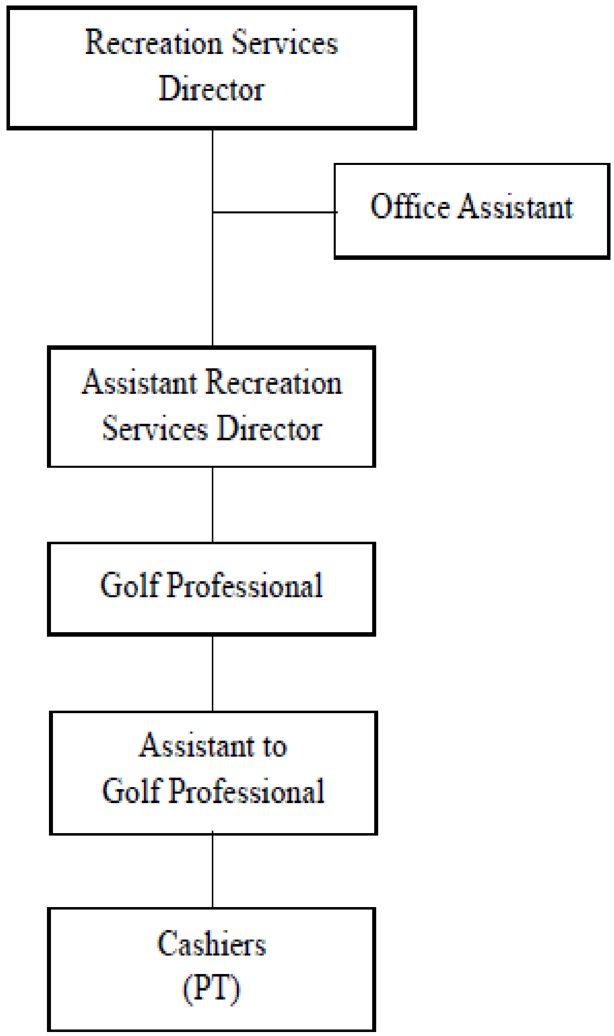
OBJECTIVES

- To serve the community by providing a well-groomed public golf course
- To promote recreation and athletics through continued sponsorship of the city golf tournament
- To maintain the facility so that play is not adversely affected
- To conduct the following special events:
  - Men's City Amateur
  - Ladies' City Amateur
  - Junior Amateur
  - Club Championships
  - Parent / Child Tournaments
  - Night Golf Tournaments
  - Youth Lessons

CITY OF ASHEBORO

Municipal Golf Course

Organizational Chart



MUNICIPAL GOLF COURSE

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-21

Code: 10-625

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-625-0200	76,424	76,424	76,424
SALARIES & WAGES PART TIME	10-625-0210	15,000	15,000	15,000
FRINGE: FICA	10-625-0702	5,846	5,846	5,846
FRINGE: INSURANCE	10-625-0704	18,000	18,000	18,000
FRINGE: RETIREMENT	10-625-0705	6,840	6,840	6,840
TELEPHONE	10-625-1100	2,000	2,000	2,000
GOLF PROGRAMS	10-625-1200	5,000	5,000	5,000
GOLF PROGRAMS- CITY AM	10-625-1210	30,000	15,000	15,000
GOLF PROGRAMS- JUNIOR	10-625-1230	500	500	500
UTIL, FUEL & LIGHTS	10-625-1300	11,000	11,000	11,000
TRAVEL, SCHOOLS, CONFERENCES	10-625-1400	500	500	500
MAINT & REPAIR- BUILDING	10-625-1500	1,500	1,500	1,500
MAINT & REPAIR- EQUIPMENT	10-625-1600	1,500	1,500	1,500
MAINT & REPAIR- VEHICLE PARTS	10-625-1700	1,000	1,000	1,000
GAS, OIL & TIRES	10-625-3100	7,000	7,000	7,000
SUPPLIES & MATERIALS	10-625-3400	21,000	21,000	21,000
CONTR MAINTENANCE	10-625-4500	1,500	1,500	1,500
PURCHASES FOR RESALE	10-625-4800	2,000	2,000	2,000
STATE SALES TAX REPORT	10-625-4900	3,500	3,500	3,500
INSURANCE	10-625-5400	620	620	620
MISCELLANEOUS EXPENSE	10-625-5700	1,250	1,250	1,250
MERCHANT SERVICE EXPENSE	10-625-5701	250	250	250
WORKERS COMP	10-625-5800	1,500	1,500	1,500
SMALL EQUIPMENT-NON CAP	10-625-6000	-	-	-
TOTALS		**213,731**	**198,731**	**198,731**

CITY OF ASHEBORO

LIBRARY

GENERAL INFORMATION

The City of Asheboro provides the Asheboro/ Randolph Public Library building and supports the ongoing maintenance of the building and its equipment. It also provides a satellite location on Sunset Avenue for the Friends of the Library. In FY 2007-2008, the City of Asheboro purchased two old houses adjacent to the main library location. In FY 2010-2011, the City of Asheboro converted this space into additional parking for library visitors and staff use.

OBJECTIVE

- To provide for a safe facility for all individuals to enjoy

LIBRARY

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-630

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
UTIL, FUEL & LIGHTS	10-630-1300	4,000	4,000	4,000
BUILDING MAINT & REPAIR- MAIN LOCATION	10-630-1500	12,000	12,000	12,000
BUILDING MAINT & REPAIR- SUNSET AVENUE LOCATION	10-630-1501	500	500	500
ASHEBORO PUBLIC LIBRARY- BOOKS	10-630-3400	83,000	83,000	83,000
ASHEBORO PUBLIC LIBRARY- PERIODICALS	10-630-3402	15,000	15,000	15,000
ASHEBORO PUBLIC LIBRARY- SUPPLIES	10-630-3403	17,000	17,000	17,000
INSURANCE- LIBRARY	10-630-5400	2,950	2,950	2,950
TOTALS		**134,450**	**134,450**	**134,450**

CITY OF ASHEBORO

FACILITIES MAINTENANCE

GENERAL INFORMATION

This department is responsible for the care and maintenance of the city cemeteries, city parks, ball fields, lakes and adjoining facilities and the municipal golf course. In addition to the care of the grounds of city property and public lands, the department is responsible for the maintenance of the buildings and equipment at these facilities.

OBJECTIVES

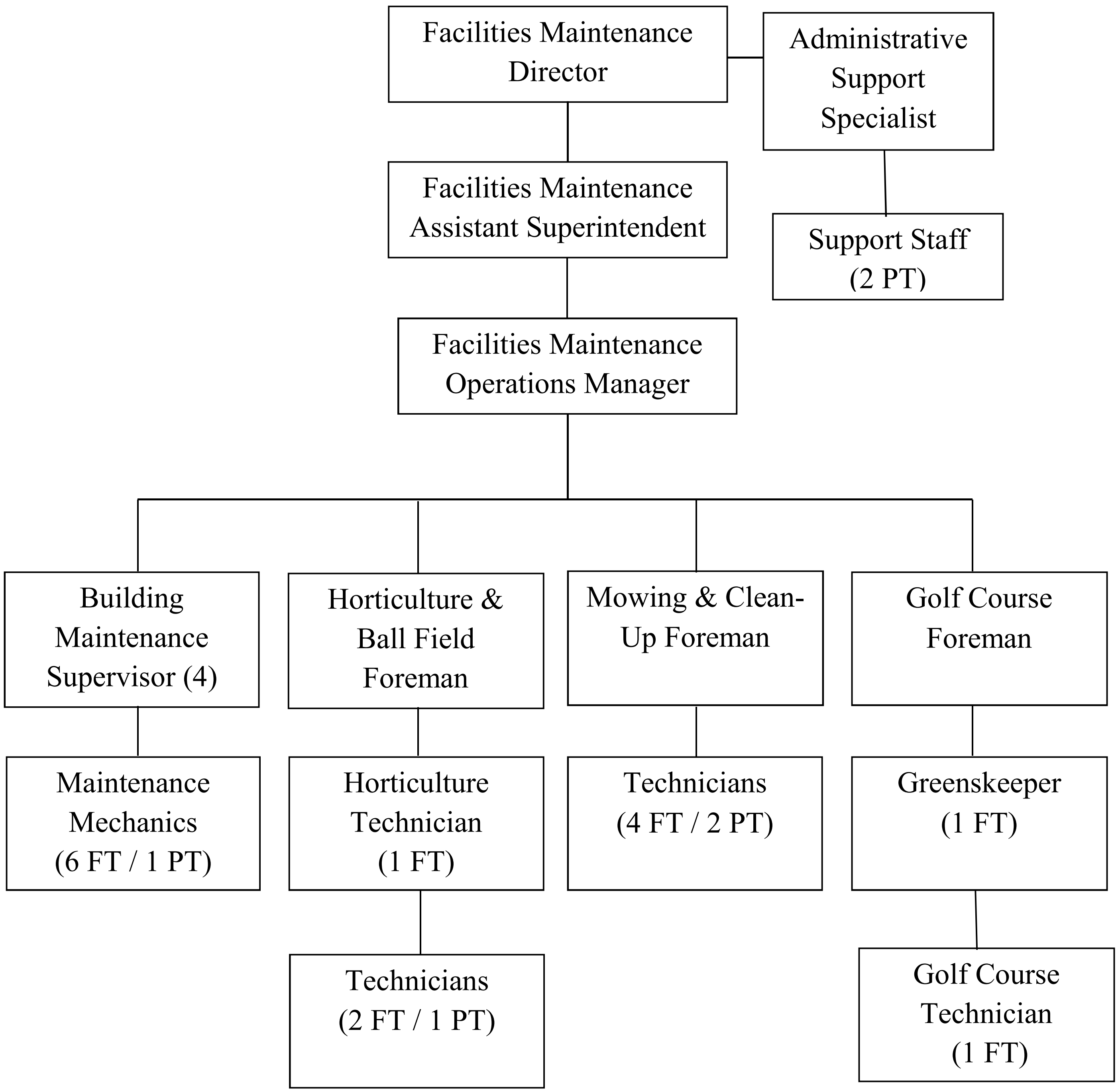
To maintain city parks, lakes and cemeteries for the enjoyment of the citizens of Asheboro. Specifically:

- To maintain city parks, lakes, golf course and ball fields in an appealing manner
- To provide a safe environment for the facility users
- To maintain the city cemeteries so as to provide an appropriate environment
- To continue cooperation between other governmental units in facility use and preparation
- To develop and maintain landscape areas of the city including the HWY 220 Bypass Project
- To provide maintenance and repair for city facilities

CITY OF ASHEBORO

Facilities Maintenance

Organizational Chart



FACILITIES MAINTENANCE DEPARTMENT

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 10-640

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	10-640-0200	968,903	968,903	968,903
OVERTIME EXPENSE	10-640-0201	40,000	40,000	40,000
PART TIME / SEASONAL WAGES	10-640-0210	85,000	85,000	85,000
FRINGE: FICA	10-640-0702	80,624	81,553	81,553
FRINGE: INSURANCE	10-640-0704	234,000	234,000	234,000
FRINGE: RETIREMENT	10-640-0705	86,717	86,717	86,717
UNEMPLOYMENT COMP	10-640-0800	483	483	483
TELEPHONE	10-640-1100	12,000	12,000	12,000
INTERNET SERVICE	10-640-1101	9,000	9,000	9,000
UTIL, LIGHTS & FUEL	10-640-1300	9,000	9,000	9,000
TRAVEL, SCHOOLS, CONFERENCES	10-640-1400	7,000	7,000	7,000
MAINT & REPAIR- BUILDING	10-640-1500	25,000	25,000	25,000
MAINT & REPAIR- EQUIPMENT	10-640-1600	35,000	35,000	35,000
MAINT & REPAIR- VEHICLE PARTS	10-640-1700	50,000	50,000	50,000
GAS, OIL AND TIRES	10-640-3100	50,000	50,000	50,000
OFFICE SUPPLIES & PRINTING	10-640-3300	3,000	3,000	3,000
OTHER SUPPLIES & MATERIALS	10-640-3400	42,500	42,500	42,500
HORTICULTURE SUPPLIES	10-640-3401	15,000	15,000	15,000
HORTICULTURE SUPPLIES BY PASS	10-640-3402	8,000	8,000	8,000
SAFETY SUPPLIES	10-640-3403	8,000	8,000	8,000
JANITORIAL SUPPLIES	10-640-3404	30,000	30,000	30,000
OTHER SUPPLIES AND MAT- LIBRARY	10-640-3405	8,000	8,000	8,000
UNIFORMS	10-640-3600	18,000	18,000	18,000
CONTR MAINT- VEHICLES	10-640-4400	10,000	10,000	10,000
CONTR MAINTENANCE	10-640-4500	12,000	12,000	12,000
DUES & SUBSCRIPTIONS	10-640-5300	1,500	1,500	1,500
INSURANCE	10-640-5400	14,000	14,000	14,000
COMMUNITY APPEARANCE	10-640-5500	16,000	16,000	16,000
MISCELLANEOUS EXPENSE	10-640-5700	4,500	4,500	4,500
WORKERS COMP	10-640-5800	40,000	40,000	40,000
SMALL EQUIPMENT- NON CAP	10-640-6000	6,000	6,000	6,000
CAPITAL OUTLAY- EQUIPMENT	10-640-7400	103,000	75,000	75,000
PRINCIPAL ON LONG TERM DEBT	10-640-8100	51,088	51,088	51,088
INTEREST ON LONG TERM DEBT	10-640-8200	2,889	2,889	2,889
TOTALS		**2,086,204**	**2,059,134**	**2,059,134**

CITY OF ASHEBORO

AIRPORT AUTHORITY

GENERAL INFORMATION

The City of Asheboro owns and maintains a regional airport that serves the citizens of both Asheboro and Randolph County. The airport features a 5,501 foot lighted and paved runway with parallel taxi-way, 43 single aircraft hangars, 2 multiple aircraft hangars, tie down apron space for 38 aircraft and an aircraft museum. The airport provides aircraft maintenance, avionics service and maintains a staff field operator during the daylight hours to provide for safety and air traffic control.

OBJECTIVES

- To provide a safe and well maintained airport for commercial and private users
- To meet all federal and state safety and operational guidelines for regional airports

PROJECTS SCHEDULED FY 2019-2020

- New ALP (Airport Layout Plan) update

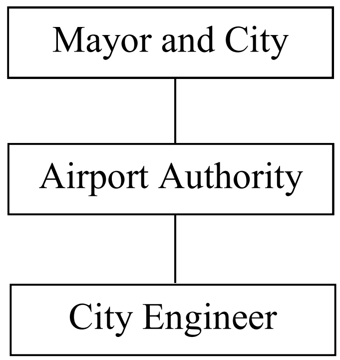
PROJECTS SCHEDULED FY 2020-2021

- Completion of new ALP update
- New LED lighting installation for the runway and taxi-way

CITY OF ASHEBORO

Airport Authority

Organizational Chart



AIRPORT AUTHORITY

GENERAL FUND EXPENDITURES ANNUAL BUDGET

FY 202020-2021

Code: 10-650

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
PROFESSIONAL SERVICES	10-650-0400	50,000	50,000	50,000
AIRPORT AUTHORITY FRINGE-HOLIDAY	10-650-0701	150	150	150
STATE PERMIT FEES	10-650-1000	140	140	140
UTIL, LIGHTS & FUEL	10-650-1300	25,500	25,500	25,500
TRAVEL, SCHOOL, CONFERENCES	10-650-1400	1,500	1,500	1,500
MAINT & REPAIR- BUILDNING	10-650-1500	5,000	5,000	5,000
MAINT & REPAIR- EQUIPMEMNT	10-650-1600	5,000	5,000	5,000
MAINT & REPAIR- VEHICLE PARTS	10-650-1700	1,500	1,500	1,500
GAS (MOWING)	10-650-3100	1,500	1,500	1,500
SUPPLIES & MATERIALS	10-650-3400	1,500	1,500	1,500
CONTR MAINT- VEHICLE PARTS	10-650-4400	500	500	500
CONTR SERVICES	10-650-4500	6,000	6,000	6,000
CONTRACTED SERVICES-FUEL TRUCK LEASE	10-650-4500	14,400	14,400	14,400
INSURANCE	10-650-5400	7,000	7,000	7,000
MISCELLANEOUS EXPENSE	10-650-5700	1,000	1,000	1,000
CONTRIB- AIRPORT RW EXT PH III	10-650-6600	16,700	16,700	16,700
CAPITAL OUTLAY: EQUIPMENT	10-650-7400	30,000	30,000	30,000
TOTALS		**167,390**	**167,390**	**167,390**

CITY OF ASHEBORO
WATER AND SEWER FUND

CITY OF ASHEBORO ANNUAL BUDGET
WATER & SEWER FUND REVENUES
FY 2020-21

Fund Code: 30

ACCOUNT	NUMBER	FY 20-21	
		MANAGER RECOMMENDED	COUNCIL APPROVED
INTEREST EARNED ON INVESTMENTS	329-0000	50,000	50,000
RENTS	331-0100	3,000	3,000
RENTS- SPRINT	331-0300	26,000	26,000
RENTS- AT&T	331-0400	52,000	52,000
RENTS- VERIZON WIRELESS	331-0500	20,000	20,000
MISCELLANEOUS REVENUE	335-0000	1,000	1,000
GRANTS (STATE) DEPT. 870	335-0200	150,000	150,000
RECOVERY OF BAD DEBTS	335-0500	50,000	50,000
SALE OF WATER	371-0100	6,200,000	6,200,000
SEWER CHARGES	371-0200	4,700,000	4,700,000
SEWER CHARGES-RANDLEMAN/DART	371-0300	20,000	20,000
SAMPLING AND MONITORING FEES	372-0000	27,000	27,000
SURCHARGES	372-0100	120,000	120,000
SEPTIC TANK DISCHARGES	372-0200	40,000	40,000
WATER TAPS AND CONNECTION FEES	373-0000	50,000	50,000
SEWER TAPS AND CONNECTION FEES	374-0000	11,000	11,000
LATE FEES	375-0000	300,000	300,000
RETURNED CHECK FEES	376-0000	5,500	5,500
LOW PRESSURE SEWER SYSTEM	377-0000	1,500	1,500
SALE OF MATERIALS- SERVICES	381-0000	10,000	10,000
EDA GRANT PROCEEDS	386-0000	2,300,000	2,300,000
WATER- SEWER FD. REV. EST.		14,137,000	14,137,000
RETAINED EARNINGS ALLOCATION	399-0000	2,283,237	2,283,237
TOTAL WATER – SEWER FD. REV.		16,420,237	16,420,237

CITY OF ASHEBORO
WATER-SEWER FUND EXPENDITURE SUMMARY
FY 2020-2021

DEPT #	DEPARTMENT	DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
720	BILLING AND COLLECTION	660,040	660,040	660,040
810	WATER METER OPERATIONS	868,307	838,307	838,307
820	WATER SUPPLY & TREATMENT	5,576,068	3,013,190	3,013,190
830	WASTEWATER TREATMENT	6,167,708	4,139,010	4,139,010
840	WATER MAINTENANCE	1,638,227	1,408,227	1,408,227
850	WASTEWATER MAINTENANCE	1,882,743	1,432,743	1,432,743
860	TECHNICAL SERVICES	324,698	264,698	264,698
870	SYSTEMS MAINTENANCE	3,991,496	3,956,496	3,956,496
880	WATER QUALITY	1,725,226	707,526	707,526
	WATER – SEWER FUND TOTAL	22,834,513	16,420,237	16,420,237

CITY OF ASHEBORO
BILLING & COLLECTIONS

GENERAL INFORMATION

The major purpose of the Billing and Collection Department is to provide efficient and accurate service to all billing customers. The Billing and Collection Department handles the billing for various water and sewer utility services and in conjunction with the Environmental Services Department, they process the billing for various services such as commercial dumpster collection and charges for curbside, white goods and brush collection.

Duties performed by departmental staff include the processing of customer orders for the start, termination or transfer of water services; billing of all customers on a monthly basis; receiving and processing payments; handling of customer service, billing problems and customer complaints; keeping correct records on customer accounts; processing permits for the discharge of holding tank waste; billing and processing payments for the users of bulk water; billing and processing payments of industries for sampling and monitoring fees and surcharges for excessive pollutants; and billing and processing payments of residential and commercial properties for garbage charges.

OBJECTIVES

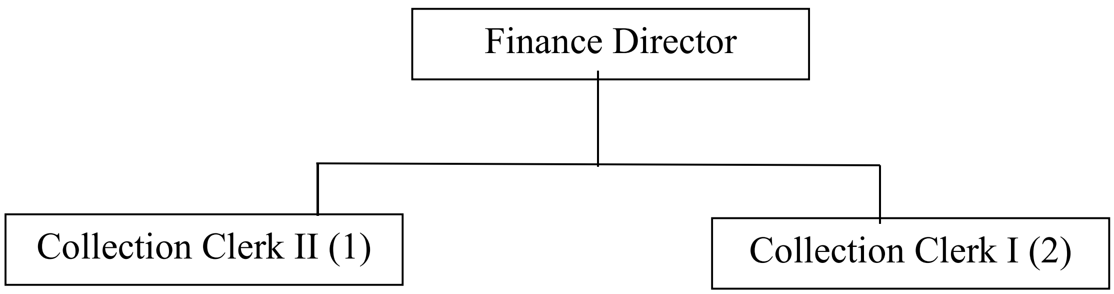
The work objective is to provide the citizens of Asheboro with efficient services at the most economical costs.
Specific goals include:

- Obtain accurate readings for month end billing. To have readings rechecked on water bills as applicable before billing and to notify customers, either by phone or by information tags left on doors whenever possible, of possible leaks as detected by higher than normal consumption for that location. This procedure saves the customer money and also keeps the water loss to a minimum.
- To allow all customers to have water and sewer accounts in service, disconnect notices will be mailed on or about the 16^{th} of each month. Additionally, on or about the 26^{th} of each month accounts with past due balances will be disconnected. If payment is not remitted, accounts will be turned over to an outside agency for collection.
- To assure that accounts receivable information is current and accurate; all accounts will be balanced monthly.

CITY OF ASHEBORO

Billing and Collection Department

Organizational Chart



BILLING & COLLECTION DEPARTMENT

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-720

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-720-0200	200,329	200,329	200,329
SALARIES AND WAGES-PT	30-720-0210	17,280	17,280	17,280
PROFESSIONAL SERVICES	30-720-0400	17,000	17,000	17,000
UNALLOCATED PAY PLAN CHANGES	30-720-0600	32,000	32,000	32,000
FRINGE: FICA	30-720-0702	15,325	15,325	15,325
FRINGE: INSURANCE	30-720-0704	36,000	36,000	36,000
FRINGE: RETIREMENT	30-720-0705	14,296	14,296	14,296
UNEMPLOYMENT COMPENSATION	30-720-0800	10	10	10
TELEPHONE	30-720-1100	1,200	1,200	1,200
MAINT & REPAIR- EQUIPMENT	30-720-1600	2,000	2,000	2,000
COMPUTER PROGRAMMING	30-720-2000	5,000	5,000	5,000
SOFTWARE UPGRADE	30-720-2001	90,000	90,000	90,000
OFFICE SUPPLIES & PRINTING	30-720-3300	3,000	3,000	3,000
COMPUTER SUPPLIES & EQUIP	30-720-3301	500	500	500
COPIER LEASE #U11003208	30-720-3302	1,000	1,000	1,000
POSTAGE	30-720-3400	60,000	60,000	60,000
CONTRACTED BILLING EXPENSE	30-720-4500	29,000	29,000	29,000
CREDIT CARD & BANK FEES	30-720-4501	35,000	35,000	35,000
CONTR SERVICE – KIOSK	30-720-4502	7,000	7,000	7,000
CONTR SVC-REMIT PLUS	30-720-4503	5,000	5,000	5,000
CONTR SVC-MUNILINK		60,000	60,000	60,000
LEASE 405 E DIXIE	30-720-4600	6,000	6,000	6,000
DUES & SUBSCRIPTIONS- KIOSKS	30-720-5301	6,000	6,000	6,000
INSURANCE	30-720-5400	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	30-720-5700	2,500	2,500	2,500
WORKERS COMP	30-720-5800	500	500	500
CASH SHORTAGES / OVERAGES	30-720-5900	100	100	100
SMALL EQUIPMENT – NON CAP	30-720-6000	6,000	6,000	6,000
TOTALS		**660,040**	**660,040**	**660,040**

CITY OF ASHEBORO

WATER METER OPERATIONS

GENERAL INFORMATION

This department is responsible for the readings of meters in preparation for billing, replacement of worn or defective meters as well as initiating and terminating services to water customers.

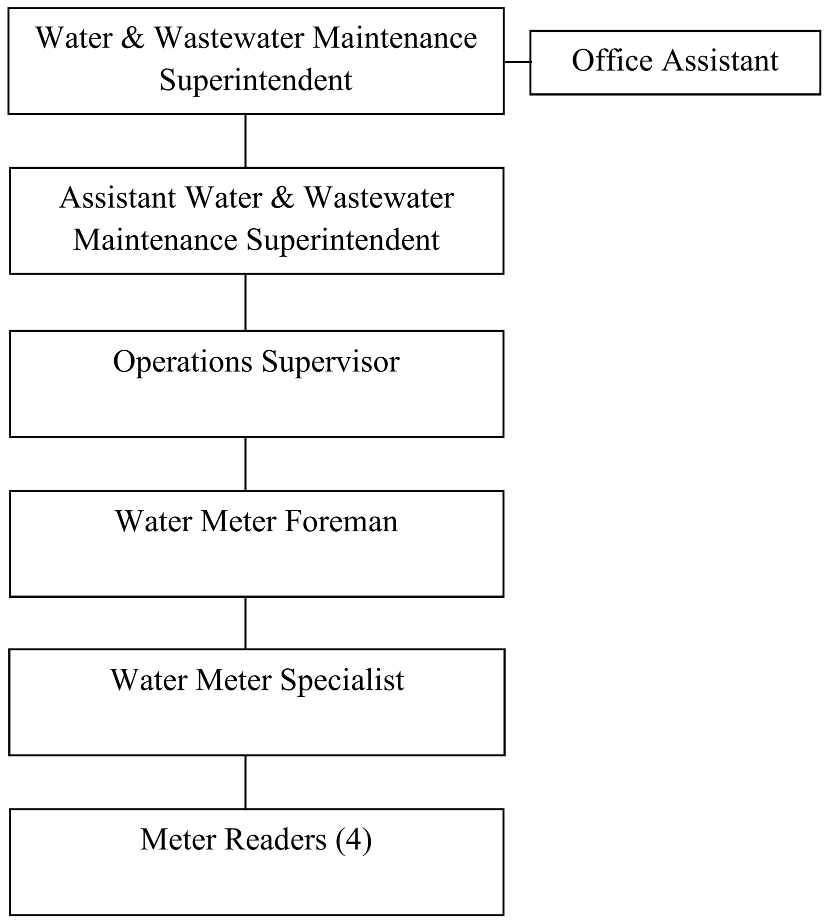
OBJECTIVES

- To read promptly and accurately
- To reduce water revenue loss by replacing worn or defective meters
- To perform all duties in a cost effective manner
- To test water meters as needed for accuracy

CITY OF ASHEBORO

Water Meter Operations

Organizational Chart



WATER METER OPERATIONS DEPARTMENT

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-810

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-810-0200	413,097	413,097	413,097
OVERTIME EXPENSE	30-810-0201	20,000	20,000	20,000
PROFESSIONAL SERVICES	30-810-0400	100	100	100
FRINGE: FICA	30-810-0702	33,126	33,126	33,126
FRINGE: INSURANCE	30-810-0704	109,320	109,320	109,320
FRINGE: RETIREMENT	30-810-0705	32,700	32.700	32,700
FRINGE: 401K	30-810-0706	765	765	765
TELEPHONE	30-810-1100	6,500	6,500	6,500
TRAVEL, SCHOOLS, CONFERENCES	30-810-1400	1,000	1,000	1,000
MAINT & REPAIR- EQUIPMENT	30-810-1600	1,000	1,000	1,000
MAINT & REPAIR- VEHCILE PARTS	30-810-1700	15,000	15,000	15,000
GAS, OIL & TIRES	30-810-3100	14,000	14,000	14,000
OFFICE SUPPLIES & PRINTING	30-810-3300	1,500	1,500	1,500
OTHER SUPPLIES & MATERIALS	30-810-3400	9,000	9,000	9,000
METER REPLACEMENT	30-810-3401	150,000	150,000	150,000
UNIFORMS & ACCESSORIES	30-810-3600	6,000	6,000	6,000
CONTR MAINT- VEHICLES	30-810-4400	2,000	2,000	2,000
CONTR MAINTENANCE	30-810-4500	10,000	10,000	10,000
CONTR MAINT- HH	30-810-4510	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	30-810-5300	200	200	200
INSURANCE	30-810-5400	3,000	3,000	3,000
MISCELLANEOUS EXPENSE	30-810-5700	1,000	1,000	1,000
WORKERS COMPENSATION	30-810-5800	5,500	5,500	5,500
SMALL EQUIPMENT- NON CAP	30-810-6000	1,500	1,500	1,500
CAPITAL OUTLAY- EQUIPMENT	30-810-7400	30,000		
TOTALS		**868,307**	**838,307**	**838,307**

CITY OF ASHEBORO
WATER TREATMENT

GENERAL INFORMATION

Raw water for Asheboro is obtained from three impounding lakes west of the city. The major sources are Lake Lucas having a 1.25 billion gallon capacity and Lake Reese having a capacity of 2.4 billion gallons. Lake Bunch serves as an auxiliary water supply.

Water is treated at the W.L. Brown Water Treatment Plant on Winslow Avenue with a treatment capacity of 12 MGPD. Water is pumped from the treatment plant to customers through five high service pumps and stored in six storage tanks with a capacity of 6.66 million gallons. The operators at the treatment plant constantly monitor the system at all points to ensure a clean, pure water supply and exceed requirements of the NCDENR and the EPA.

The total amount of water treated for FY 2018-2019 was 1.738 billion gallons at an average daily consumption rate of 4.57 MGD.

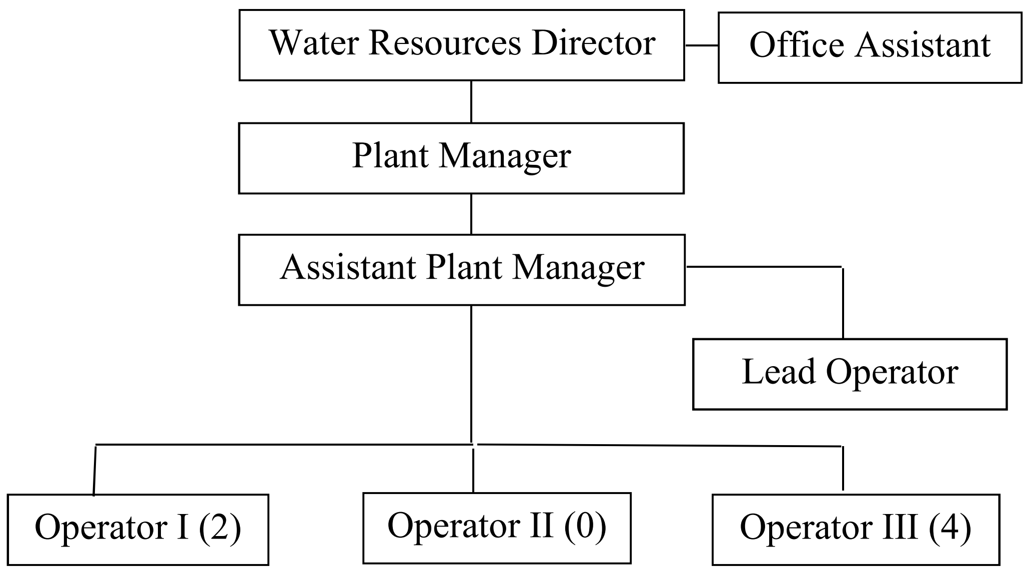
OBJECTIVES

- Provide the citizens of Asheboro with a safe, pleasant and adequate supply of potable water at a reasonable cost
- Provide an adequate and safe supply of potable water through a water treatment process which is in accordance with current state and federal water quality standards
- Enhance competent and responsible operational personnel through training, certification and pride in a professional performance
- Ensure operational and treatment control through analytical laboratory performance and data analyses

CITY OF ASHEBORO

Water Supply & Treatment Plant

Organizational Chart



WATER SUPPLY AND TREATMENT PLANT

WATER & SEWER FUND EXPENDITURE ANNUAL BUDGET

FY 2020-2021

Code: 30-820

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-820-0200	599,990	599,990	599,990
OVERTIME EXPENSE	30-820-0201	2,000	2,000	2,000
ENGINEERING SERVICES	30-820-0400	112,000	100,000	100,000
FRINGE: FICA	30-820-0702	45,899	44,879	44,879
FRINGE: INSURANCE	30-820-0704	108,520	108,520	108,520
FRINGE: RETIREMENT	30-820-0705	44,879	44,879	44,879
FRINGE: 401K	30-820-0706	765	765	765
UNEMPLOYMENT COMPENSATION	30-820-0800	735	735	735
TELEPHONE	30-820-1100	9,000	9,000	9,000
INTERNET SERVICE	30-820-1101	6,000	6,000	6,000
UTIL, FUEL & LIGHTS	30-820-1300	450,000	450,000	450,000
TRAVEL, SCHOOL, CONFERENCES	30-820-1400	1,500	1,500	1,500
MAINT & REPAIR- BUILDINGS & TANKS	30-820-1500	98,500	80,000	80,000
MAINT & REPAIR- EQUIPMENT	30-820-1600	268,980	176,000	176,000
MAINT & REPAIR- GENERATORS	30-820-1601	15,000	15,000	15,000
MAINT & REPAIR- VEHICLE PARTS	30-820-1700	2,500	2,500	2,500
MAINT & REPAIR- PUMP STATIONS	30-820-1800	222,200	130,000	130,000
GAS, OIL & TIRES	30-820-3100	3,000	3,000	3,000
OFFICE SUPPLIES & PRINTING	30-820-3300	2,500	2,500	2,500
COPIER LEASE #V011005132	30-820-3301	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	30-820-3400	6,000	6,000	6,000
LAB CHEMICALS & SUPPLIES	30-820-3450	14,000	14,000	14,000
CHEMICALS	30-820-3500	495,000	495,000	495,000
UNIFORMS & ACCESSORIES	30-820-3600	9,000	9,000	9,000
CONTRACTED SERVICES	30-820-4500	2,175,000	95,909	95,909
INSTRUMENT MAINTENANCE	30-820-4502	46,000	46,000	46,000
COMPUTER PROGRAM & MAINT	30-820-4503	4,500	4,500	4,500
CONTR MAINT- TANKS	30-820-4504	109,000	109,000	109,000
PERMITS, FEES & CERTIFICATION	30-820-5100	4,000	4,000	4,000
DUES & SUBSCRIPTIONS	30-820-5300	4,000	4,000	4,000
INSURANCE	30-820-5400	17,000	17,000	17,000
MISCELLANEOUS EXPENSE	30-820-5700	1,500	1,500	1,500
WORKERS COMP	30-820-5800	14,000	14,000	14,000
SMALL EQUIPMENT- NON CAP	30-820-6000	7,600	7,600	7,600
CAPITAL OUTLAY- EQUIPMEMT	30-820-7400	250,000		
LIBRARY FUND	30-820-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-820-8100	350,000	346,215	346,215
INTEREST ON LONG TERM DEBT	30-820-8200	73,000	59,698	59,698
TOTALS		**5,576,068**	**3,013,190**	**3,013,190**

CITY OF ASHEBORO

WASTEWATER TREATMENT

GENERAL INFORMATION

The City of Asheboro operates a 9.0 MGD (capacity) Trickling Filter / Nitrification Aeration type waste treatment facility that discharges into Haskett's Creek, a class "C" stream. The total volume of wastewater treated during the 2019-2020 fiscal period was 1.430 billion gallons at an average daily flow of 3.92 MGD. The professional staff at the treatment plant constantly monitors the system to ensure effective treatment.

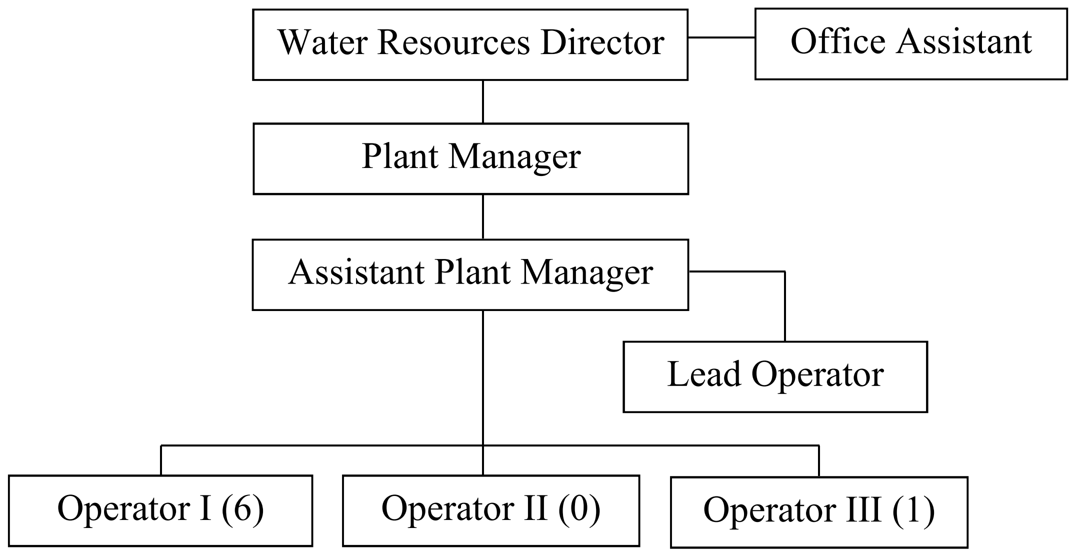
OBJECTIVES

- Provide adequate treatment of wastewater which is in accordance with current state and federal regulations
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Protect the treatment works for efficient operation through preventive maintenance programs
- Ensure operational and treatment control through analytical laboratory performance and data analyses
- Utilize a beneficial disposal of wastewater sludge through a contractual land agricultural use program

CITY OF ASHEBORO

Wastewater Treatment Plant

Organizational Chart



WASTEWATER TREATMENT PLANT

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-830

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-830-0200	771,332	771,332	771,332
OVERTIME EXPENSE	30-830-0201	8,000	8,000	8,000
PROFESSIONAL SERVICES	30-830-0400	60,000	60,000	60,000
FRINGE BENEFITS	30-830-0700	200	200	200
FRINGE: FICA	30-830-0702	59,007	59,007	59,007
FRINGE: INSURANCE	30-830-0704	173,920	173,920	173,920
FRINGE: RETIREMENT	30-830-0705	57,696	57,696	57,696
FRINGE: 401K	30-830-0706	765	765	765
UNEMPLOYMENT INSURANCE	30-830-0800	1,000	1,000	1,000
TELEPHONE	30-830-1100	10,000	10,000	10,000
INTERNET SERVICE	30-830-1101	6,000	6,000	6,000
UTIL- WASTEWATER PLANT	30-830-1350	350,000	350,000	350,000
TRAVEL, SCHOOL, CONFERENCES	30-830-1400	3,500	3,500	3,500
MAINT & REPAIR- BUILDING	30-830-1500	150,000	50,000	50,000
MAINT & REPAIR- EQUIPMENT	30-830-1600	369,000	269,000	269,000
MAINT & REPAIR- VEHICLE PARTS	30-830-1700	10,000	10,000	10,000
GAS, OIL & TIRES	30-830-3100	7,000	7,000	7,000
OFFICE SUPPLIES & PRINTING	30-830-3300	3,000	3,000	3,000
COPIER LEASE	30-830-3301	1,600	1,600	1,600
OTHER SUPPLIES & MATERIALS	30-830-3400	39,400	39,400	39,400
CHEMICALS	30-830-3500	260,000	260,000	260,000
UNIFORMS & ACCESSORIES	30-830-3600	7,800	7,800	7,800
CONTR MAINT- VEHICLES	30-830-4400	17,000	17,000	17,000
CONTRACTED SERVICES	30-830-4500	2,250,000	800,000	800,000
CONT SERV- INST MTN	30-830-4502	16,000	16,000	16,000
CONTR SERV- COMPUTER PROG	30-830-4503	4,000	4,000	4,000
CONTR SERV- SLUDGE MGMT	30-830-4504	160,000	160,000	160,000
CONTR SERV- BAR SCREEN REFUSE	30-830-4507	5,000	5,000	5,000
CONTR SVC NCDOT-UTILITY LOC.	30-830-4508	364,889	364,889	364,889
PERMITS, FEES, CERTIFICATION	30-830-5100	9,000	9,000	9,000
DUES & SUBSCRIPTIONS	30-830-5300	13,000	13,000	13,000
SOFTWARE SUBSCRIPTION	30-830-5301	7,000	7,000	7,000
INSURANCE	30-830-5400	27,000	27,000	27,000
MISCELLANEOUS EXPENSE	30-830-5700	3,000	3,000	3,000
WORKERS COMP	30-830-5800	20,000	20,000	20,000
SMALL EQUIPMENT- NON CAP	30-830-6000	6,300	6,300	6,300
CONTRIB CAPITAL PROJECT (EC DEV)	30-830-7200	600,000	400,000	400,000
CAPITAL OUTLAY: EQUIPMENT	30-830-7400	132,000		
LIBRARY FUND	30-830-7600	500	500	500
PRINCIPAL ON LONG TERM DEBT	30-830-8100	164,000	123,149	123,149
INTEREST ON LONG TERM DEBT	30-830-8200	19,800	13,953	13,953
TOTALS		**6,167,708**	**4,139,010**	**4,139,010**

CITY OF
ASHEBORO

WATER MAINTENANCE

GENERAL INFORMATION

The purpose of this department is to maintain the city's water distribution system, consisting of approximately 243.5 miles of water lines, and to ensure an uninterrupted flow of clean, safe water to residential, commercial and industrial users. In addition to upgrading and replacement of existing water lines, this department also raises and replaces valve boxes, manhole ring covers and fire hydrants as needed. Production of water taps to serve new customers is another function of this department.

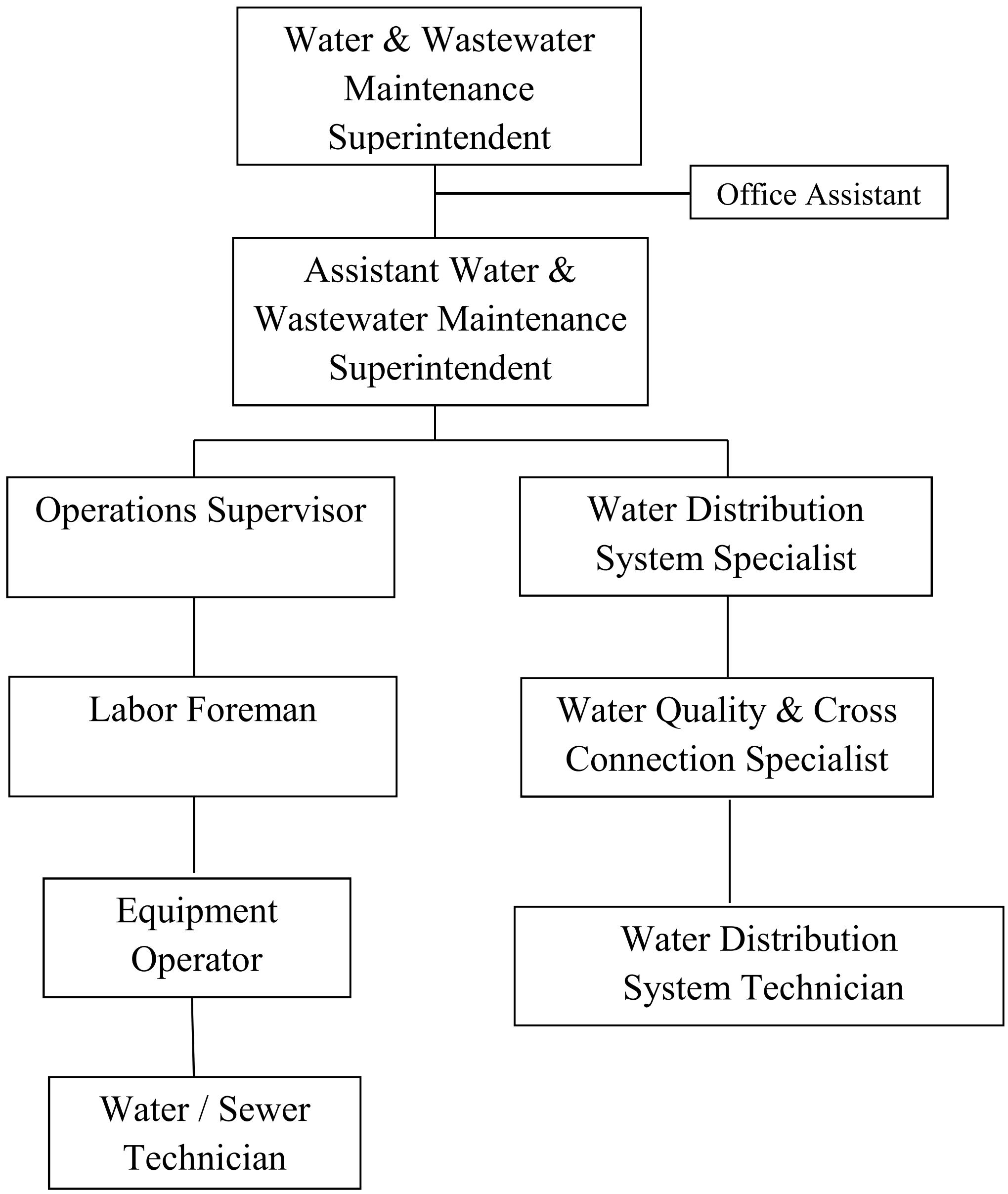
OBJECTIVES

- To maintain a dependable water supply system
- To perform repair service promptly
- To reduce water revenue loss by repairing non-serviceable lines
- To perform preventive maintenance on all service lines
- To encourage technical proficiency through continuing education
- To maintain a quality water supply system
- To flow, inspect and paint all hydrants within the city's system as needed
- To exercise water valves to ensure they are working properly

CITY OF ASHEBORO

Water Maintenance

Organizational Chart



WATER MAINTENANCE

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-840

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-840-0200	645,951	645,951	645,951
OVERTIME EXPENSE	30-840-0201	20,000	20,000	20,000
SALARY – PART TIME/SUMMER	30-840-0210	29,400	29,400	29,400
FRINGE: FICA	30-840-0702	51,664	51,664	51,664
FRINGE: INSURANCE	30-840-0704	162,520	162,520	162,520
FRINGE: RETIREMENT	30-840-0705	50,516	50,516	50,516
FRINGE: 401K	30-840-0706	765	765	765
UNEMPLOYMENT INSURANCE	30-840-0800	10	10	10
TELEPHONE	30-840-1100	6,000	6,000	6,000
TRAVEL, SCHOOL, CONFERENCES	30-840-1400	5,000	5,000	5,000
MAINT & REPAIR- EQUIPMENT	30-840-1600	2,500	2,500	2,500
MAINT & REPAIR- VEHICLE PARTS	30-840-1700	30,000	30,000	30,000
GAS, OIL & TIRES	30-840-3100	25,000	25,000	25,000
OFFICE SUPPLIES & PRINTING	30-840-3300	800	800	800
SUPPLIES & MATERIALS	30-840-3400	165,000	165,000	165,000
SUPP & MAT- STONE	30-840-3401	50,000	50,000	50,000
SUPP & MAT- ASPHALT	30-840-3402	3,000	3,000	3,000
SUPP & MAT- HYDRANT PARTS	30-840-3403	15,000	15,000	15,000
UNIFORMS & ACCESSORIES	30-840-3600	12,000	12,000	12,000
CONTR MAINT- VEHICLES	30-840-4400	500	500	500
CONTRACTED CONSTRUCTION	30-840-4600	5,000	5,000	5,000
PERMITS, FEES & CERTIFICATIONS	30-840-5100	1,400	1,400	1,400
RIGHT-OF-WAY/EASEMENTS	30-840-5200	2,500	2,500	2,500
DUES & SUBSCRIPTIONS	30-840-5300	2,200	2,200	2,200
INSURANCE	30-840-5400	5,000	5,000	5,000
MISCELLANEOUS EXPENSE	30-840-5700	3,000	3,000	3,000
WORKERS COMP	30-840-5800	20,000	20,000	20,000
SMALL EQUIPMENNON CAP	30-840-6000	3,500	3,500	3,500
CAPITAL OUTLAY- EQUIPMENT	30-840-7400	320,000	90,000	90,000
TOTALS		**1,638,227**	**1,408,227**	**1,408,227**

CITY OF ASHEBORO

WASTEWATER MAINTENANCE

GENERAL INFORMATION

The basic function of this department is to provide an effective wastewater collection program. This department's responsibility is to perform preventive maintenance to all sewer mains and laterals within the system, make new service taps, repair breaks or blocked sewers, visually inspect all manholes yearly and raise or replace manhole ring covers. The system contains approximately 235.5 miles of sewer lines.

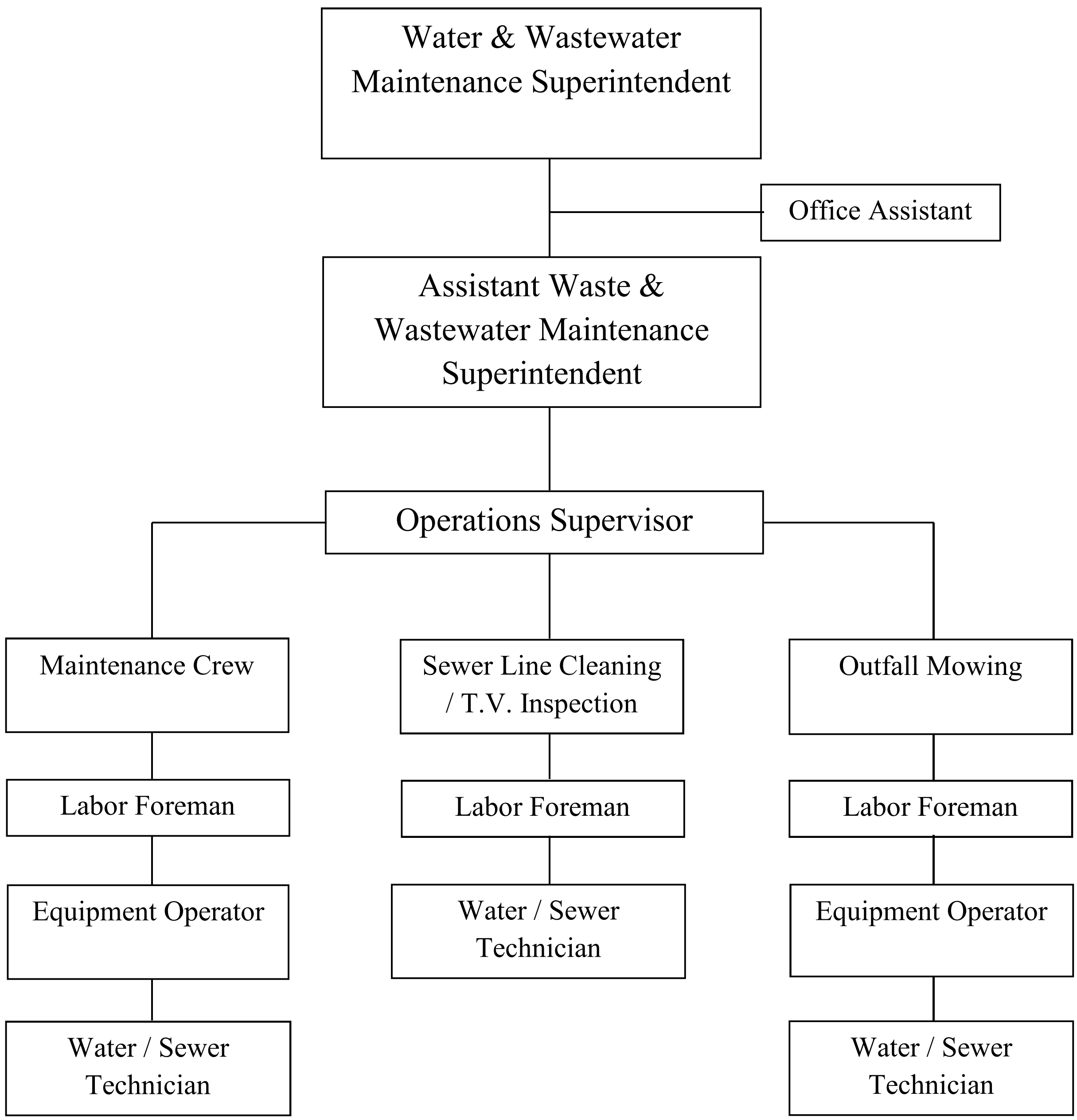
OBJECTIVES

- To ensure uninterrupted sewer service by doing as much preventive maintenance as time will allow
- To have all sewer right-of-ways cleared and mowed every year
- To clean and T.V. inspect a minimum of 10% a year
- To visually inspect manholes for inflow and infiltration

CITY OF ASHEBORO

Wastewater Maintenance

Organizational Chart



WASTEWATER MAINTENANCE
WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET
FY 2020-2021

Code: 30-850

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-850-0200	556,941	556,941	556,941
OVERTIME EXPENSE	30-850-0201	18,000	18,000	18,000
SALARIES-PART TIME	30-850-0210	14,116	14,116	14,116
FRINGE: FICA	30-850-0702	43,686	43,686	43,686
FRINGE: INSURANCE	30-850-0704	146,920	146,920	146,950
FRINGE: RETIREMENT	30-850-0705	42,715	42,715	42,715
FRINGE: 401K	30-850-0706	765	765	765
UNEMPLOYMENT COMPENSATION	30-850-0800	300	300	300
TELEPHONE	30-850-1100	8,000	8,000	8,000
TRAVEL, SCHOOL, CONFERENCES	30-850-1400	4,000	4,000	4,000
MAINT & REPAIR- EQUIPMENT	30-850-1600	3,000	3,000	3,000
MAINT & REPAIR- VEHICLE PARTS	30-850-1700	65,000	65,000	65,000
GAS, OIL & TIRES	30-850-3100	25,000	25,000	25,000
OFFICE SUPPLIES & PRINTING	30-850-3300	2,000	2,000	2,000
OTHER SUPPLIES & MATERIALS	30-850-3400	140,000	140,000	140,000
UNIFORMS & ACCESSORIES	30-850-3600	8,500	8,500	8,500
CONTR MAINT- VECHICLES	30-850-4400	1,000	1,000	1,000
CONTR CONST- SEWER LINE REPAIR	30-850-4500	50,000	50,000	50,000
CONTR MAINT	30-850-4600	20,000	20,000	20,000
CONTR MAINT- OUTFALL MAINT	30-850-4602	90,000	90,000	90,000
PERMITS, FEES & CERTIFICATIONS	30-850-5100	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	30-850-5300	800	800	800
INSURANCE	30-850-5400	15,000	15,000	15,000
MISCELLANEOUS EXPENSE	30-850-5700	1,500	1,500	1,500
WORKERS COMP	30-850-5800	15,000	15,000	15,000
SMALL EQUIP- NON CAP	30-850-6000	3,500	3,500	3,500
CAPITAL OUTLAY: EQUIPMENT	30-850-7400	605,500	155,500	155,500
TOTALS		**1,882,743**	**1,432,743**	**1,432,743**

CITY OF ASHEBORO

TECHNICAL SERVICES

CAN the GREASE

GENERAL INFORMATION

The Technical Services Department oversees 15 Significant Industrial User permits, 4 Local permits, 2 Groundwater permits, and 29 dental dischargers under the Pretreatment Program & over 197 food service establishments and carwashes under the FOG Program. Technical Services is tasked with protecting the City of Asheboro's Wastewater Treatment Plant and Collection System as well as promoting the safety of its workers and the general public through the regulation and control of wastes discharged into the sewer system.

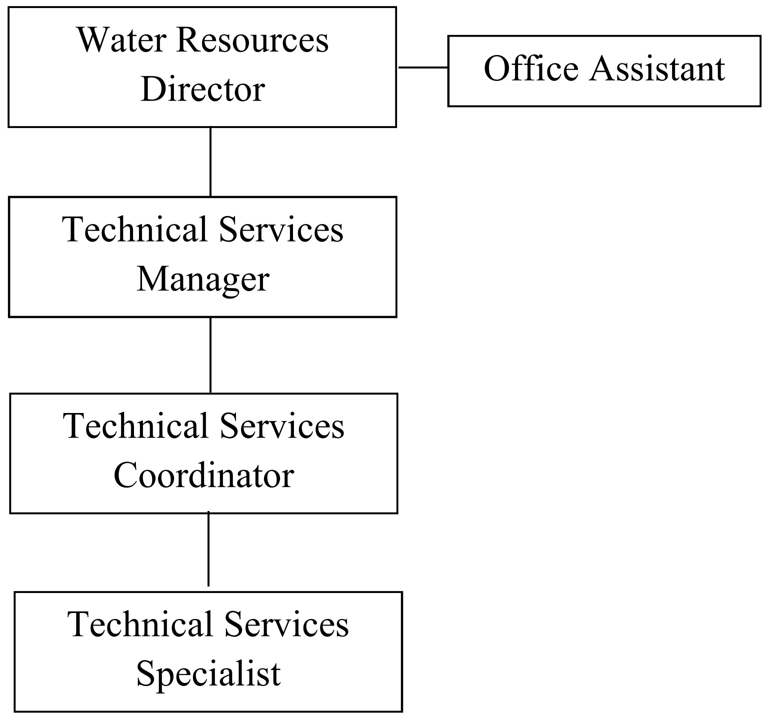
OBJECTIVES

- Prevent the introduction of pollutants into the Publicly Owned Treatment Works which have the potential to interfere with the POTW operation and contaminate the biosolids.
- Prevent the introduction of pollutants into the POTW which have the potential to pass through the treatment system, inadequately treated, into the waters of the state or have the potential to otherwise be incompatible with the wastewater system.
- Ensure compliance with all National Pollutant Discharge Elimination System Permit (NPDES) permit conditions, biosolids use and disposal requirements and any other Federal, State or Local law which the POTW is subjected.
- Protect both personnel and the general public who have the potential to come in contact with sewage, biosolids or treated effluent throughout their daily routines.
- Ensure compliance with the FOG program in accordance with the City of Asheboro Collection System Permit and Sewer Use Ordinance.
- Protect the infrastructure, streams and public by preventing the introduction and buildup of FOG in the Collection System through education, inspection and compliance of food service establishments.

CITY OF ASHEBORO

Technical Services Department

Organizational Chart



TECHNICAL SERVICES

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-860

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-860-0200	182,075	182,075	182,075
SALARIES AND WAGES-NEW EMPLOYEE	30-860-0200	60,000		
FRINGE: FICA	30-860-0702	13,929	13,929	13,929
FRINGE: INSURANCE	30-860-0704	18,000	18,000	18,000
FRINGE: RETIREMENT	30-860-0705	13,619	13,619	13,619
TELEPHONE	30-860-1100	2,300	2,300	2,300
TRAVEL, SCHOOL, CONFERENCES	30-860-1400	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	30-860-1600	500	500	500
MAINT & REPAIR- VEHICLE PARTS	30-860-1700	1,000	1,000	1,000
GAS, OIL AND TIRES	30-860-3100	2,000	2,000	2,000
OFFICE SUPPLIES & PRINTING	30-860-3300	3,500	3,500	3,500
OTHER SUPPLIES & MATERIALS	30-860-3400	14,000	14,000	14,000
UNIFORMS & ACCESSORIES	30-860-3600	2,000	2,000	2,000
CONTRACTED MAINT - VEHICLES	30-860-4400	2,000	2,000	2,000
PERMITS, FEES & CERTIFICATIONS	30-860-5100	225	225	225
DUES & SUBSCRIPTIONS	30-860-5300	250	250	250
INSURANCE	30-860-5400	800	800	800
MISCELLANEOUS EXPENSE	30-860-5700	2,500	2,500	2,500
WORKERS COMP	30-860-5800	4,000	4,000	4,000
TOTALS		**324,698**	**264,698**	**264,698**

CITY OF ASHEBORO
SYSTEMS MAINTENANCE

GENERAL INFORMATION

The Systems Maintenance is responsible for performing maintenance at the Water and Wastewater Treatment Plants. They are also responsible for maintaining structures and pumps at the Lakes. Systems Maintenance routinely performs inspections and maintenance needs at the six (6) water tanks in the distribution system. This department is responsible for checking and maintaining twenty-seven (27) lift stations throughout the wastewater collection system. Other requirements of the department include maintaining pressure reducing valves, air relief valves and other water system equipment.

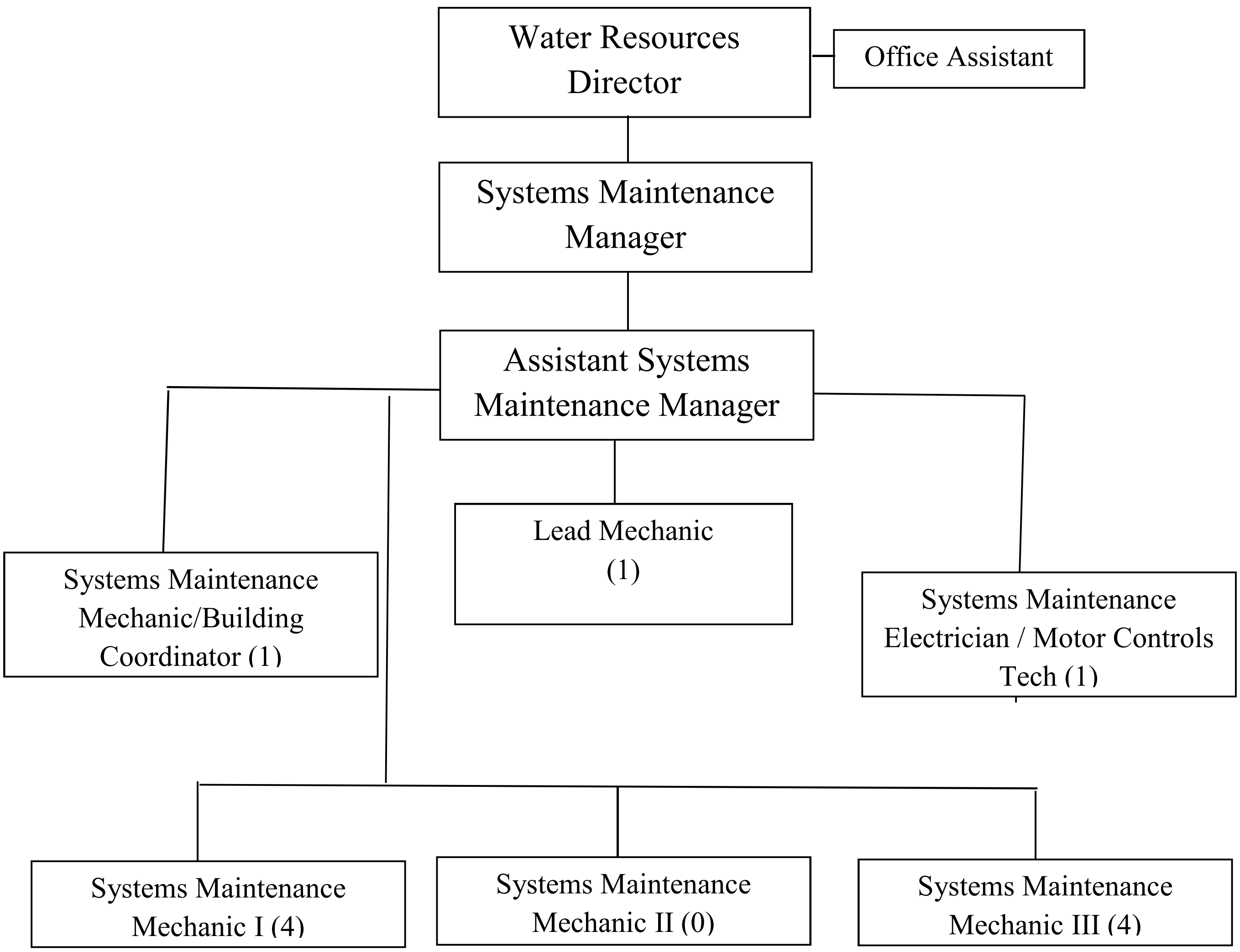
OBJECTIVES

- Maximize equipment life through proper preventative and breakdown maintenance
- Enhance competent and responsible mechanical personnel through training, certification and pride in professional performance
- Perform weekly checks at various sites throughout the water system to meet state and federal requirements

CITY OF ASHEBORO

Systems Maintenance Department

Organizational Chart



SYSTEMS MAINTENANCE

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-2021

Code: 30-870

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-870-0200	581,338	581,338	581,338
OVERTIME EXPENSE	30-870-0201	5,000	5,000	5,000
PROFESSIONAL SERVICES	30-870-0400	50,000	50,000	50,000
PROFESSIONAL SERVICES-GRANT	30-870-0401		150,000	150,000
FRINGE BENEFITS	30-870-0700	200	200	200
FRINGE: FICA	30-870-0702	44,472	44,472	44,472
FRINGE: INSURANCE	30-870-0704	108,800	108,800	108,800
FRINGE: RETIREMENT	30-870-0705	43,484	43,484	43,484
UNEMPLOYMENT COMPENSATION	30-870-0800	100	100	100
TELEPHONE	30-870-1100	15,000	15,000	15,000
UTIL, FUEL & LIGHTS	30-870-1300	170,000	170,000	170,000
TRAVEL, SCHOOL, CONFERENCES	30-870-1400	4,000	4,000	4,000
MAINT & REPAIR-BLDG	30-870-1500	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	30-870-1600	2,500	2,500	2,500
MAINT & REPAIR- VEHICLE PARTS	30-870-1700	20,000	20,000	20,000
MAINT & REPAIR- PUMP STATION	30-870-1800	200,000	200,000	200,000
LOW PRESSURE SEWER MAINT-TO	30-870-1900	15,000	15,000	15,000
GAS, OIL & TIRES	30-870-3100	23,000	23,000	23,000
OFFICE SUPPLIES & PRINTING	30-870-3300	1,100	1,100	1,100
OTHER SUPPLIES & MATERIALS	30-870-3400	32,500	32,500	32,500
ODOR CONTROL BIOXIDE	30-870-3500	110,000	110,000	110,000
UNIFORMS & ACCESSORIES	30-870-3600	12,000	12,000	12,000
CONTRACTED MAINT & VEHICLES	30-870-4400	4,000	4,000	4,000
CONTRACTED SERVICES	30-870-4500	2,050,000	2,050,000	2,050,000
CONTR SERVICES- CRANE INSPECTION	30-870-4501	3,000	3,000	3,000
PERMIT, FEES & CERTIFICATIONS	30-870-5100	6,500	6,500	6,500
DUES & SUBSCRIPTIONS	30-870-5300	1,000	1,000	1,000
INSURANCE	30-870-5400	4,500	4,500	4,500
MISCELLANEOUS EXPENSE	30-870-5700	3,500	3,500	3,500
WORKERS COMP	30-870-5800	20,000	20,000	20,000
SMALL EQUIPMENT- NON CAP	30-870-6000	8,502	8,502	8,502
CAPITAL OUTLAY	30-870-7400	450,000	265,000	265,000
TOTALS		**3,991,496**	**3,956,496**	**3,956,496**

CITY OF
ASHEBORO
WATER QUALITY

GENERAL INFORMATION

The Water Quality Department operates North Carolina certified laboratories at the water and wastewater treatment plants. Personnel in this department perform physical, chemical and biological analysis of water and wastewater parameters for the plant operations, industrial survey and state and federal authorities. Commercial laboratories are required for specialized services and are coordinated through the Water Quality Department.

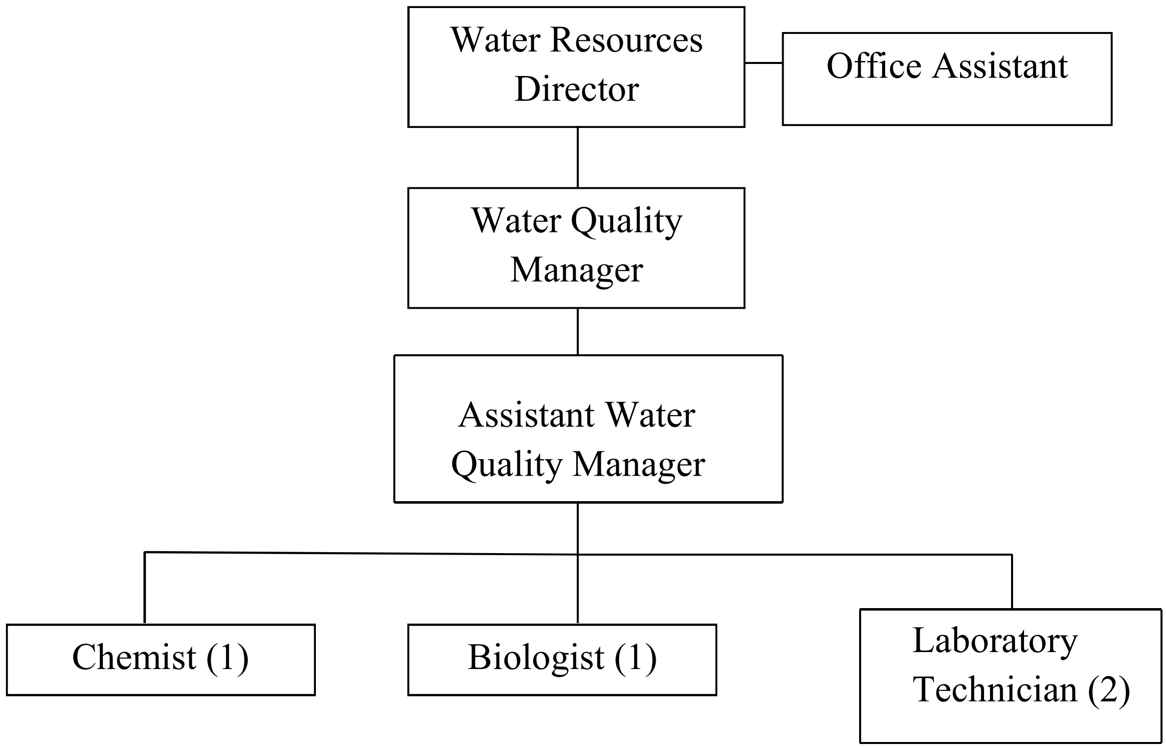
OBJECTIVES

- Provide valid data through the performance of accurate laboratory analysis required for treatment of water and wastewater which is in accordance with current state and federal regulations
- Ensure customers have access to safe, pleasant drinking water required for public health
- Enhance competent and responsible operational personnel through training, certification and pride in professional performance
- Utilize the City of Asheboro / commercial laboratory services to provide the most efficient, cost effective analysis to meet and exceed all local, state and federal regulatory requirements
- Improve quality of life for customers and aquatic life

CITY OF ASHEBORO

Water Quality Department

Organizational Chart



WATER QUALITY

WATER & SEWER FUND EXPENDITURES ANNUAL BUDGET

FY 2020-21

Code: 30-880

OBJECT OF EXPENDITURE	NUMBER	FY 20-21		
		DEPARTMENT REQUESTED	MANAGER RECOMMENDED	COUNCIL APPROVED
SALARIES AND WAGES	30-880-0200	321,225	321,225	321,225
FRINGE BENEFITS: FICA	30-880-0702	24,574	24,574	24,574
FRINGE: INSURANCE	30-880-0704	54,800	54,800	54,800
FRINGE: RETIREMENT	30-880-0705	24,028	24,028	24,028
TELEPHONE	30-880-1100	2,100	2,100	2,100
TRAVEL, SCHOOL CONFERENCES	30-880-1400	7,000	7,000	7,000
MAINT & REPAIR- BUILDING	30-880-1500	2,000	2,000	2,000
MAINT & REPAIR- EQUIPMENT	30-880-1600	2,500	2,500	2,500
MAINT & REPAIR- VEHICLE PARTS	30-880-1700	1,000	1,000	1,000
GAS, OIL & TIRES	30-880-3100	1,700	1,700	1,700
OFFICE SUPPLIES & PRINTING	30-880-3300	1,900	1,900	1,900
OTHER SUPPLIES & MATERIALS	30-880-3400	18,000	18,000	18,000
LAB CHEM & SUPPLY- WW	30-880-3451	68,000	68,000	68,000
LAB CHEM & SUPPLY- H2O	30-880-3452	37,000	37,000	37,000
UNIFORMS & ACCESSORIES	30-880-3600	2,400	2,400	2,400
CONTR MAINT- EQUIPMENT-WW	30-880-4501	35,000	35,000	35,000
CONTR MAINT- EQUIPMENT-H2O	30-880-4502	13,000	13,000	13,000
CONTR SERV LAB- WW	30-880-4601	20,000	20,000	20,000
CONTR SERV LAB- H2O	30-880-4602	25,000	25,000	25,000
PERMITS, FEES & CERTIFICATIONS-WW	30-880-5101	4,500	4,500	4,500
PERMITS, FEES & CERTIFICATIONS-H2O	30-880-5102	3,000	3,000	3,000
DUES & SUBSCRIPTIONS	30-880-5300	1,500	1,500	1,500
SUBSCRIPTION- SOFTWARE	30-880-5301	11,000	11,000	11,000
INSURANCE	30-880-5400	2,000	2,000	2,000
MISCELLANEOUS EXPENSE	30-880-5700	800	800	800
WORKERS COMP	30-880-5800	12,000	12,000	12,000
SMALL EQUIPMENT- NON CAP	30-880-6000	10,500	3,000	3,000
CAPITAL OUTLAY- EQUIPMENT	30-880-7400	1,018,700	8,500	8,500
TOTALS		**1,725,226**	**707,526**	**707,526**

Budget Process

The budget is the single most important document presented to the City Council. It is primarily intended to establish policy determination but also serves the citizens by providing understanding of the City's operating fiscal programs. It reflects the City's commitment to maintain necessary services, improving the quality of service and keeping the impact of taxes to the citizens at a minimum.

The City operates under an annual budget ordinance adopted in accordance with the provisions of the Local Government Budget and Fiscal Control Act. The budget ordinance is the legal basis of the budgetary accounting system and the standard by which proposed expenditures are measured. The balanced budget ordinance must be adopted prior to the beginning of the fiscal year. The ordinance is subjected to public inspection and a public hearing prior to adoption. The budget is considered balanced when estimated net revenue and appropriated fund balance equals appropriations.

The budget is adopted on a departmental basis and is prepared using the modified accrual method of accounting for all funds. All monies received and expended must be included in the budget ordinance. Departmental appropriations that have not been expended by the end of the fiscal year shall lapse.

The Budget Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the Asheboro City Council and made a matter of record in the minutes.

The preparation of the budget not only requires structured guidelines but also the participation and cooperation of many participants and a carefully scheduled series of events.

The following summarized budget cycle is followed by the City in the formulation of the budget.

FORMULATE HISTORICAL DATA

During the first phase of the budget process the accumulation of past financial information is prepared by the Finance Department. The data concerning expenditures are segregated by operational departments to be used by department heads and management for performance evaluation and projection of resources required to meet department objectives.

PREPARATION OF DEPARTMENT REQUEST BY DEPARTMENT HEADS

Estimating departmental expenditures is the primary responsibility of the department head. When budgeting expenditures the basic requirements established by the department head are requested. Funding will be sufficient to adequately operate the department and requested funding will be at the lowest reasonable level in order to achieve the departmental goals and objectives.

CONSOLIDATE PRELIMINARY BUDGET

The departmental requests are submitted to the Finance Director in order to consolidate the individual departmental request into an overall budget. At this point, the focus of attention shifts from the departmental basis to the fund basis. Departmental capital outlay requests are analyzed in coordination with the approved (if applicable) Capital Improvement Budget. The Finance Director projects resources through established revenue rationale and the formal budget review begins.

EVALUATE SERVICE PRIORITIES AND OBJECTIVES

This phase of the budgeting process is an important step in developing a fiscal plan which will achieve the City's program of service for the ensuing year. The budget document should reflect the service priorities of the Governing Body and citizens of Asheboro. A comprehensive review of service needs compared to departmental goals and objectives will be analyzed by the City Manager.

BALANCE PROPOSED BUDGET

After the City's program of service priorities have been established, a balanced plan for funding must be formulated. The City Manager must reconcile the growing demand for service with the limited resources available to the city. The budget is organized in final format together with various summaries and submitted to the City Council for legislative review.

LEGISLATIVE REVIEW

The City Council reviews the budget, department by department, with the City Manager during special work sessions. If necessary, departmental objectives and service priorities may be adjusted during this procedure. A copy of the budget will be filed with the City Clerk for public inspection and a public hearing will be scheduled prior to the formal adoption of the budget.

BUDGET ADOPTION

The adoption of the proposed budget is the culmination of the review of budget proposals by the City Council, Finance Director and City manager. Adoption of the proposed budget by the Governing Body establishes the legal authority to incur expenditures in the next fiscal year.

CHART OF ACCOUNTS – STRUCTURE

PURPOSE
This chart of accounts is designated to provide a uniform and orderly list from which the City of Asheboro's Finance Department can elect uniform account codes.

PROCEDURE
Nine digit account numbers have been assigned in all cases. The first two digits are the fund codes and remain the same for assets, liabilities, revenues and expenditures within that fund.

Categorized examples of these numbers are:

10 – General Fund
30 - Water and Sewer Fund

The third and fourth digits are basic account numbers for assets, liabilities, revenues and designated expenditures. In the two annually adopted budgets of the General Fund and the Water & Sewer Fund, these digits represent the departmental area of expense. In Special Revenue and Capital Project Funds, these digits represent area of expense. They are numbered thusly:

101-199 – Assets and Other Debits
201-299 – Liabilities and Other Credits
301-399 – Revenues
400-999 – Expenditures – Departmental Expenditures

The last four digits are the sub-account codes in the assets, liabilities, revenues and expenditure sections of the chart. These numbers are used to provide further detail. For example, the digits in the expenditure section of the General Fund and Water & Sewer Fund are used to indicate the object of expenditure.

Account Number structure:

Fund _XX____________________________
Basic Account _XXX_______________________
Sub-Account _XXXX_________________________

Typical Revenue Account Number:

10-301-2010
General Fund – Ad Valorem Taxes-2010 Levy

Typical Expenditure Account Number:

30-840-3600
Water & Sewer Enterprise Fund – Water Maintenance Department
Uniforms and Accessories

DEFINITION OF FUND CODES

10 General Fund

The General Fund accounts for the revenues and expenditures of the all City departments except those required to be accounted for in other funds.

30 Water and Sewer Fund

The Water and Sewer Fund is an enterprise fund which accounts for the operations of water treatment and distribution systems and the wastewater collection and treatment systems.

Note: The above referenced accounts are the permanent funds with annually adopted budgets. Project funds are created as needed.

DEFINITION OF REVENUE CODES

301-301 Ad Valorem Current Year

Revenue account showing taxes paid on personal and real estate property to include property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

301-305 Ad Valorem Prior Years

Collections of delinquent personal and real estate property taxes from years before the current levy. Sub-account numbers are used to indicate the year of the levy.

311 Tax Discounts

An account showing the 2% discount on ad valorem taxes paid from July 1 through August 31 each year.

314 Animal Taxes and Fees

License fee charged by the city for dogs and impoundment fees for animals picked up by the Animal Control Officer.

317 Tax Penalties and Interest

Penalty for late payment of ad valorem taxes

320 ABC Board Distribution

Funds from the Asheboro ABC Board includes voluntary distribution as well as required Law Enforcement fee.

325 Privilege Licenses & Business Licenses & Cable Franchise Fee

Includes business licenses imposed by local ordinance on the basis of a fixed rate per year

326 Rezoning and Cemetery Fees

Charges for rezoning hearings, zoning applications and headstone placement fees

329 Interest Earned on Investments
Revenue from interest on investments cash balances.

331 Concessions and Rents
Revenues from the sale of merchandise from concession operations and rents paid.

335 Miscellaneous Revenue
Includes a sub-account for rebate for ad valorem revenues lost due to the elderly exemption and revenues of a nature too insignificant to categorize

336 Rental Vehicles Local Tax
Tax on rental vehicles in lieu of property tax on these vehicles

337 Utility Franchise Tax
A state-shared tax remitted to municipalities quarterly. For budgetary purposes this is considered non-tax revenue.

343 Powell Bill
A state-shared tax on motor fuel which is distributed on the basis of population and street mileage to be used for the construction and maintenance on municipal streets

345 & 346 Local Sales Tax
A local option sales tax collected by the N.C. Department of Revenue and transmitted to the county in which collected and the municipalities therein.

347 Solid Waste Disposal Tax

348 Alcoholic Beverage Tax Distribution

349 State Grants
Grants in aid received from or through the State or Federal Government for such purposes as construction of water and sewage treatment facilities, airports and urban renewal. Sub-account codes are used to identify specific restricted revenues.

350 Vice and Narcotics Allocation & US Treasury Funds Allocation
Monies received from the court system for confiscated money and materials from drugs, alcohol and gambling raids by the Police Department.

351 Court Costs – Fees
Facility fees and arrest fees.

Parking Violations
Monies from parking tickets.

353 Homeowners Recovery Funds

354 Grant Proceeds – Fire Department

355 Building Permits

Permits for construction or alteration of buildings. Charges are a fixed percentage of the cost of such construction or alterations.

356 Certificates of Occupancy

357 Inspection Fees

Fees for services of building, plumbing or electrical inspectors

358 Charges for Services – Refuse Collection

Monies derived from collection of commercial garbage collection.

361 Sale of Cemetery Lots

Monies derived from the sale of plots in the City cemeteries.

365 Recreation Program and Facilities

Admission fees, sponsor fees, green fees, cart fees and various monies derived from the operation of various recreation facilities and programs.

367 Sales Tax Refund – State

Refunds from N.C. Department of Revenue for state and county sales taxes

371 Sale of Water and Sewer Charges

City charges to customers for consumption of water and discharges of waste.

372 Sampling & Monitoring Fees, Surcharges, Septic Tank Discharge (Water and Sewer)

Additional charges to industry for sampling and monitoring of waste and special treatment for specific types of water discharged

373 Water Taps and Connection Fees

Fees for production of water taps and charges to connect new customers to the City water system

374 Sewer Taps and Connection Fees

Fees for production of sewer taps and charges to connect new customers to the City sewer system

375 Late & Reconnection Fees

Charges to renew water and sewer services which had been disconnected due to non-payment or vacancy

381 Sale of Materials

For sale of materials or other property not considered a fixed asset pursuant to applicable state law

383 Sale of Fixed Assets

Proceeds from the sale of surplus fixed assets such as machinery, equipment and vehicles

385 Proceeds from Issuance of Long-Term Dept
An alternative financing source that reflects the gross amount of long-term debt issued by the city which will be repaid at a specific future date

397 Contributions from Other Funds
Permanent transfers from one fund to another within the same governmental unit. Use sub-account codes to identify each fund, agency or unit as appropriate.

399 Fund Balance Appropriated
An account to be used for budget purposes only. It is a balancing item in the budget to show the amount of the estimated fund balance at the end of the current year which is being carried forward to balance the budget.

DEFINITION OF DEPARTMENTAL EXPENDITURE CODES

410 Mayor and Governing Body
Includes the cost related to the City Council.

420 Administration and City Manager's Office
Expenditures of the office of the City Manager

440 Finance
Expenditures of the Finance Director including accounting, accounts payable, payroll and purchasing

450 Legal Services & City Clerk
Retainers and payments for special services performed by the City Attorney

480 Information Technology
Expenditures for maintenance of internet servers, assist end users in technology issues, maintenance of pagers, radios and cellular phones

490 Planning and Community Development
Expenditures for the Planning Department, zoning and enforcement

500 Municipal Headquarters Building
Operating expenses of City Hall

510 Police Department
Operational expenditures of the Police Department including Central Communications, CrimePrevention, Narcotics Division, Specials Operations Division and Investigative Division

530 Fire Department
Includes costs incurred for firefighting and fire prevention

540 Building Inspection Department
Accounts for the costs incurred to enforce the North Carolina Building Code to include building, plumbing and electrical inspections

545 Fire Inspection Department
Expenditures relating to the North Carolina Fire Code

550 Operations Division – Public Works
Cost of producing and maintain city street signs and the operation of the sign shop and Public Works Department and facility

555 Fleet Maintenance – Public Works
The maintenance of the city fleet of vehicles and equipment for departments funded by the General Fund

565 Street Maintenance
General Fund expenditures for the maintenance of city streets and right of ways, includes Powell Bill expenditures for the maintenance of city streets and right of ways

575 City Engineer Office
Cost of administration of Street, Public Building and other Public Works departments

580 Environmental Services Department
Accounts for the disposal of garbage and other similar waste materials through the use of a private contractor

590 Human Resources
Cost of administration of the employees' safety program, wellness, personnel administration and risk management functions of the city

615 Arts and Cultural Services
Funds to support Arts & Cultural Service types of activities such as Sunset Theatre and the Farmer's Market

620 Recreation Services
Funds necessary for the recreation programs, facilities and administrative staff

625 Municipal Golf Course
Accounts for the operation and maintenance of the Municipal Golf Course

630 Library
City cost for certain building and operational costs incurred in operation of the Asheboro / Randolph County Library

640 Facilities Maintenance
Cost incurred for the maintenance of the grounds of the city's public facilities

650 Airport Authority
Includes city's contribution to fund the cost of operating the airport

720 Billing and Collecting
The expense of billing and collecting water and sewer user fees

810 Water Meter Operations
Expense for meter reading and maintenance

820 Water Supply and Treatment
Includes the cost of operating the water plant and supplying water to users

830 Wastewater Treatment
Expenses incurred for the operation of the wastewater treatment plant

840 Water Maintenance
Cost of maintaining the city water line system

850 Wastewater Maintenance
Cost of maintaining the city wastewater collection system

860 Technical Services
Costs of performing technical, observational, enforcement and educational work with industries and food service establishments

870 Systems Maintenance
Expenses incurred for maintenance of water tanks, lift stations, water plant and wastewater plant

880 Water Quality
Costs associated with physical, chemical and biological analysis of water and wastewater

DEFINITIONS – OBJECT OF EXPENDITURE CODES

02 Salaries and Wages
Gross earnings of all employees

04 Professional Services
Auditing, management consulting, engineering architectural services and other subcontracted services

07 Fringe Benefits
Employer's portion of the contribution for retirement compensation, group insurance and Christmas baskets

11 Telephone
Cost of communications

13 Utilities
Heating and utility costs for public buildings including electricity for street lights and traffic signals

14 Travel, Schools and Conferences
Expenses of governmental officials and employees while away from their normal work stations on public business and attending workshops and training sessions

15 Maintenance and Repairs – Buildings
Cleaning, painting and repairs to public buildings

16 Maintenance and Repairs – Equipment
Service and repairs to mechanical equipment such as heavy construction equipment and office machines, includes annual maintenance contracts

17 Maintenance Repairs – Vehicles
Service and repairs to automotive equipment

31 Gas, Oil and Tires
Fuel, lubricants and tires for city owned vehicles

33 Office Supplies and Printing
Supplies and materials for office operations normally and routinely required for the operation of the department

34 Other Supplies and Materials
Supplies and materials normally and routinely required for the operation of the department

36 Uniforms
Cost of uniforms and any other special clothing required to be worn by the employees

40 Awards and Recognitions
Cost incurred relating to the Employee Service Awards Program

44 Contracted Maintenance and Repair – Vehicles
Payments to contractors for repair to vehicles

45 Contracted Services
Payments to contractors for contractual services

53 Dues and Subscriptions
Memberships in professional societies for governmental officials and subscriptions to technical publications, includes dues assessed on annual basis by advisory governmental groups

54 Insurance and Bonds
Liability and property damage insurance on autos and trucks, fire insurance on public buildings and facilities, fidelity bonds on public officials and any other type of insurance other than group insurance

57 Miscellaneous

Expenses of a general or non-recurring nature which are too insignificant to be classified elsewhere

58 Workers Compensation

Insurance for job related injuries

60 Small Equipment

Equipment less than capitalization threshold (ex. most computers)

71 Capital Outlay – Land

The acquisition of real property

74 Capital Outlay

Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase, account includes heavy construction equipment, automobiles, trucks, office machines, furniture, and the like

81 Principal Maturities on Long-Term Debt

Amount paid for principal on funded debt owed by the city

82 Interest on Long-Term Debt

Amount paid for interest on funded debt owed by the city

83 Fiscal Agent Fees

Used to record expenditures relating to long-term debt administration

Note: Accounts are added and changed throughout the year as needed

BUDGET GLOSSARY

Ad Valorem Taxes – Revenue accounts showing taxes paid on real property, personal property and property of public service companies allocated by the Ad Valorem Tax Division of the State Department of Revenue.

Appropriation – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation – A value that is established for real or personal property for use as a basis to levy property taxes.

Bond – A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget – A plan for raising and spending money for specific purposes during a fiscal year.

Budget Amendment – A legal procedure utilized by the City staff and City Council to revise a budget appropriation.

Budget Calendar – The schedule of key dates which the City's departments follow in the preparation, adoption and administration of the budget.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance – The official enactment by the City Council to establish legal authority for the levying of taxes and appropriation of funds for specific purposes during a fiscal year.

Budgetary Control – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Asset – Tangible property with an expected useful life in excess of one year

Capital Outlay – Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency Account – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise included in the budget.

Debt Services – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes – Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Department – An organizational unit responsible for carrying out a major governmental function.

Department Budget – A budget which uses departmental total as the basis for limiting expenditures. The City of Asheboro uses a departmental budget.

Depreciation – The process of estimating and recording the expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair.

Disbursement – Payment for goods and services in cash or by check.

Encumbrance-The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. The enterprise fund in Asheboro provides water and sewer services.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount revenue appropriated is the amount approved by the City Council.

Expenditure – This term refers to the outflow of funds paid or to be paid for an asset, debt-retired or goods and services obtained regardless of when the amount is actually paid. This term applies to all funds.

Expenses – Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other non-capital charges.

Fiscal Year – The time period designating the beginning and ending period for recording financial transactions. The City of Asheboro's fiscal year begins July 1st and ends June 30th.

Fixed Assets – Assets of long term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund – An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

Fund Balance – Fund balance is the excess of assets over liabilities and is sometimes referred to as fund surplus.

Function – A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Accepted Accounting Principles (GAAP) – Uniform minimum standards of, and guidelines for financial accounting and reporting. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practices.

General Fund – The General Fund accounts for the financial resources of the government not required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, public works, general governmental administration, recreation, and economic and physical development.

General Ledger – A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds – Bonds that finance a variety of public projects such as water and sewer plants, buildings and improvements; the repayment of these bonds is usually made from the General Fund and the Water and Sewer Fund. These bonds are backed by the full faith and credit of the issuing government.

Grant – A contribution by a government or other organizations to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed by the grantee.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue – Revenue received from another government for a specific purpose.

Inventory– A detailed listing of non-capital, tangible property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that lists each expenditure category (salaries, materials, telephone, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Local Government Budget and Fiscal Control Act – This act governs all financial activities of local Governments within the State of North Carolina. (North Carolina General Statutes 159.7 through 159.42)

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues generally are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually "measurable" and "available for expenditure".

Objectives – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

Object Code – An expenditure category, such as salaries, supplies or vehicles.

Operations – The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as supplies, utilities, materials, and travel.

Operating Transfer – Routine and/or recurring transfers of assets between funds.

Property Tax – Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Retained Earnings – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue – Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Restricted Fund Balance – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Service Level – Services(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue – Revenues are classified according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

State Shared Revenue – Funds remitted by the state to municipalities; mostly taxes collected by the state. Includes the utility franchise tax, Powell Bill allocation for state street expenditures, local option sales tax and food stamp sales tax and inventory tax rebate.

Unencumbered Balance – The amount of an appropriation which has not been expended or committed for use. It is essentially the amount of money still available for future purchases.